



Graduate School and International Admissions

MEMORANDUM

TO: College Deans, School Directors, Graduate Coordinators
and Graduate Faculty

FROM: Robbyn Wacker, Assistant Vice President for Research and
Extended Studies and Dean of the Graduate School

DATE: February 23, 2009

RE: **CALL FOR PROPOSALS**
Summer 2009 Graduate Research Assistantships

I would like to announce the call for proposals for the **SUMMER GRADUATE RESEARCH ASSISTANTSHIPS** for faculty. Please find the selection criteria and application information. Please submit your proposal, the complete application and vitas to the Graduate School, Carter Hall 2007, **no later than 5:00 p.m. on March 13, 2009**. If you have questions, please contact my office for information.

Selections will be announced and at the **Academic Excellence Banquet on Thursday, April 2, 2009**.

Attachment

cc. Provost Abe Harraf

Summer Graduate Research Assistants 2009 Call for Proposals



The AVP for Research and Dean of the Graduate School invites proposals from UNC faculty members who wish to conduct research projects during the 2009 summer term and will need the support of a graduate research assistant in that work. The Summer Graduate Research Assistant (SGRA) award provides funding to support the cost of one or more graduate research assistants but does not cover additional costs of research or payment to the faculty mentor. SGRA applicants are encouraged to seek additional summer research support through the Summer Faculty Research Fellowship program; however, there is no guarantee that both proposals will be funded. Additionally, only one SGRA Proposal may be submitted per faculty member with a .05 or a .10 FTE stipend award with optional summer tuition support for the graduate student. This .05 or .10 FTE and stipend may be divided among one or more students at the discretion of the faculty member.

Participating graduate students will work on a faculty member's program of research. It is not the intention of this program to be a primary support of a student's dissertation or other student-initiated research except in cases for which the student's research is closely interconnected with the faculty mentor's program of research. Proposals must make it clear that the research being proposed is a part of the faculty member's on-going research program or is a new line of study being initiated by the faculty member.

*** In reviewing and selecting proposals, the committee will use the attached 'Selection Criteria.'

APPLICATION GUIDELINES

Applications must include a Cover Form, a Narrative Description no longer than ten pages in length, and a two-page (**maximum**) bio-vita from the faculty and student.

Applications should be typed (double-spaced) on standard 8½" x11" with 1" margins on four sides.

Type size must be no smaller than size 12 font.

Pages should be numbered and include the applicant's name in the lower right corner of each page (may be outside margins).

Please submit your proposal, application and vitas on *cd*. *Submit to* the Graduate School, 2007 Carter Hall, no later than **5:00 p.m. on March 13, 2009**.

Warning: Please follow these guidelines carefully as your proposal **will not be read** if these guidelines are not followed.

LEVELS OF AWARD FUNDING



SGRA awards will be funded based on the GA FTE Calculations and Minimum Stipends Grid for summer (13 weeks), we anticipate that those funding levels will be as follows:

.10 summer semester annualized FTE, stipend in return for **16 hours of work per week** for 13 weeks:

# of Students	FTE	Stipend/Masters	Stipend/Doctoral
1 student	.10	\$3,989	\$4,576
2 students	.05	\$1,995	\$2,288

.05 summer semester annualized FTE, stipend in return for **8 hours of work per week** for 13 weeks:

# of Students	FTE	Stipend/Masters	Stipend/Doctoral
1 student	.05	\$1,995	\$2,288
2 students	.025	\$997	\$1,144

NOTE: A participating student *may* choose to be enrolled for no more than six credit hours in courses during the summer. Tuition support (up to six hours resident rate summer) will accompany the stipend for those participating students who are enrolled during the summer.

University of Northern Colorado

AVP for Research and Dean of the Graduate School

Summer Graduate Research Assistant Application



Faculty Applicant

Name: _____ Bear Number: _____
Dept/Div/School: _____ Email Address: _____
Campus Address: _____ Campus Phone: _____

Graduate Student

Name: _____
Bear Number: _____ Program Area: _____
Email Address: _____ Campus Phone: _____

Classification

- Masters
- Doctoral
- Specialist

FTE Requested: .10 FTE (16 hrs/wk – 13 wks) .050 FTE (8 hrs/wk – 13 wks)

Have you applied before and did you receive funding? Yes No

Title of research project:

Brief summary of research:

Applicant Certification: I certify that I will be available and will actively mentor and supervise the Graduate Research Assistant on this research project throughout the 13 weeks of summer session.

Faculty Applicant Date

Graduate Student Date

Director Date

Dean Date



University of Northern Colorado
Summer Graduate Research Assistantship Proposal
Selection Criteria, March _____

Proposal Number _____

Factors (required)		
Factors	Max Points	Score
1. Quality of research design and clarity of contributions to the field	35	
2. Faculty member(s) will actively mentor and work with GRA throughout the summer	20	
3. A quality research experience is provided for the graduate research assistant such that it will enhance the student's disciplinary research expertise (breadth and depth)	15	
4. The GRA will assist the faculty member(s) with an ongoing or new research project or program of the faculty member. Graduate research assistant must be enrolled as full time graduate student in summer or fall semester	10	
5. Proposal must address dissemination strategies including but not limited to the GRA presenting the results of the research experience at the annual Graduate Research Symposium, Spring Semester; and, as appropriate, faculty will collaborate in preparation of presentation. Award recipients should also file a report to the Graduate Dean at the end of Fall Semester on accomplishments of the research project and benefits to the GRA	10	
6. Projects will lead to a proposal for external funding, particularly grants that will provide additional support for graduate students	10	
Totals	100	