

SRC BYLAWS
CHAPTER XVIII
GRADUATE STUDENT ASSOCIATION

SECTION 1. PURPOSE

- A. The purpose of the Graduate Student Association is to advance the interests of graduate students at the University of Northern Colorado through representation of graduate student's needs and support of activities central to graduate education, such as research and scholarly activities.

SECTION 2. GOVERNANCE

- A. The GSA President will direct the administrative functions of the GSA. The GSA President is responsible for developing the administrative budget and proposing all GSA budgets in the SFAP process. All expenditures from the administrative budget will be subject to approval of the GSA President. The GSA President is also responsible for identifying university committees that require, or should contain graduate students, and then assigning the College Representatives to participate in those committees. SRC will remunerate tuition expenses for the GSA President. The GSA will compensate the GSA President with a .2FTE stipend. Other responsibilities of the GSA President include:
1. Maintain communication channels with and advocates the interests of the graduate student portion of the University.
 2. Serves as a representative member and/or nominates student appointments to the following groups or committees:
 - a. Graduate Council;
 3. Recruiting and maintaining an active group of GSA Representatives.
 4. Establishing a budget for the GSA that is approved by the Dean of the Graduate School.
 5. Hiring a Vice President in the spring to begin working in the fall of the following academic year if the need is present.
 6. Supervise Academic Research Day during Academic Excellence Week.
 7. Serve on various councils/committees relevant to graduate students' interest and/or appoint graduate student representatives to serve on such councils/committees.
 8. Assume the duties of the Vice President if no one is holding the Vice President Office.
 9. The GSA President will serve as the Representative of the Graduate Student Association on SRC.
- B. The GSA President's term of office will be two years from the time of their hire.
1. The GSA President will undergo a yearly review after the Spring Semester, held by the Dean of the Graduate School.
 2. The Dean of the Graduate School has the option of ending the GSA President's term based on the review.
 3. If the GSA President leaves office, he/she may be replaced by an appointed graduate student. The Dean of the Graduate School must appoint the replacement. However, the appointment may be overruled by a 2/3 majority vote of SRC.
- C. The Associate President shall be responsible for the following:
1. Maintaining the GSA's web site.
 2. Maintaining the GSA's database of expenditures and application information.
 3. Acting for the GSA President in his/her absence.
 4. Assist graduate students in grant writing and receiving grants from sources other than the GSA.
 5. Maintain a graduate student listserv.
- D. The GSA President will appoint up to eight Representatives for the graduate student body. Prospective representatives will submit a letter of interest and resume to the GSA and will complete an interview process with the GSA President and Associate President, who will make the final decision to select all GSA representatives. The GSA Representatives will be responsible for the following:
1. Attend all GSA meetings as scheduled in order to review grant applications, and to help the President in making informed decisions about GSA policies and procedures.

SECTION 3. HIRING OF THE GSA PRESIDENT

A. All persons wishing to taking the office of President of the Graduate Student Association must file a letter of intent and resume' with the current GSA President, the Dean of the Graduate School, and the SRC Advisor.

1. All candidates must be a graduate student and enrolled in one (1) credit or more of graduate courses during the semester of the election.
2. If there are multiple candidates, the Dean of the Graduate School will be responsible for interviewing and one of the candidates for GSA President.
 - a. The Dean of the Graduate School has the option of delegating the hiring task to the current GSA President and the SRC Advisor.

SECTION 4. FUNDING

- A. GSA monies are a separate line item on the Student Fee Budget as approved by the Student Fee Allocation Process. The GSA must comply with Chapter II of the SRC bylaws in order to receive funding.
- B. The GSA will determine the parameters and procedures for the dissemination of funds allocated to the GSA by the Student Fee Allocation Fee Process.
- C. The President of the GSA (SRC President of Graduate Students) is the director of the GSA budget.
- D. During the Student Fee Allocation Process, the President of the GSA, as the director of the GSA budget, cannot act as a voting member of SRC. The Vice President or another graduate student must be appointed by the President to act as a voting member.

SECTION 5. GSA BYLAWS

- A. The GSA administration may construct bylaws to govern processes under their administration. These bylaws are not subject to SRC approval, but Chapter IV of the SRC bylaws takes precedence over GSA bylaws.
- B. Changes to Chapter IV of the SRC bylaws will require a 2/3 majority of SRC.

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