



Graduate Council Minutes

Thursday, October 19, 2017

3:00 – 5:00

Present: Rashida Banerjee, Linda Black, Silvia Correa-Torres, Kathleen Dunemn, Paul Elwood, Mary Evans, Janel Greiman, Jennifer Harding, Chair, Angie Henderson, Rutilio Martinez, Carissa Reddick, David Shimokawa, Amra Mohammad, Michelle Morgan, Jacob Skousen, Stephanie Wiegand, Mia Williams, Frances Braafhart, recording secretary
Absent: Rick Adams, Achilles Bardos, Alan Morse, Jerry Suits

A quorum confirmed, Graduate Council meeting called to order at 3:00 p.m.

I. Approval of Agenda

Hearing no additions to the agenda, Jenni called for a motion to approve the agenda as presented. Carissa called for a motion to approve and Kathleen seconded the motion. Agenda approved by vote.

II. Review and Approval of September 21, 2017 Minutes

Council members reviewed the minutes from the last meeting of spring semester. Hearing no changes or correction to the minutes, Jenni called for a motion to approve. Mary called for a motion to approve and Kathy seconded the motion. Motion approved by vote.

III. Announcements

A. Dean's remarks – Linda Black

Linda welcomed everyone back and thanked everyone for their willingness to serve on Council and to be available to serve in the role of guiding Graduate Council. Linda had the following updates:

- Graduate enrollment has increased in the last 3 years by 29%. Linda thanked faculty and Council members for all their work.
- The road ahead – take on HLC Tested experience vs. a terminal degree. The criteria for tested experience should fit/match the experience in the field or the category.
- The Graduate School is revamping the GTA Conference. We need faculty support and need faculty and students to tell us what we are doing well and what the Graduate School should do in relation to professional development. There will be discussion regarding Internships/Practicum credits and how the student is impacted. Students do not qualify for financial aid when doing an internship because they are not taking enough credits. The Graduate School would like to denote students as full time if they are in practicums or internships.
- Enrollment Update: Census is this Friday, September 1, 2017. Graduate enrollment is doing very well compared to other schools.
- The Graduate School will be sending out the student committee report to the college deans. The roster will provide the deans with the number of student committees their faculty currently serve on. Look at the list for accuracy and send any corrections to Linda Black.
- Every term the Graduate School sends out the Exit Survey to graduate students and the survey has produced great data. One of the big issues that has come up in the survey is surrounding advising. There are concerns regarding faculty and dissertation/thesis advising.

B. Associate Dean Remarks – Cindy Wesley

Cindy is very pleased to be here. Cindy's area of responsibility is student program terminations and student appeals.

- Cindy is also moving towards electronic dissertation and thesis; not only final submission but also preliminary drafts. Presentations will be in September about the process. The library encourages an

electronic process. With the electronic process will also come plagiarism checker. Cindy will talk more in September about the process, what it will look like and the pilot that she will use.

- We had a successful GTA training. 257 teaching assistants attended the full day of training. Overall, the Graduate School received a very positive response. Some of the training sessions included – Title 9, how to use/access support on campus and teaching skills. The Graduate School will view other Professional Development models to use in the coming year and will also include Deb Romero of CCE and adjunct and teaching fellows to use as role models.
- The Graduate School Website: the site is being updated and will provide new links for good resources for teaching assistants. The Graduate School will also look at the support TA's are getting and how they are selected for awards.

C. Chair Remarks – Jenni Harding

There is a political situation here at UNC. Provost Wacker is no longer where she used to be. Jenni had a conversation with faculty who commented that we all care about what we do here. A group of faculty would like others to join them in a vote of no confidence for President Norton due to lack of transparency over the release of Provost Wacker mid semester. The faculty group would like to take their vote to Faculty Senate on Monday, October 23. Kathleen Dunem expressed concerns from the School of Nursing surrounding the agreements made between the Provost and the School of Nursing (NEXus) and for additional faculty due to increased graduate enrollments. All promises of financial assistance for remodel projects to accommodate the increased number of students are all on hold. Other programs shared the same concerns. Linda Black commented that people want to make sense of something that does not make sense. Faculty do have a voice on campus – people can decide whether they want to show up or not at Faculty Senate. Jennifer Wiegand added – if we are about shared governance, I would rather say something as faculty rather than not say something. I do not like what is happening and would rather voice concern.

IV.

Standing Committee Reports

A. Faculty Senate/APC – Stephanie Wiegand

Faculty Senate met on September 25th and October 9th. APC met only on October 9th; the September 25th meeting of APC was cancelled as it conflicted with the faculty recognition event.

- Stephen Luttmann, as chair of Senate, reported on the latest issues in front of the Steering Committee for the Oversight of HLC and Legislative Academic Compliance. Issues include –
 - Possible upcoming reforms to Title IX regarding the handling of sexual assault cases on campus (coming from Betsy DeVoss).
 - To be in compliance, if you teach a course listed as face-to-face, it must be delivered face-to-face; if you teach a course listed in the class schedule as online, it must be taught online; if you teach a hybrid course, well then it must be hybrid. Not doing so will cause UNC problems with foreign ministries of education and Homeland Security.
 - We may be seeing changes to FERPA, but they are expected to be beneficial changes that will allow an outside agency to run statistics without as many hoops.
 - A subcommittee has been formed to determine what offices/positions on campus are to collect student complaint information so as to turn it over to HLC in an appropriate manner.
- Senate Codification Committee is moving forward and working with university counsel on contracts. The goal of the committee is to have contracts ready for the 2018/19 academic year.
- Michelle Quinn came to Faculty Senate to give here yearly financial state of the university talk. Major kudos were given to graduate programs for increased enrollment. We are increasing in dual enrollment students, which is a net positive for the university. While UNC is seeing growth in incoming monies from tuition, fees, and room and board, our financial aid to students is matching that growth.
- The Senate Salary Equity Committee was tasked with looking into the possibility of releasing faculty from parking fees. The answer they came back with is that it is not feasible to do so. Parking fees are directly tied to capital investments. The committee continues to investigate, however.
- APC continues to work on Final Exam language in the catalog to bring the language into compliance with what needs to happen and how we are currently operating.

B. Standards Committee –Rutilio Martinez

Due to his teaching schedule, Rutilio arrived around 3:30 p.m. He thanked the Standards Committee for all the work they have done. Standards reviewed 19 applications and all were approved the status requested except for 2 applications. Two apps are pending further review. Rashida called for a motion to approve the slate as presented. Kathy seconded. Motion approved by vote.

C. Program Review Committee Report– Mary Evans

Mary requested all Program Review Committee members to provide feedback by tomorrow for the review of Biological Sciences Atmospheric Sciences program. The Speech Language/Audiology program review received an extension.

D. GSA Representative – David Shimokawa

- On October 25, there will be a Flu Shot Clinic for graduate students in in the Student Health Center and the Ross Hall Lobby.
- On Monday, October 30, from 11:00 until food is gone, there will be a Student Town Hall with Dean Black.
- David is calling on graduate students who may be doing research relating to veterans for an event mid-November. Graduate students could do presentations and topics of interest to veterans. David will speak with local military and Jenni asked David to share any information he gathers.

E. Assessment Council: Mia Williams

Lead member approved moving forward on plan on how to assess institutional learning by assessing piece data. Will develop policy to go forward.

F. Professional Educational Council (PEC): Mary Evans

Mary reported that PEC met on September 28. No new curriculum to review. Old business:

- School district will ask student teachers to go through additional checks. Pay for background check depends on the school.
- Several PEC vacancies – seeking members outside the university sector. Brian Rose is Co-Chair.
- Goals for 2017-18: closer collaboration with other schools; increase communication at UNC via UNC Today.

G. Library Representative – Stephanie Wiegand

- The library encourages faculty to send forward requests for books and other materials that need to be available to students or for their research needs. If you are not certain who your librarian is, please see <http://libguides.unco.edu/directory/>.
- SAGE Research Methods (<https://unco.idm.oclc.org/login?url=http://methods.sagepub.com>) includes a Project Planner that graduate student advisors may be interested in; the Project Planner includes both educational information and checklists that may assist graduate students in coming to meetings with their advisors more prepared. The Libraries also highly recommend that faculty teaching research methods and some statistical content look at the books and content available in SAGE Research Methods to possibly replace textbooks. If any faculty member is interested in SAGE Research Methods and has questions, please contact your librarian (see <http://libguides.unco.edu/directory/> for your librarian contact information).

V. Old Business: Provost Compensation Letter

VI. New Business/Action/Discussion Items

- #### **A. Workload Compensation:** The subcommittee met and discussed ideas for workload compensation based on Provost Wacker's conversation with Graduate Council on September 21. Mia provided an example and calculation on how much it costs to deliver a class. Mia also talked about and gave Jenni information on what a 20% load would look like. Mia asked about Independent Studies courses. Linda Black indicated that these courses are not included in the 20% load as Independent Studies courses are monitored by the Graduate School. Linda did add, however, that she doesn't know why faculty are not compensated as there are typically 45 contact hours associated with an Independent Study.

There was also discussion as to whether this issue should be tabled due to Provost Wacker being let go as Provost and other changes in administration. These changes will make it difficult to move forward. Linda Black suggested that the Council take the existing policy and modify. Provide a draft of what this model will look like. Anything that comes from Council to change policy would have to go through APC and Faculty Senate. Jenni added that a policy is needed across the university and that is what the body is doing. Council should provide two options for faculty to choose from – the following options were discussed:

- Mia suggested adding an additional level at 20% for the work faculty do with students outside the regular workload. To be negotiated with the college dean.

- Rashida: would like examples somewhere in the policy that every area has ways to compensate their faculty.
- Rick Adams sent a model used in NHS which uses contract renewable people; however, it was noted that CEBS faculty do NOT have that option.

Mia expressed that developing something is a way to legitimize the work faculty do with their doctoral students. During Provost Wacker's discussion, Mia understood there was no money for compensation but other options need to be developed. Paul also heard that there is no money for compensation and the university will not be hiring new faculty. Carissa would like Council to continue working on this issue and take forward to Faculty Senate if that is the process. We need to define these workloads. Janel agreed and said faculty have something to say and we need to have something in hand and not table this issue. Jenni will speak to Ann regarding process.

There was a motion to develop a timeline to continue to work on this issue and not to table. Council in the meantime will bring Interim Provost Leo Welch up to speed. Motion was approved by vote.

B. Top Priorities for 2017-2018

Jenni distributed a list compiled from the August 31 Council meeting. Jenni asked for everyone to email their top 2 priorities to her directly by Tuesday, October 31.

VII. Adjournment

Jenni called for a motion to adjourn. Angie motioned to adjourn and Kathleen seconded the motion. Graduate Council adjourned at 5:00 pm.

Respectfully Submitted,



Frances Braafhart, Recording Secretary