

Graduate Council Meeting
February 19, 2009
Minutes

Attendance: Brian Johnson, Wendy Highby, Flo Guido-DiBrito, Tracy Mueller, James Holland, Sean OHalloran, Frances Braafhart, recording secretary
Guests: Helen Reed, Judy Richter, Carol Steward

INFORMATION ITEMS

Agenda was approved. There was a motion to approve the December minutes. Minutes approved by vote.

The Provost would like a representative from Graduate Council to sit on the selection committee for the M. Lucille Harrison Award. Frances to provide information regarding meeting times and what kind of commitment is involved.

Sean would like to proceed with changing the Graduate School Bylaws to increase Council membership. The process to change bylaws will need to go to Codification Committee first and if approved, will go on to Faculty Senate.

Frances and Sonja Rizzolo, Research Assistant Graduate School, have developed an electronic Graduate Faculty application. The process will be streamlined so that the application can be completed and routed all electronically. Flo volunteered to pilot the new process and provide feedback.

ACTION ITEMS

Standards Committee

Rutilio Martinez reported that 6 new applications were received. All were approved for status requested except for one due to no experience on graduate committees. Faculty was granted GF not DRE. Three reappointments were reviewed and all were approved the status requested.

Program Review

Program Review was asked to review the catalog and provide recommendations for the format. Beginning fall 2009, the catalog will be published as 2 documents; Undergraduate and Graduate catalog. The committee recommended that programs be listed in alpha order and would like to see the separate catalogs for Graduate and UG. The committee was unable to review a request for the New Criminal Justice degree. The committee did not have the syllabi to review.

Graduate Student Association

James Holland reported that due to budget cuts, the budget for the GSA Barbecue will be reduced and James will work to increase the budget for grants to attend or present at conferences. James also reported that he is stepping down as GSA President. New President's term will begin Fall 2009. Brendan Dwyer is currently serving as interim President.

DISCUSSION ITEMS

Several items were discussed:

- The Bear Drive will be used to share files with Standards Committee. Cathy Lopez will no longer make copies of GF applications. All will be shared via the Bear Drive and Standards will review electronically.
- Council would like to add the review of dissertations or summer proposals under service section in the GF application. When faculty receives their letter approving their status, they will be requested to assist and participate in the review of dissertations and summer proposals.

Electronic Dissertation

Helen Reed, Judy Richter and Carol Steward were guests at Council. Helen informed Council that the Colorado Alliance of Research Libraries collaborates on many initiatives with UNC. One of the initiatives is Digital Repository. Digital Repository provides a place where each institution can gather faculty and student work that is more digital. This information is not captured anywhere else. Electronic thesis/dissertations is another initiative that UNC is piloting at this time. This Electronic Dissertation pilot will assess the pros and cons of the digital repository and electronic dissertation process. Currently, Nursing and Sport & Exercise Science are piloting the process. Carol Steward, Graduate School, works with students on dissertations. She reviews, packages and ships the products to Michigan. Most of the review of dissertations is done electronically and communication regarding the dissertation is done electronically as well. Carol is working with CETL to develop tutorials to assist students with the electronic dissertation process.

There was also discussion regarding copy write issues and ProQuest. ProQuest is the company UNC has contracted to scan and digitize the dissertation for the student. Students retain copy write to their work and their works can be viewed by anyone without a charge.

Helen, Judy and Carol ask for your feedback regarding the Electronic Dissertation process.

Meeting adjourned: 4:35 pm.