Graduate Council Minutes
Thursday, March 14, 2013
3:00-5:00
UC Spruce A

Present: Anthony Armenta, Jack Barbera, Matthew Birnbaum, Linda Black (ex-officio), Shanda Crowder, Marcus Embry, Jennifer Harding-Dekam, Wendy Highby (ex-officio), Melissa Malde, Carissa Reddick, Heng Yu-Ku (arriving late), Frances Braafhart (recording secretary)
Absent: Rashida Banerjee, Dianna Gray, Angela Henderson, Lori Peterson, Tod Sedbrook, Pat Seaton, Rhonda Squires, Joyce Weil

I. Approval of Agenda
   The attending members did not represent a quorum, so the agenda could not be approved. Matt Birnbaum and Linda Black asked members present if they would still like to hold an unofficial meeting to discuss some of the items on the agenda. It would just be discussion and no voting on Action Items.

II. Review and approval of minutes (meeting of February 21, 2013)
   The review and approval of the February 21 minutes will be tabled to the April 18th meeting.

III. Guest Speakers
   Kim Black’s presentation was cancelled. Jack Barbera will invite Kim to attend the next Program Review meeting in April and then report back to the full Council.

IV. Announcements
   Linda Black invited all present to attend the ‘Century of Scholars’ reception on Friday, April 8 beginning at 6:30 p.m. There will be awards presented for: Lifetime Achievement; Service Award; Research; Educator, Century of Scholars College award to NHS/CEBS/PVA and friend of the Graduate School award. Linda also asked everyone to view the 100 Century of Scholars website developed by Stephanie Burchett. There are some incredible stories to read and some wonderful photos. www.unco.edu/grad/grad100.

V. Standing Committee Reports
   A. Faculty Senate – Marcus - No report
   B. Standards Committee – Melissa
      Standards reviewed the GF/GFE application. Melissa provided a copy of the application with highlighted areas that are the suggested corrections. A link to the guidelines was added to the first section of the application. Since the updating of the application is not an item that required a vote, Marlene Schuman will make the suggested changes and the application will be forwarded to Stephanie Burchett for posting to the Grad School website. Send notification of new application on web to Grad Council, LLB, Melissa, Matt. Beginning Fall 2013, applications will not be approved for faculty who have a baccalaureate and are wanting to teach Graduate level courses. Standards will request that faculty should be approved graduate lecturer and not graduate faculty.
   C. Program Review Committee – Jack
      Jack distributed a copy of the Program Review Policy with edits/additions from the Program Review Committee. Jack will email a copy of the policy to Council and ask for feedback. The full Council can discuss at the April 18 meeting.
   D. GSA Representative – Shanda
      Shanda gave an update on grant awards for spring 2013. Shanda also talked about the most common errors made by students applying for grants. The newest guidelines have been made available to students and this information has been communicated to students in numerous ways. Shanda has posted these
guidelines and a deadline schedule for submitting grant applications at: 
http://www.unco.edu/gsa/gsa/funding/index.html. Shanda will have $6,000 for summer 2013 grant funding. Linda Black commented that she has had 4 grad students come to the Graduate School looking for funding. Shanda said that some students are going to conferences later in the term and there is no more funding or the student may have used up their benefit. Students can receive 2 grants in a year.

Shanda also provided an update regarding the GSA President position which will open up tomorrow or the week of spring break; please encourage students to apply. Application deadline is April 12. Shanda is also reviewing the GSA bylaws and will bring edits to the April Council meeting. Other deadlines:

- Research Day – April 11
- Academic Excellence Week – April 7 – April 13
- Solar Awards – Nomination Deadline – Friday, March 15. Shanda encouraged Council members to forward a nomination. If you would like to nominate a student, please email Shanda.

GSA Council has been asked to send representatives to the Academic Appeals Board.

E. Library Representative – Wendy will give her report at the April meeting.

VI. Old Business

VII. Action/Discussion items – All items tabled to the April full Council meeting.
   A. Grad Council Representative to PEC
   B. Student’s Intellectual Property Rights
   C. Process for Changing Committee Members on Doctoral Research Capstone and or Thesis Committees

VIII. Adjourn