

UNIVERSITY *of*
NORTHERN COLORADO



Master of Arts in Criminal Justice

**Graduate Handbook
2009 – 2010**

Criminal Justice Department: 970-351-1628
Fax Number: 970-351-1255
Website: www.unco.edu/criminaljustice

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Welcome

Greetings and welcome to the Criminal Justice M.A. program! As a disciplinary crossroads of the University with a strong commitment to liberal education, the College of Humanities and Social Sciences is committed to high quality graduate programs in each of its schools. We are particularly pleased to welcome you to our newest graduate program, housed in the School of Sociology and Criminal Justice. This vibrant combination of online and on-campus opportunities is a gateway to exciting careers and research opportunities.

The M.A. in Criminal Justice supports our college's promise to engage the methodologies, techniques, and technologies that prepare students to think creatively and critically about past, current and evolving social and global complexities. HSS takes seriously its mission to transform lives by preparing students for personal and professional success and by contributing to the betterment of the larger community. Criminal Justice is a discipline ideally suited to the fulfillment of our college mission. I welcome you to our community and look forward to meeting you.

Congratulations and best wishes for your studies in Criminal Justice!

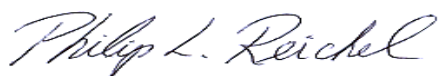
Sincerely,

David R. Caldwell, Dean
College of Humanities and Social Sciences

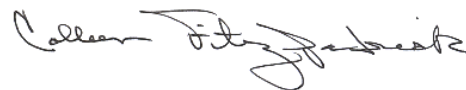
On behalf of the Criminal Justice faculty, we would like to welcome you to the Master of Arts in Criminal Justice Program (MACJ) at the University of Northern Colorado. We are excited and proud to be adding a graduate program to our well-respected undergraduate degree in criminal justice. Combining our faculty's enthusiasm, commitment, skills, and knowledge with the relatively small size of our graduate program, we provide you with excellent opportunities to advance your understanding and professional development in the field of criminal justice.

We look forward to working closely with you and wish you all the best in both your academic work and career.

Sincerely,



Philip L. Reichel, Director
School of Sociology and Criminal Justice



Colleen Fitzpatrick, Director
Criminal Justice Graduate Program

UNIVERSITY OF NORTHERN COLORADO

MASTER OF ARTS IN CRIMINAL JUSTICE

Mission

The mission of UNC's Criminal Justice Program is to prepare students for professional success and to provide them with the foundation for continuation of their education by offering undergraduate and graduate students a high quality interdisciplinary education that focuses on theory, research and critical thinking skills, leadership, and ethical conscientiousness. The Criminal Justice faculty, through teaching excellence, scholarly productivity, and service to the community, the University, and the discipline, seek to serve as role models by encouraging students to engage in methodologically sound scholarship, to serve their communities, and to excel in their chosen fields.

Program Objectives

The University of Northern Colorado's Master of Arts Criminal Justice Program (MACJ) is designed for working professionals who wish to further their education in the field of criminal justice. Many criminal justice agencies require graduate-level education for career development and advancement. However, individuals employed in such agencies often have difficulty completing traditional university-campus based programs. UNC's MACJ fills this need by offering rigorous online programming that focuses on leadership, management, policy, planning, research, and recognized best practices in the various parts of the criminal justice system. In addition to providing a program that meets the needs of working professionals, the academic rigor and research focus of UNC's MACJ program also prepares students for continued graduate education.

The objectives for the MACJ are to provide students with:

1. an advanced understanding of traditional and emerging criminological theories;
2. critical-thinking and problem-solving skills necessary for effective leadership and policy decision-making;
3. analytical and research skills necessary to both understand and participate in "best practices" research;
4. an understanding of the importance of the increasingly interdisciplinary nature of the criminal justice system; and
5. an opportunity to produce a project that has real-world applications in their field of interest or to conduct original research on a topic of their choosing.

Admission Requirements:

Information for prospective students is found at <http://www.unco.edu/grad/prospective/index.html> Students who wish to apply for admission to the MACJ program must apply through UNC's Graduate School.

Prospective students must submit a completed University of Northern Colorado Graduate Application for Admission and pay the non-refundable \$50 application fee. Any additional application materials must also be sent to the UNC's Graduate School.

Applicants must submit the following materials:

1. A completed Graduate School Application for Admission. The application can be found at <http://www.unco.edu/grad/prospective/applying.html> Students may also apply online. Online application instructions are found at <http://www.unco.edu/grad/prospective/USonlineappchecklist.pdf>
2. Two official transcripts from every accredited college or university attended since completing high school, except UNC. The transcripts must show a baccalaureate degree from a college or university of accredited standing, preferably with a minimum grade-point average of 3.0 on a 4.0 scale for the last 60 credit hours of the most recently completed degree. Official transcripts should be mailed to:

**Graduate School and International Admissions
Campus Box 135
University of Northern Colorado
Greeley, CO 80639-0064**

3. GRE or MAT test scores or Personal Essay
 - a. GRE: You must request official scores be sent from the Education Testing Service to the UNC Graduate School. You can call ETS at (609) 771-7670 in New Jersey or (510) 873-8100 in California. **UNC's institutional code number is R4074.** All GRE general test scores must be no more than five years old at the date of your application. For more information, please access <http://www.gre.org> or see Appendix 1.
 - b. MAT (Miller Analogies Test): You must request that official scores be sent from Pearson to the UNC Graduate School. You can call Pearson at 1-800-622-3231 or 210-339-8710. **UNC's institutional code number is 1999.** All MAT test scores must be no more than five years old at the date of your application. For more information, please access <http://www.milleranalogies.com> or see Appendix 1.
 - c. Submit a one to two page essay answering the following: ***In what way would a Master of Arts in Criminal Justice benefit you personally and***

professionally? Your essay must be double-spaced, in 12-point font, with one-inch margins all the way around.

4. Two academic or professional letters of recommendation. Letters of recommendation should be from individuals who can attest to your academic potential and abilities. You may download the Letter of Recommendation form from <http://www.unco.edu/grad/forms/RecommendationLetterForm.pdf>
5. The MACJ Admissions Committee reviews all completed applications and makes admissions decisions. Admission to the MACJ program is based upon the applicant's academic history, standardized test scores, letters of recommendations, work experience, and potential for academic and career success.

Admission Calendar

UNC's MACJ program accepts a new cohort for each fall semester. For our first cohort, admission materials must be submitted between April 1st and July 1st. After July 1, contact the Criminal Justice department.

A completed application typically takes between four to six weeks to process. Your application for admission will not be processed until all materials have been received. Files are reviewed as soon as they are complete and students are notified by letter as soon as admission is granted to the MACJ program.

Continuous Registration for Graduate Students

According to UNC policy, all graduate students must be enrolled for at least 1 credit hour each academic semester (fall and spring). Students register continuously from the time they first enroll in their graduate degree program until the semester or term in which they graduate.

Students who fail to register continuously and are not approved for exception will be notified with a letter of warning the first semester during which they fail to enroll. At the end of the second semester of non-enrollment they will be classified as discontinued. Discontinued students will need to re-apply to the Graduate School and be re-accepted by their program and the Graduate Dean if they wish to resume their studies.

Five Year Rule

All degree requirements must be completed within five years of acceptance.

Faculty Advisor

The MACJ graduate program director will assign a faculty advisor to each student once he or she has been accepted to the graduate program. The faculty advisor provides the student with information and advice on curriculum requirements, recommendations for electives, and general advice on the program and the student's progress toward graduation. Once assigned an advisor, the student should schedule a telephone session within the first two weeks of the first semester of attendance. If the student is

within commuting distance to UNC, it is recommended that a personal visit be scheduled with the advisor. Should a student wish to change faculty advisors, he/she can do so by asking another faculty member to serve as advisor and, upon obtaining both faculty members' consent, receive approval from the criminal justice graduate director.

Online Learning

The Master of Arts in Criminal Justice is offered as an online program at the University of Northern Colorado. As mentioned previously, this format is advantageous for working professionals who wish to further their education. However, it is important to note how online learning differs from traditional face-to-face education.

In some ways, taking classes online is not that different from taking face-to-face classes. You will still need to complete all the course readings and other learning activities, study for quizzes and tests, participate in discussions, and complete all your projects and assignments.

However, an online learning environment also differs quite a bit from a traditional classroom-based course, especially in the area of time management and personal organization. With no face-to-face class meetings, you will be more responsible for structuring your weekly academic schedule. You will need to become familiar with the course delivery system (Blackboard) and develop new skills related to communicating electronically where body language and voice inflection may not always be available.

Eight Week Courses

In a usual campus based face-to-face program, students enroll in several courses that meet at different times during the 16-week semester. In our online program, students will generally enroll in one course at a time that lasts 8 weeks. Students should expect to spend about 5 hours interacting in this course per week and about 3-5 hours outside the classroom reading, studying, and writing. These numbers are averages and depend on the student's learning style. The amount of time YOU will spend accessing your online course and completing course activities will depend on:

- Familiarity with the content/topic
- Reading comprehension/writing skills
- Speed of internet access
- Availability of dedicated quiet time for study

Online Orientation

In order to help ensure your success in this online learning environment, all entering MACJ students will participate in a two-week online orientation course prior to the start of their first semester.

This orientation will provide experience in using Blackboard, the course delivery system, so that you will be “ready to go” when the first course starts. In an 8-week course format, you will not be able to afford any time for learning how to use the system or technical issues with your computer during the course itself. The orientation course will give you a chance to test drive the system before starting your academic course work.

In addition, the orientation course will help you assess your strengths, identify any challenges you might face as an online student, and provide resources and tips to help you be successful.

Computer Requirements

Capable computer equipment and reliable (and fast) internet access will be important for completion of your online courses. The following list provides a guideline for minimal computer requirements:

- **Personal Computer**
 - Windows 2000, XP or later operating system
 - Pentium III processor
 - 128MB of RAM (256MB recommended for complex forms or large documents)
 - Cable or DSL Internet access (minimum of 56 kbps modem)
 - Sound Card
 - Speakers/headset
 - Microsoft Internet Explorer 6.0 browser or later
Alternate browser: Moxilla Firefox 2.0 browser or later
 - Microsoft Office 2003 or above preferred
Minimum: Microsoft Word 2000 and Office viewers
[PowerPoint Viewer 2003](#) - If you do not own the PowerPoint program, this viewer will let you view full-featured presentations created in PowerPoint 97 and later versions.
[Excel Viewer 2003](#) - Open, view, and print Excel workbooks, even if you don't have Excel installed.
 - Adobe Acrobat Reader
 - Access to DVD player (some courses require viewing movies)

Program Overview

The MACJ program is designed to be completed in two years with full-time enrollment (6-9 credits per semester, including electives during the summer) The MACJ program consists of 34 credits. Twenty-two credits are core classes, which include a thesis or capstone project. Core classes are sequenced and must be taken in the order they are listed. The sequence starts each fall term and incoming graduate students are only accepted to begin in the fall semester. Each core class is covered during an eight week session, with the exception of the Capstone Project or Thesis. There are 2 eight week sessions per semester. Students also are required to take 12 credits of approved

electives. Two elective credits can be taken from other approved areas outside of criminal justice with approval from the student's advisor. Elective classes are generally conducted over a 16-week period for spring and fall semester and a 6 or 12 week session for the summer semester.

Core Classes (22 credits)

LIB 550 (1 credits) Library Research in Criminal Justice

Students will gain active learning experience in managing information in a dynamic research environment. Course includes skills in identifying, retrieving, organizing, and evaluating information necessary for graduate level research in Criminology and Criminal Justice.

CRJ 560 (3 credits) Seminar in Criminology and Crime Policy

Corequisite: LIB 550. Advanced study of criminological theories using a broad interdisciplinary perspective. Explain and critique current crime control and crime prevention strategies as they relate to theory, policy, and practice.

SOC 544 (3 credits) Sociology of Criminal Law

Prerequisite: CRJ 560. The origin of substantive and procedural criminal law in the context of sociological theory, research, and jurisprudence will be the focus of the class. Criminal law structure and administration, and the effects of criminal-legal sanctions will be explored. The processes of leadership, management, decision-making, resource allocation, communication, staffing and training will be linked to the process of criminal law.

CRJ 550 (3 credits) Organization and Management of Criminal Justice

Prerequisites: SOC 544. Explores the entire spectrum of criminal justice administration. Topics such as financial administration, employee supervision and discipline, civil liability, labor relations, professional ethics, and the use of emerging technologies will be covered.

CRJ 580 (3 credits) Advanced Research Design and Methods

Prerequisite: CRJ 550. Scientific method of inquiry applied to the study of crime, those who commit crimes, those who are victims of crimes, and criminal justice employees and organizations. Emphasis on questions inherent to the study of contemporary issues in criminal justice. Focus on methods for evaluation of criminal justice programs and policies.

CRJ 582 (3 credits) Statistics for Criminal Justice Research

Prerequisite: CRJ 580. If students have not completed a social science statistics course within the past five years, CRJ 382 or equivalent is required. Review of descriptive and graphical techniques including probability and sampling theory; statistical inference; Central Limit

Theorem; Chi-Square, T and F distributions, analysis of variance and multiple regression. Emphasis is placed on application and interpretation of statistical analyses.

CRJ 610 (3 credits) Criminal Justice Planning, Policy, and Change
Prerequisite: CRJ 582. Focus on strategic planning and policy in environments of change. Emphasis on the uncertainty and interconnectedness of criminal justice organizations with other public, private, and not-for-profit organizations and the importance of planning that involves multiple stakeholders. The student work product of this class can be used as the foundation for the CRJ 697 project.

CRJ 697 (3 credits) Capstone Project
Prerequisite: CRJ 610. Consent of instructor. Option to CRJ 699 on recommendation of student's advisor. Students complete an advisor approved research project with practical implications relevant to the student's professional interests.

CRJ 699(1-6 credits) Thesis
Prerequisite: CRJ 610. Consent of instructor. Option to CRJ 697 on recommendation of student's advisor. Especially for students applying to doctoral programs. Individual original research aimed at acquisition of research skills and application of theory.

Approved and Proposed Criminal Justice Electives

At least one CRJ elective is required. The elective classes are usually 16 week classes, unless it is offered in the summer. Class lengths for the summer are normally 6 or 12 weeks. One elective will be offered each semester.

CRJ 512 (3 credits) Transnational Crime and Justice
Transnational crimes such as human trafficking, sea piracy, terrorism, and money laundering are reviewed regarding their global presence and the national and international efforts used to combat the growing phenomenon of transnational crime.

CRJ 523 (3 credits) Problem-Solving for the 21st Century: Problem-Oriented Policing
Examines fundamental theories of crime, situational crime prevention, police-community relations, and techniques for identifying, analyzing, and responding to social problems, and assessing effectiveness.

CRJ 532 (3 credits) Problem Solving Courts and Probation
Examines the evolution of problem-solving courts, such as Drug Courts, Domestic Violence Courts, and Reentry Courts, and the changing roles and responsibilities of criminal justice agency representatives, such as

probation officers, parole officers, judges, prosecutors, defense attorneys, and treatment providers, who work in these courts.

CRJ 542 (3 credits) Prisoner Reentry and Evidence-Based Prison Programs
Examines evidence-based rehabilitation programs in correctional settings and promising prisoner reentry strategies. Identifies ineffective approaches and focuses on programs that improve reentry outcomes, both in institutions and the community.

Non- Criminal Justice Electives

After consulting with your graduate advisor and approval from the criminal justice graduate program director, up to 6 credit hours of non-criminal justice classes may be taken as electives. Disciplines that may apply would be communications, gerontology, sociology, and other social science disciplines.

Transfer classes

Two master level classes from accredited colleges and universities may be applied to the degree requirements upon approval from the graduate director. All transfer classes must have an "A" or "B" grade assigned.

Two Year Plan

Students in the MACJ program are admitted as a group (a cohort) and proceed through the major in a prescribed sequence. This means that the cohort takes the same coursework together at the same time, in the same sequence in the two years following admission to the major.

The cohort model was chosen for two reasons. First, individuals in schools and social agencies are increasingly being asked to work as team members, instead of as professionals in isolation from one another. The cohort approach emphasizes this collaborative approach. Second, the cohort model provides a strong social support system for students as they move through the major.

To keep on track with core requirements, it is highly recommended that each graduate student take each 8 week session as listed in the sequence. A schedule for a student wishing to graduate in two years is as follows:

	Fall	Spring	Summer
Year 1	LIB 550 – Graduate Research in Criminal Justice – 1 st 8 week session	CRJ 550 - Organization and Management of CJ – 1 st 8 week session	Elective – Normally a 6 or 12 week session
	CRJ 560 - Criminology and Crime Policy – 1 st 8 week session	CRJ 580 - Advanced Research Methods and Evaluation Design – 2 nd 8 week session	
	SOC 544 - Sociology of Criminal Law – 2 nd 8 week session	Elective – 16 week session	
	Elective – 16 week session		
Year 2	CRJ 582 - Statistics for Criminal Justice 1 st 8 week session	CRJ 697 - Capstone Project or CRJ 699 Thesis Both are 16 week sessions	
	CRJ 610 - Criminal Justice Planning, Policy, and Change – 2 nd 8 week session		
	Elective – 16 week session		

Students who drop a course

If you get out of synchronization with the cohort due to dropping or not completing a course, you and your advisor will review options for making up a course or stopping out of the cohort and stepping back in when the next cohort is admitted.

Choosing the Thesis or Capstone Project Option

Your decision to choose the thesis or capstone project should be done in consultation with your advisor. Because the overarching theme of this degree program emphasizes research-based best practices, it is anticipated that either the thesis or the capstone project will address some aspect of real-world research-based programs and/or practices. Generally speaking, the thesis option is most desirable for students planning to continue their education in a doctoral program. The thesis will provide experience aimed at acquisition of research skills, appreciation of the scientific method, and knowledge of scientific writing style. The capstone project, while equally rigorous, emphasizes research that addresses a practical problem found in a specific criminal justice agency.

Capstone Project

The capstone project, rather than providing an extensive literature review, will acknowledge and discuss literature relevant to an identified problem. The project will use standard social scientific research methods and should address a specific problem confronting a criminal justice agency known to the student. The resulting report, which

will follow an organization, structure, and citation style approved by the student's committee chair, will be bound and presented to the organization as well as to the committee chair and the criminal justice graduate program director. The project committee will consist of two faculty members (no more than one from outside the criminal justice program) and one representative from the organization providing the research problem. The project committee chair will be from the criminal justice program.

Thesis

Whereas similar skills are needed for both the thesis and the capstone project, the thesis will follow a more exact organization and structure, will include an extensive review of the academic literature relevant to the topic, and will more clearly include a theoretical conceptualization that is carried through or developed in research and analyses. In addition to meeting all thesis requirements specified by the graduate school, successful completion of the thesis requires an oral defense before the student's thesis committee. The thesis committee will consist of three faculty members (no more than one from outside the criminal justice program), with one of the criminal justice faculty being the committee chair.

Extended Studies

This program is offered through UNC's Extended Studies programs, which strives to support adult students who are enrolling in programs at a distance from the campus. The Extended Studies staff is available to act as a student service resource to you. If you need help in accessing any of the University's resources, please contact our office at 800-223-1749, 970-351-2944 or esinfo@unco.edu. Program information, including your semester schedule, is located on our website: www.unco.edu/extendedstudies. Choose admitted students and then find the Criminal Justice, M.A. program link.

Grade Policies

UNC graduate students must maintain a minimum 3.0 GPA. Letter grades will be based on the following breakdown:

Grade	% of Total Points	Quality Points
A	93 – 100%	4.00
A-	90 – 92%	3.67
B+	88 – 89%	3.34
B	83 – 87%	3.00
B-	80 – 82%	2.67

Any course for which an earned grade is lower than a B- must be repeated.

Expectations of Student

The University has established policies and procedures that reflect concern for student freedom, rights and responsibilities. Essentially, students can expect protection against improper academic evaluation and protection of the right to due process in academic and disciplinary proceedings. The student can also expect to be held responsible for academic performance and conduct. Further information can be found at <http://unco.edu/dos/handbook/index.html>.

Students may obtain a copy of the Student's Rights and Responsibilities document from the Dean of Students' Office in Carter Hall.

Graduation Procedures

In consultation with your major advisor, the first step in officially applying for graduation is to pay a visit to the UNC Graduate School's web site at www.unco.edu/grad or by calling (970) 351-1803 for detailed information on the specific procedures to follow.

The deadline to apply for graduation is no later than the **end of the semester** preceding the semester you plan to graduate. The Graduate School provides a restrictive allowance for late applications, which must be submitted no later than 4:00 p.m. on the Friday of the second week of the semester in which you expect to graduate.

You must fill-out an official application for graduation found on the web site provided above. Your graduation requirements will normally correspond to the University Catalog under which you first enrolled in the program. You may select to graduate under a catalog issued subsequent to your enrollment in the program but you may not choose between catalogs. In other words, whether you choose to meet the requirements specified in the catalog under which you first enrolled or any subsequent catalog, you must follow the requirements specified in only one of those catalogs.

Both you and your advisor must sign the application or the Graduate School will not process it. The completed and signed application must be delivered, either in person or by mail, to the Graduate School by the end of the semester preceding the semester in which you plan to graduate. A copy of the signed and completed application must be placed in your Criminal Justice program student file.

University Resources

One of the first places you should visit is <http://www.unco.edu/grad/index.html> which is the home page for the UNC's graduate school. There you will find important information on resources for graduate students, which include a full complement of student services including advising, career counseling and placement, financial aid and scholarship programs and a graduate student association. Other resources that might be helpful are:

<p>UNC Office of Graduate Admissions Carter Hall, Room 2007 University of Northern Colorado Greeley, CO. 80639 970-351-2831 Fax: 970-351-2371 grad.school@unco.edu</p>	<p>UNC Registrars Office Carter Hall, Room 3002 University of Northern Colorado Greeley, CO. 80639 970-351-2231 Fax: 970-351-1870 www.registrar.unco.edu</p>
<p>UNC Criminal Justice Program Gunter Hall, Room 1250 Greeley, CO 80639 970-351-2186 Fax: 970-351-1255 criminaljustice@unco.edu</p>	<p>UNC Criminal Justice Librarian Lyda Ellis – Instruction Librarian Michener 112 Campus Box 48 Greeley, CO. 80639-0001 970-351-1524 lyda.ellis@unco.edu</p>
<p>UNC Career Services 970 - 351-2127 Fax: 970 - 351-1182. http://www.unco.edu/careers/</p>	<p>UNC Disability Support Services 970- 351-2289 Fax:-970- 351-4166 http://www.unco.edu/dss/</p>
<p>UNC Extended Studies Office 800- 232-1749 [toll free] 970 - 351-2944 FAX: - 970 -351-2519 esinfo@unco.edu http://www.unco.edu/extendedstudies/</p>	

Financial Assistance

Many University of Northern Colorado students receive one or more types of financial aid. Financial aid refers to the wide variety of programs that help students and their families pay for college. For the online master's program in criminal justice it is currently available in:

- Grants and scholarships, which do not have to be repaid
- Loans, which have to be repaid

Almost all financial aid provided by the federal government is awarded based on your ability to pay for college. However, not all financial aid is need-based. UNC grants scholarships to students based on their academic accomplishments, so you might qualify for financial aid even though you do not believe you may otherwise be qualified. To learn more about financial aid you should contact the financial aid office and visit <http://www.unco.edu/ofa/overview/>

Links to Graduate Forms

The graduate office has a list of forms that can be accessed on-line. To find all of them go to <http://www.unco.edu/grad/forms/index.html>

Forms that would apply only to graduate students are:

Application for graduate Admissions - US Citizen/Permanent Resident

[U.S. Citizen Application Instructions](#)

[U.S. Citizen Graduate Student Application](#)

[U.S. Citizen Graduate Application Instructions - Online](#)

[U.S. Citizen Graduate Application - Online](#)

Application for graduate Admissions - International

[International Graduate Application Instructions](#)

[International Graduate Student Admission](#)

[International Graduate Student Guidelines](#)

[International Graduate Application Instructions - Online](#)

[International Graduate Application - Online](#)

Supplemental information for applying to Graduate School

[Letter of Recommendation Form \(in application form\)](#)

[2008-2009 Costs and Financial Report](#)

Forms for Graduation

[Application for Graduation in a Master's/Specialist Program](#)

[Diploma Request Card](#)

MACJ Faculty and Staff

At present there are six UNC faculty members that teach criminal justice graduate level classes. Adjunct professors are also utilized to teach select graduate classes based on experience and professional credentials. Our two newest full time faculty members will be on board beginning in the Fall 2009 semester.

Philip Reichel

Professor of Criminal Justice

philip.reichel@unco.edu

970-351-2107

Dr. Reichel received his M.A. and Ph.D. in Sociology from Kansas State University. After working for a few years as a counselor at the Nebraska Correctional Complex in Lincoln, he decided teaching was more to his liking and accepted a position at Augusta College (now Augusta State University) in Augusta, Georgia. In the fall of 1983 he accepted a position at the University of Northern Colorado and has been here since. His areas of teaching, research, and writing expertise include comparative justice systems and the broad area of corrections. Professor Reichel has published twenty articles in several professional journals over the last thirty years and is the author of two

textbooks; *Comparative Criminal Justice Systems: A Topical Approach* (Prentice Hall), and *Introduction to Corrections* (Allyn & Bacon). He is also the editor of the *Handbook of Transnational Crime & Justice* (Sage). His comparative justice interests have resulted in invitations to speak at universities throughout Europe and at several universities in the U.S. He recently served as the International Section Chair in the Academy of Criminal Justice Sciences.

Colleen Fitzpatrick

Professor of Criminal Justice

colleen.fitzpatrick@unco.edu

970-351-2575

Dr. Fitzpatrick holds a Ph.D. in Sociology from Colorado State University and a Master of Arts in Applied Sociology from California State University, Northridge. She has been on faculty at UNC since 1993. Professor Fitzpatrick is a U.S. Air Force Veteran, has more than 25 years experience in applied research, and specializes in social research methodologies and applied statistics. She is the author or co-author of several original research and evaluation publications. Her current professional activities focus on bringing theory to practice in such areas as Problem Oriented Policing, best practices for Community Policing, and in working with criminal justice agencies in developing and implementing evaluation protocols and standards. Her scholarly interests are quite eclectic and include Victimology, Problem Oriented Policing, and Criminal Justice Ethics.

Mary West-Smith

Assistant Professor of Criminal Justice

mary.west-smith@unco.edu

970-351-2900

A native of Colorado, Dr. Mary West-Smith obtained all of her degrees from Colorado institutions. She received her Master of Criminal Justice and her Ph.D. in Public Affairs, with a concentration in criminal justice administration and policy, from the University of Colorado at Denver. Prior to joining the University of Northern Colorado Criminal Justice faculty in 2005, she worked on several governmental research projects and taught part-time at Metropolitan State College of Denver's Department of Criminal Justice and Criminology. She also has experience working with victims of child abuse, at-risk juveniles, and incarcerated adults. Her current research interests focus on corrections, families of incarcerated individuals, high-risk juveniles, victimization, and policies and practices concerning prisoners returning to society.

Bill Perrill

Lecturer in Criminal Justice

william.perrill@unco.edu

970-351-2675

Mr. Perrill is a graduate of Northern Arizona University and Bowling Green State University with degrees in Sociology/Criminology. He retired from the Federal Bureau of Prisons in 2000 after a 29-year career. The last 14 years he was the Warden of 5 different facilities. He was appointed to the Senior Executive Service of the United

States in 1999, which is the highest level a federal employee can achieve. He has presented many training sessions for regional and national conferences on leadership and prison management. Mr. Perrill began teaching at UNC in 2001 as an adjunct instructor and since fall of 2002 has been a full-time faculty member. His areas of interest are in corrections, criminal justice operations and management, and criminological theory.

Ryan Randa

ryan.randa@unco.edu

Assistant Professor of Criminal Justice

Professor Randa is finishing his Ph.D. in Criminal Justice at the University of Cincinnati and will be joining our faculty in time for the beginning of the 2009 Fall semester.

Trina Rose

trina.rose@unco.edu

Assistant Professor of Criminal Justice

Professor Rose is finishing her Ph.D. in Sociology at the University of Nebraska, Lincoln. She will be joining our faculty in time for the beginning of the 2009 Fall semester.

Lyda Ellis

Assistant Professor of University Libraries

lyda.ellis@unco.edu

970-351-1524

Lyda Ellis received her M.A. in History and her M.L.I.S. from the University of Alabama. She accepted a position at the University of Northern Colorado in 2006 and accepted the position as subject specialist for Criminal Justice in 2007. Additionally, Professor Ellis offers library instruction for Northern Colorado's Center for International Education and the Center for Honors, Scholars, & Leadership. She also works as the liaison to the Athletic Department. She has published two book chapters focusing on library instruction.

Theresa Lane

Administrative Assistant

theresa.lane@unco.edu

970-351-2186

Theresa Lane is the Administrative Assistant for the Criminal Justice Program and has been employed with the University of Northern Colorado since 2007. A Colorado State employee since 1985, Theresa previously worked for the Colorado Health Sciences Center and the Department of Revenue in Denver. She enjoys working with faculty and students, and being in an academic setting.

Appendix 1

National/Standard Graduate School Admission Tests (GRE, MAT, LSAT):

Graduate Record Examination (GRE)

1. The GRE consists of three sections:
 - a. Verbal: 30 questions (30 minutes) that test your ability to analyze and evaluate written material and synthesize information obtained from it.
 - b. Quantitative: 28 questions (45 minutes) that measures your basic mathematical skills and your understanding of elementary mathematical concepts, as well as your ability to reason quantitatively and solve problems in a quantitative setting.
 - c. Analytical: 35 questions (60 minutes) that measure your ability to understand structural sets of relationships, deduce new information from sets of relationships, analyze and evaluate arguments, identify central issues and hypotheses, draw sound inferences, and identify plausible causal explanations.
2. Cost of the GRE is approximately \$120.00
3. Testing sites are throughout the country and online
4. For more info go to <http://www.gre.org>

Miller Analogies Exam (MAT)

1. The MAT consists of about 120 questions, takes about 60 minutes to complete, and is used primarily for graduate school admissions.
2. The exam aims to measure an individual's logical and analytical reasoning through the use of partial analogies. As of the fall of 2004, the exam became computerized; test-takers can now opt to take it as a Computer-Based Test (CBT), although the pen-and-paper exam still exists. Unlike analogies found on the GRE and the SAT, the MAT's analogies demand a broad knowledge of Western culture, testing subjects such as science, music, literature, philosophy, and history. Thus, exemplary success on the MAT requires more than a nuanced and cultivated vocabulary (source: http://en.wikipedia.org/wiki/Miller_Analogies_Test).
3. Cost for the MAT is approximately \$120.00
4. For more info go to <http://www.milleranalogies.com>