

NCA CRITERION 2 TIMELINE FOR WORKPLAN (1-22-03)

- February 6th Meeting—Subcommittees and/or individuals have interviews completed and summarized for distribution to fellow committee members (as much as possible).
- March 6th Meeting—Subcommittees have Patterns of Evidence Matrix completed for assigned section. Review each other's work with Mike Jacobs involved.
- April 1st—Subcommittees have written findings in bullet format highlighting accomplishments, strengths, areas of concern, and plans for improvement. Give to Mike Jacobs.
- May 15th --Mike Jacobs completes first draft of our committee's chapter for the NCA self study for the writing team. This is not a firm date. The Steering Committee has the draft report by the writing team (editors) being written from April to November, 2003. The very final document is scheduled to be done by May, 2004.

All draft documents should be prepared for distribution in electronic format and forwarded to Marianne.dinges@unco.edu when considered essentially complete. Marianne will distribute documents to the committee for review and comment on an ongoing basis.