

University of Northern Colorado  
School of Human Sciences  
**Gerontology Internship Syllabus**  
GERO 492/692  
Academic Year 2006-2007

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Check the course  
schedule on  
URSA to find  
internship  
instructor for your  
internship term

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Required Course Materials: GERO 492/692 Manual (available online at UNC Gerontology page)  
<http://www.unco.edu/nhs/gerontology/intern.htm>

Be sure to contact your appropriate internship instructor **EARLY** in the semester **before** the semester in which you plan to do the internship. There are deadline dates for turning in the paperwork and signing up!

**Course Competency:**

It is expected that the student will acquire the ability to make an effective transition from the classroom to the professional setting.

*Students should choose an internship site and complete arrangements for the internship during the semester prior to when internship will be conducted.* Students must complete and turn in a resume and internship data form, and check to make sure we have a signed contract with agency (see manual for these forms and formats) during the *semester prior* to participating in the internship. These must be turned into the School of Human Sciences before you can be given access to register for Internship credits. You should make an appointment to meet with the appropriate internship advisor during the semester before you plan on doing the internship.

**Deadlines for Setting up Internships and Turning in all Paperwork**

For Fall internships: May 1, the prior spring semester  
For Spring Internships: November 1, the prior fall semester  
For Summer Internships: April 1, the prior spring semester

**Evaluation of Student Performance in the Internship**

Internships are graded on an S/U basis. In order to receive an S, the student must receive satisfactory evaluation in all areas shown below. Please note that timeliness is important. Late logs, papers, etc., will increase the likelihood of receiving an unsatisfactory grade for the internship. Your internship academic supervisor will also have a telephone or on-site visit with your internship site supervisor.

**Learning Objectives: At the completion of the internship experience the student should have:**

1. Acquired understanding of agency/client systems.
2. Developed and rehearsed skills in relation to professional goals and objectives.
3. Developed proper professional attitudes, values, and behavior.
4. Prepared self for professional entry or re-entry into the field of social gerontology.
5. Demonstrated the ability to describe and evaluate the internship experience in writing

## Required Learning Activities:

1. Meet with internship advisor and other internship students on campus for an orientation meeting at the beginning of the internship semester, and for a debriefing session at the end. Announcements of meeting dates will be posted on Blackboard and emailed to the address you have on Blackboard.
2. Complete the on-site internship experience, by meeting goals and objectives and completing the hours required.
3. Meet weekly with internship agency supervisor for conferences about the internship experience
4. Keep a daily log (see internship packet) and turn it in to the instructor, every two weeks
  - Logs may be handwritten or typed, and either dropped off in instructor mailbox, sent as email attachments, mailed through surface mail, or by FAX. You do not need to use the actual form in the manual as long as you keep the format.

### **Begin Sending Daily Activity Logs (and then every two weeks until the end of the term):**

Fall 2006: September 11

Spring 2007: January 30

Summer 2007: June 4

4. Complete the *Student Evaluation of Internship Agency* form (see manual).

#### **Evaluation Due:**

Fall 2006: December 11

Spring 2007: May 7

Summer 2007: August 10

5. Complete *Student Intern Self-assessment* form (see manual).

#### **Self-Assessment Due:**

Fall 2006: December 11

Spring 2007: May 7

Summer 2007: August 10

6. Student's site Supervisor completes the *Internship Site Supervisor Assessment of Student* form (give supervisor form from manual). Supervisor should send evaluation directly to internship instructor by no later than :

#### **Supervisor Assessment Due:**

Fall 2006: December 11

Spring 2007: May 7

Summer 2007: August 10

7. Write a paper about the internship (see internship manual for instructions about paper content)

#### **Internship Paper Due:**

Fall 2006: December 11

Spring 2007: May 7

Summer 2007: August 10