

Criterion One  
Meeting Minutes  
February 28, 2003

Agenda Items:

1. Assignment to Marshall Parks of some of the 1E Core Component together along with diversity, AAEO, response to complaints and grievances especially students, etc. What is on-line, what is not, the Affirmative Action plan.
2. Announce status report on Wednesday, March 5<sup>th</sup>, based on today's meeting and the reports given by committee members of their progress on Core Components. Written draft needs to be submitted to the NCA Committee by April 15, 2003.

**Core Component**

**Status**

1A) Marshall Clough  
Jinny Jenkins.

Collected statements with help from Joonok Huh and  
Some question about the A & S plan; should particular areas be  
extracted or submit the whole thing? Subparts: Some missions  
documents available on-line like MCB, HHS, COE, will need to  
acquire one from PVA. Received Human Resource's, but  
Marshall Parks will talk with Marlene Strathe about revising  
mission documents.

1B) Marshall Parks

Marshall Parks has taken over from the loss of Jim La Cour and is  
doing a fine job getting up-to-speed on the issues and is in progress  
with his task of the 1B Core Component.

1C) Roiann Baird

Absent—report to follow

1D) Jack Temkin &  
Joonok Huh

Gave list of people and entities to interview:  
a) Rom Lambden and Kay Norton  
b) Kay Norton and all Vice Presidents  
c) President, All Vice Presidents, Governance Groups; Faculty  
Senate, SRC, PASC, SPEEC. Still deciding whether to ask  
individuals of the groups or the entire group itself.  
d) Governance groups; as mentioned above, Vice Presidents,  
e) College Deans, University Curriculum Council—not each and  
every college curriculum committee.  
f) All Governance groups, Vice Presidents and President  
g) Governance groups and President

1E) Jinny Jenkins &  
Marshall Parks

After much deliberation, Jinny decided that this was a huge task  
and asked for some assistance with some of her Core Components.

a) Marshall will contact Ron Lambden and Kay Norton

- b) Jinny will contact Michelle Quinn and Julie Lorton regarding the fiscal responsibilities and request documents that will be most useful, and Marshall will contact Ron Lambden regarding the legal responsibilities.
- c) Marshall Parks will check into the organization abiding by local, state and federal laws.
- d) Jinny will contact Governance groups
- e) Jinny will contact Bob Hetzel and Ronna Sanchez of Auxiliary Services, Board of Athletic Control.
- f) Jinny will contact Ken McConnellogue
- g) Jinny will contact Ken McConnellogue
- h) Jinny and Marshall will be contacting Jean Schober Morrell to help with this aspect

The bullet drafts are due to Jack by April 11<sup>th</sup> and he will construct a brief narrative to give to the Committee on April 15<sup>th</sup>.

Respectfully submitted by:  
Peggy Ribich  
Administrative Assistant