



**School of Human Sciences
Program Coordinators Meeting
March 24, 2009, 12:30-1:45 pm
Gunter 1290**

Present: Susan Collins, Jamie Erskine, Diane Gaede, Ellen Gregg, Julie Hanks, Joe Ososkie, Jenny Weber
Absent: Deborah Givray, Philip Reichel

1. Welcome and Kudos

- Cassie Tuell, Au.D. student, received funding through the NHS Student Research Fund - \$400 this spring.
- Courtney Willis, Physics, is this year's recipient of the M. Lucille Harrison Award – Courtney started out as classroom teacher, been here since 1991, has been instrumental in getting undergraduate students engaged in research.
- Jill Bezyak & Stephen Nkansah-Amankra submitted proposals for Summer GA's – in the past these funds have been very competitive.
- Jamie Erskine completed a proposal for a Nutrition, B.S. degree that went in as part of the budget proposal for the college – as a strategic investment. If the proposal is accepted, then the Dietetics, B.S. degree will be modified. Ellen discussed how accreditation placement rates are negatively affected when students not interested in becoming an RD graduate from the Dietetics, B.S. program.
- The Recreation program is considering adding a hospitality degree program as encouraged by the Provost. The program also is planning to reinstate the master's degree and re-seek accreditation over the next 4-5 years.
- There were 150 applications for the on-campus SLP MA program. This is up from last year and many are from out of state.

2. Minutes 3/10/09

- Janice will complete and email the minutes for review. Previously approved minutes are available at <http://www.unco.edu/nhs/humansci/resources.html>.

3. School representative for restructuring working group

- Ellen sent an email out yesterday.
- Two faculty have expressed interest so far – Jamie Erskine and Stephen Nkansah-Amankra

4. Procedures for naming facilities on campus

- While planning the dedication of the Scottish Rite Foundation Early Language Intervention Room, ASLS learned that the Board of Trustees has to approve any naming of facilities on campus.
- Any specialized naming is valid for 10 years only.
- Requests for naming of facilities should route through Ellen with a copy to Nick Lobejko.

5. TA/GA Allocations

- Allocations for 2009-2010 are not finalized yet. The Graduate School is working on a new graduate tuition model that will impact funding. High demand programs may have a higher tuition rate, i.e. SLP MA. The Graduate School plans to have awards out to the Deans by Wednesday.
- This fiscal year, there are additional GA funds in the college that haven't been expended. SHS received an additional 10 hr/week GA from now through June 26 for Dietetics and Recreation to share. This GA position may continue into next year for Recreation. There may also be an additional slot next year for SHS that would go to Dietetics. Applications would be solicited from graduate students within SHS.

6. NHS Recruitment and Retention Funds

- Need to develop school guidelines for distribution.
- Possible parameters (1) Undergraduate, (2) Graduate, (3) Recruitment, (4) Retention of juniors and seniors
- Total school allotment for 2009-2010 is \$11,637.
- There will not be a college-wide policy since the schools are so unique. Awards need to be for on-campus students, since no funding comes from OES.
- PCs will identify recipients.
- Ellen distributed Fall 2009 new admit reports to program coordinators – available in Insight academic view under Admissions tab.
- \$5,500 will be applied to freshman recruitment – eleven \$500 scholarships for those with high index score. Janice will re-run the new admit report sorted by index score and provide to PCs. Programs will identify their top 4-5 choices in rank order and provide their list to Ellen.
- \$6,137 will be applied to graduate recruitment – eight \$767 scholarships
- Lists will be reviewed at a future meeting where PCs will select names to put forward.

7. Summer Funding Model & Anticipated Enrollments

- The summer funding model has not been fully approved.
- Ellen has emailed each PC to request anticipated enrollment for their summer courses. Please be ready to give Ellen justification for low-enrolled courses.

8. Updates/Reminders

- Budget – the FY10 process is still moving forward, no feedback yet though. One time funds for equipment have been awarded to ASLS.
- Annual Evaluations – Ellen thanked program coordinators for their tolerance on the many changes that have gone forward. Please remind your faculty to return their signed evaluation form to Ellen. Also, PEC chairs need to submit revised summaries with the additional statement noted.
- NHS Student Research Fund contributions – SHS has had several submissions. Please continue to encourage your faculty to participate.

9. Continued musings on restructuring

- None

10. Next Meeting

- Tuesday, April 7, 12:30-1:45 pm, Gunter 1290

Upcoming Dates:

- March 27: Junior Days
- March 29-April 4: Academic Excellence Week
- March 30- April 1: Ellen, Site Visit, Truman State
- April 2: 2009-2010 Fall/Spring Interim Schedules due to Dean's Office
- April 2, 5:30-9:30: NHS Student Research Celebration (Fireside Lounge & Pikes Peak Ballroom)
- April 3: Provost Fund Proposals due
- April 6, 11:30-12:00: Dedication of the Scottish Rite Foundation Early Language Intervention Room
- April 15-17: Ellen, Site Visit, Marquette University
- May 1: Spring 2010 Initial Schedules due to dean's office

Minutes by Janice Riegel