



**School of Human Sciences
Program Coordinators Meeting
March 10, 2009, 12:30-1:45 pm
Gunter 1380**

Present: Susan Collins, Diane Gaede, Deborah Givray, Ellen Gregg, Julie Hanks, Joe Ososkie, Jenny Weber

Absent: Jamie Erskine, Philip Reichel

Discussion on NHS Restructuring Process

- The Leadership Team discussed needing more specific guidance beyond what the Provost outlined and talked about a mechanism to do that as the first step.
- Ellen reviewed a draft memo from the Dean. What is drafted speaks to the mechanism for moving the restructuring process forward for NHS, relative to basic requirements from the Provost – maintain quality of academic programs, relevance to academic plan and cost neutrality.
- A college-level working group will be formed that includes one faculty member from each school, selected by the faculty of the school, two school director representatives, and ex officio members Denise Battles and Deb Pirera. There will be no administrative assistant representative on the committee, but input will be sought from NHS admins.
- The SHS faculty rep should be someone who can step outside of their program and be able to broadly represent the school. It would be valuable to have someone with pre-Charting the Future experience. Ellen will ask faculty to nominate or self-nominate someone from SHS to serve on working group.
- The purpose of the working group is to: 1) develop restructuring procedures and basic definitions to provide a context for discussion and 2) review and provide feedback on any restructuring proposals. In addition to the working group, any proposals that come in will be extended across the college for review. Ellen anticipates the working group will have a component in the process that will guard against small programs being left out. In Abe's memo, hybrid models are not clearly defined – Jamie noted that the hybrid term is being discussed in APC and Senate, so we need to be careful how it is defined.
- For reference, there will be a website with meeting minutes and information from the working group
- Restructuring proposals will not come from the Dean or Directors. Proposals should be from program faculty as a group. It is anticipated that proposals will come forward in the fall.
- Proposals should relate to organization structural changes, not degree program changes. Ellen stressed that degree programs shouldn't drive the academic structure.
- Each proposal for restructure must identify who is willing to serve as academic unit head. NHS is considering training for those that take on this role. Ellen attended department chair training and found it useful.
- Joe, Diane and Susan talked about how their 'combined' program has functioned – impact on students, accrediting bodies, and administrative support.

- There was discussion about academic areas that provide support courses for other majors, something the university hasn't done. There may be some faculty who can provide support for other majors.
- Some PCs have talked with their faculty about what they would like or ideas they have.
- Jamie noted this may be a good time to incorporate OES. Ellen announced the new AVP, Patricia Book. Patricia is very well qualified and has been on governing boards of professional associations that have to do with extended studies and outreach. Ellen anticipates she will be dynamic and move things forward. Ellen will share her vitae with you if you'd like.
- This meeting raised a lot of good questions and good discussion. Ellen encouraged faculty to keep thinking and continue discussion.

Minutes by Janice Riegel