

UNIVERSITY of
NORTHERN COLORADO



HOUSING & RESIDENTIAL EDUCATION

**Conduct Appeal Request
Statement of Appeal**

Students have the right to appeal the decision and/or sanctions given by a Housing & Residential Education Hearing Officer. The appeal will be based on the hearing record and the facts of the case. The appeal process will not be a rehearing of the case. The appeal is reviewed by the Associate Director of Housing & Residence Life and he/she may affirm or reverse the decision, or remand the case to another Hearing Officer for further deliberation. The Associate Director of Residence Life will request to have the student present for an appeal hearing in which the same procedure will be followed as in an administrative hearing.

If a student wishes to appeal, he/she has five (5) business days following receipt of the decision letter. The student will be notified in writing as to the decision of the appeal no later than ten business days following receipt of the Statement of Appeal.

Name: _____ Bear Number: _____

Hearing Officer that heard your case: _____ Date of disciplinary hearing: _____

I, _____, wish to appeal the decision of the Hearing Officer based on the following:
(student name)

(Circle all that apply)

- A. Due process was denied (you believe the Hearing Officer violated your student rights/responsibilities or didn't follow the written conduct process/procedures).
- B. Presence of new evidence. The presentation of the "new evidence" must be considered sufficiently substantial to change the outcome in a significant manner.
- C. The sanctions given were inappropriate.

(Please attach a **typed** detailed explanation of your reasons for appeal)

Appeal decision:

Appeal Hearing Officer Signature: _____ Date: _____