**University of Northern Colorado**

**Department of Criminology & Criminal Justice**

**Internship Hours Log**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Student Name** |  | **Agency** |  | **Credit Hours** |  |

*Complete the weekly log and have Field/Site Supervisor initial it each week.*

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Date Range** | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Sat** | **Sun** | **Weekly**  **Total** | **Site Supervisor’s**  **Initials** |
| **Week 1** |  |  |  |  |  |  |  |  |  |  |
| **Week 2** |  |  |  |  |  |  |  |  |  |  |
| **Week 3** |  |  |  |  |  |  |  |  |  |  |
| **Week 4** |  |  |  |  |  |  |  |  |  |  |
| **Week 5** |  |  |  |  |  |  |  |  |  |  |
| **Week 6** |  |  |  |  |  |  |  |  |  |  |
| **Week 7** |  |  |  |  |  |  |  |  |  |  |
| **Week 8** |  |  |  |  |  |  |  |  |  |  |
| **Week 9** |  |  |  |  |  |  |  |  |  |  |
| **Week 10** |  |  |  |  |  |  |  |  |  |  |
| **Week 11** |  |  |  |  |  |  |  |  |  |  |
| **Week 12** |  |  |  |  |  |  |  |  |  |  |
| **Week 13** |  |  |  |  |  |  |  |  |  |  |
| **Week 14** |  |  |  |  |  |  |  |  |  |  |
| **Week 15** |  |  |  |  |  |  |  |  |  |  |
| **Grand Total Hours** | | | | | | | | |  |  |

*At the completion of the internship please fill out the following:*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Print Name of Field/Site Supervisor Title**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of Field/Site Supervisor Date**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Print Name of Field/Site Supervisor***(If additional site supervisors are required)* **Title**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of Field/Site Supervisor Date**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Print Name of Field/Site Supervisor *(****If additional site supervisors are required)* **Title**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of Field/Site Supervisor Date**

**I certify that the above logged hours are true and accurate.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student/Intern Signature Date**

**Mail internship log with final evaluation to Internship Coordinator, Criminal Justice Department, University of Northern Colorado, 501 20th Street, Greeley, CO 80639 or fax to 970-351-1527**