



NCA Steering Committee Minutes of January 21, 2004

Allen greeted members of the Steering Committee and thanked them for their work to create the Self-Study Report. He reviewed the history and purpose of the North Central Association. He commented on the ease with which our "Charting the Future" document will enhance the NCA review process.

Teresa reviewed the process used to form the Steering Committee. She also explained that UNC had the choice of using the new criteria or the "old" criteria for our Self-Study Report. The Steering Committee chose to use the new criteria. Steering Committee and Sub-Committee members provided data and perspectives for each of the five criteria.

Vinnie then added that, in fall 2004, the Writing Team (made up of Vinnie Scalia, Teresa McDevitt, Debora Scheffel, Tom Gavin, Emily Golson, Ken McConnellogue, Helen Reed, Gloria Reynolds, Judy Richter and Robbyn Wacker) was formed to flesh out the Criteria. Data and web sites have been added. Ken and Gloria are editing for voice and style. They are also filling in gaps where possible.

Vinnie requested that the Steering Committee review the document, which will be distributed by Ken and Gloria via email on January 28, to look for "big picture" issues and missing information. Bring suggestions – with the actual wording – to the next meeting of the Steering Committee scheduled for Monday, February 2, 12-1pm in the Peggy Haynes room of Tobey-Kendel. Lunch will again be provided.

Mary Breslin, our contact person with NCA, will visit campus in March or April to review the document and make suggestions for improvement. After her visit, we will host a "dress rehearsal" team, probably in June.

College Deans will be asked for their suggestions for representatives from the community to be contacted.

All web sites connected to UNC should be updated with the latest information prior to the September visit.

Ken McConnellogue gave a brief explanation of the process he and Gloria are following to edit and "polish" the Self-Study Report.

Tom Gavin will be providing institutional data to add to the Report.

