

McNair Scholars Program

Application Instruction Sheet

We are excited that you are interested in applying to the McNair Scholars Program. These instructions are intended to assist you in completing the application. Please complete all sections of the application packet and submit your application to the McNair Scholars Program by **12 noon, Friday, March 27, 2009**. You will receive written confirmation of receipt of your application within five business days of submission. We will not be able to consider incomplete applications.

APPLICATION FORM 2009-2010

PERSONAL INFORMATION SECTION

- **Permanent Address:** This is a location where you could always be reached, i.e., your parents' or grandparents' address.

ELIGIBILITY VERIFICATION INFORMATION SECTION

- **Financial Information:** Complete the checklist to determine whether you qualify for independent or dependent status. Provide the 2008 taxable income for your parents if you are classified as a dependent student and for yourself if you are classified as independent. Contact the McNair staff if you need additional information.

ACADEMIC INFORMATION SECTION

- **Transcript:** You may submit either an official transcript, which can be purchased for \$7.00 from the University's Registrar, or you may submit an unofficial transcript, which you can download from Ursa.

RECOMMENDATION FORMS

- Your signature in Section I waives your right to review the letters of recommendation. This is a common practice in the graduate school application process. By waiving your right to review the letters of recommendation, the writers are able to be as candid as possible about your academic abilities, characteristics, etc.
- Please request the writers to mail or bring the letters of recommendation to the McNair Office (Michener L-75, Campus Box 83). Another option is for you to pick up the letters; however, **the letters must be in a sealed envelope with the writer's signature over the seal.**

SIGNATURES

If you are classified as a dependent student, you must provide a parent's signature on the application. Your and your parent's signatures provide legal certification that you are eligible for the McNair Program.

A SPECIAL INVITATION

The McNair Scholars Program invites all interested applicants to an open house to learn more about the program and meet current scholars. Please join us on Wednesday, February 18 from 3-4:30 in the University Center, Columbine B. Light refreshments will be provided.

TIMELINE 2009

- February 18** McNair Recruitment Open House 3-4:30 p.m.
UC, Columbine B
- March 27** The completed application packet (application, transcript, personal statement, and letters of recommendation) is due in the McNair office by **12:00 noon**.
- April 1-30** Applicant interviews.
- By May 6** Decisions will be made and applicants will be notified of their admission status.

APPLICATION CHECKLIST

1. Completed Application _____
2. Signatures _____
3. Transcripts _____
4. Personal Statement _____
5. Letter of Recommendation 1 _____
6. Letter of Recommendation 2 _____

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