

**College of Natural and Health Sciences
Curriculum Committee
Minutes
September 9, 2009**

Present: Ann Bentz, Audrey Bopp, Joe Elkins, Juliet Fried, Missy Parker, Richard Schwenz, Igor Szczyrba, and Cindy White

The meeting was called to order.

Welcome Back

Ann welcomed the committee members. The following are the terms of each member of the committee.

NHS Dean's Office, <i>ex officio</i>	Ann Bentz
School of Biological Sciences	Cindy White (2007-2010)
School of Chemistry & Biochemistry	Richard Schwenz (2008-2011)
School of Earth Sciences & Physics	Joe Elkins (2008-2011)
School of Human Sciences	Juliet Fried (2008-2011)
School of Mathematical Sciences	Igor Szczyrba (2009-2012)
School of Nursing	Audrey Bopp (2007-2010)
School of Sport and Exercise Science	Missy Parker (2009-2012)

Committee Chair/Co-Chairs

Audrey Bopp– Health Sciences and Richard Schwenz (fall) and Igor Szczyrba (spring) – Natural Sciences will serve as the committee co-chairs.

Meeting Dates

Calendar was sent electronically. If unable to attend, please send comments electronically to Ann.

Submission of Curriculum Proposals

Committee requests proposal submission to Dean's office one week prior to meeting date. The committee requested, if possible, to send the packages sooner than the Friday prior to the meeting especially if a large number of packages have been submitted for review.

Review of Curriculum Proposals

Committee discussed appropriate guidelines for electronic review during the academic year. All minor changes and possibly new courses that are not required in a major degree such as a variable topic can be disseminated for electronic review.

UNC Curriculum Procedures

Ann reported that university level electronic submission and use of a curriculum tracker will remain in place. Employees with curriculum responsibilities have been asked to attend a training session the week of September 14th due to minor changes in the curriculum packages. The new administrative assistant for Chemistry and Becky Apolonio from SES (due to retirement of curriculum admin) will be invited to attend.

Ann distributed a copy of the updated DSS statement, which is required on all syllabi by Spring 2010.

Any student requesting disability accommodation for this class must inform the instructor giving appropriate notice. Students are encouraged to contact Disability Support Services at (970) 351-2289 to certify documentation of disability and to ensure appropriate accommodations are implemented in a timely manner. (updated per DSS 8-24-09)

The committee has several concerns.

- Too vague
- What is considered “appropriate notice”?
- What is considered “a timely manner”?
- How will faculty receive documentation of the disability?

Ann will contact DSS about the committee concerns.

Agenda Distribution

Ordinarily, a draft agenda will be emailed to committee a few days before meeting date.

PROPOSALS FOR REVIEW

- SES 505 Exercise Programming for Cancer Patients**
Addition of the SES 505 elective course is to meet the need of the large number of graduate students interested in Cancer Rehabilitation.
The committee moved to table the course proposal until changes are submitted: remove dual-numbered information on the syllabus, remove references to undergraduate work from the syllabus, remove syllabus pages unrelated to university requirements, change prerequisites to read “SES 322 or equivalent”. Corrected package will be sent to committee for electronic review.
Committee recommended tabling by consensus.
- SES 655 The Olympic Games**
This course is an elective for the SES Sport Administration PhD program. The program currently has only two 600 level electives and this fills an existing deficiency in the program. This course will be rotated among the other elective courses.
Igor Szczyrba moved to approve the course proposal with the following revisions: remove the course fee statement at this time until the college receives clarification on how to handle the “fees for new courses” issue, in course content is “Bejing 2008” an error, and does this course cover the security aspect of the games.
Committee recommended approval by consensus.

- SES 656 Sponsorship Management**
This course is an elective for the SES Sport Administration PhD program. The program currently has only two 600 level electives and this fills an existing deficiency in the program. This course will be rotated among the other elective courses.
Richard Schwenz moved to approve the course proposal with the following revisions: the syllabus has a copy/paste error under “description of assignments” about article critiques, in course description change “primary focus” to emphasis.
Committee recommended approval by consensus

Electronic Review by Committee during summer 2009:

- ASLS AuD** A shift in credit which will allow the overall credits of 127 required for the AuD degree to remain unchanged. The specific course curriculum changes are listed below.
Committee recommended approval by consensus.
- ASLS 643 Auditory Processing**
This course will replace ASLS 771 which is being deleted from the AuD curriculum. The course content in ASLS 771 is sufficiently covered in ASLS 671 and 688. ASLS 643 and ASLS 771 are both 2 credit hour courses so there is not a change in total credits for the AuD.
Committee recommended approval by consensus.
- ASLS 771 Speech Perception and Advanced Signal Processing**
Deletion of course from the AuD curriculum and is being replaced by ASLS 643 (as noted above).
Committee recommended approval by consensus.
- BIO 482 Cancer Biology**
BIO 582 Cancer Biology
A new elective course that was created due to a strong student interest in cancer biology and the fact that students felt there were not enough elective courses in biology. This course will be offered every other year and replace other elective courses during the year it is taught.
Committee recommended approval by consensus.
- CRJ 508 Workshop**
An elective course for the on-line CRJ masters program. The workshop designation will allow instructors to create courses that will advance students’ practical skills.
Committee recommended approval by consensus.
- MFT 540 Math Modeling and Problem Solving in Middle Level Mathematics Teaching**
A change to this course from a variable titled course to a permanent numbered course in the program.
Committee recommended approval by consensus.

SCI 107 Frontiers of Science Institute – STEM Experience

This course will be offered to students each summer when they come to the FSI Institute. This is a tremendous opportunity for UNC to recruit some of Colorado's brightest high school students.

Committee recommended approval by consensus.

Streamlined Courses (Extended Studies) – the following courses were approved by the Dean:

MATH 124 (sec 601-602 & 654 - 659)

MATH 125 (sec 600 and 665)

SCED 513 (sec 619)

College Algebra

Plane Trigonometry

Science Instructional Strategies 2009-10

Curriculum Deadline for NHS Proposals (for 2010-2011 Catalog)

All course/program proposals for the 2010-2011 Catalog are due to the NHS Dean's office by Monday, November 23, 2009. The November 24th deadline allows the Committee time to review proposals for approval and submit for the February 1, 2010 Catalog copy deadline.

Catalog Restructure

Ann showed the committee the current structural change to the 2010-2011 catalog and pointed out the addition of prefix descriptions and the University College where LAC is located. Ann also pointed out discrepancies in the credit count for some programs especially in the LAC section. Richard reported that, effective June 4, 2009, the CDHE waived the four-year graduation agreement for all science teacher preparation programs. These programs can require up to 138 credits.

Ann presented the issues with pre-degree programs, such as their lack of assignment to NHS and listing students as undeclared. Ann reported that Tom Smith would review a modification submitted by NHS and asked the committee for feedback once a modification was developed. The committee was highly supportive of providing assistance.

Other Items

Next meeting – September 23rd, 3:30-5:00 p.m., Gunter 1120 (Dean's conference room)

Meeting adjourned at 5:00 p.m.

Respectfully submitted,

Sandy Pope
Recording Secretary