



UNIVERSITY HONORS PROGRAM

INTERNSHIP/FIELD EXPERIENCE/STUDENT TEACHING OPTION SUPERVISOR EVALUATION FORM

Name of Student: _____

Organization Name: _____

Supervisor: _____

Signature of Supervisor: _____

It is important to the University Honors Program that students taking part in an internship, field experience, or student teaching placement receive feedback on their on-site performance during their placement. Please rate the student on the following characteristics. A formal evaluation letter, although not required, is also welcome as an attachment. **All information noted on this form will be shared with the student at the end of his/her placement.**

CHARACTERISTIC	SUPERIOR	GOOD	AVERAGE	BELOW AVERAGE	N/A
Promptness					
Resourcefulness					
Maturity					
Interest in the placement experience					
Learning ability					
Communication skills					
Organizational skills					
Ability to work with others					
Ability to work independently					
Ability to meet required deadlines					
Contributions to the organization					
Understanding of organizational procedures					
Acceptance of constructive criticism					
Promise of success in the profession					

It would be appreciated if you would also take the time to answer the following questions either in the space below or in an attached letter.

- 1) What do you consider the student's most significant strengths professionally?

- 2) What might the student do to improve professionally or expand his/her area of expertise?

- 3) Hypothetically, if your organization had an opening for a person with the background of this intern, would you hire him/her? Why or why not?

- 4) Would you or your organization be interested in having another student from the University Honors Program take part in an internship, field experience, or student teaching placement for you in a future semester?

If yes, please indicate briefly the proposed responsibilities for that position and when it might be made available.

All information noted on this form will be shared with the student at the end of his/her placement. If you desire, you may review this evaluation with the student in person before submitting the original document the University Honors Program

The form may be submitted to the Honors Program one of two ways:

- Seal this completed form in an envelope, sign across the back of the seal, and give the envelope to the student to deliver to the Honors Program upon completion of his/her placement experience.
- Alternatively, you may mail this form at the completion of the student's placement experience to:

UNC Honors Program
Campus Box 13
Greeley, CO 80639

Please call (970) 351-2940 if you have any questions regarding this form or the Internship/Field Experience/Student Teaching Option within the University Honors Program.

Thank you for your support of the professional development of the student who has participated in the placement experience with your organization.