



Financial Services

MEMORANDUM

TO: NCA Criterion Four Committee
FROM: Michelle Quinn
DATE: **November 25, 2002**
RE: November 19th Meeting

Thank-you for your participation at the last meeting.

We have established sub committees as follows:

Becky Barnes and Sharon Clinebell

A. The organization's culture values the life of learning for its board, administrators, students, faculty and staff

Gardiner Tucker and Jen Griffin

B. The organization's programs develop in students the understanding, skills and attitudes necessary for acquiring, creating and applying knowledge

Helen Reed

C. The organization supports its faculty, students, and staff to acquire, create, and apply knowledge responsibly.

Bob Hetzel and Sue Kent

D. The organization is effective in promoting a life of learning.

Beth Franklin has indicated that she is unable to serve on our committee so we need to find another individual to work with Helen Reed. Any suggestions?

Assignment for December 3rd

Each sub-committee should bring the What?/Who?/How? of their initial research. Remember that the sub-committee investigation of topics and interviews will be broad based with the entire criterion in mind, not just the assigned subset. Please use our preliminary assignment of topics from the meeting as a guide, additional programs, documents, processes, etc., should be added to your list as appropriate.

Form for summarizing research

Attached please find the research tool as amended.