Graduate Council Minutes
Thursday, April 18, 2013
3:00-5:00

Present: Anthony Armenta, Rashida Banerjee, Jack Barbera, Matthew Birnbaum, Linda Black (ex-officio), Shanda Crowder, Marcus Embry, Dianna Gray, Angela Henderson, Wendy Highby (ex-officio), Melissa Malde, Lori Peterson, Carissa Reddick, Tod Sedbrook, Rhonda Squires, Heng-Yu Ku, Joyce Weil, Marlene Schuman (recording secretary)

Absent: Pat Seaton Jennifer Harding-Dekam

I. Provost Wacker (3:00)
Dr. Wacker came before the council to ask for their input on helping make the decision regarding appointment of Dr. Black as Dean of the Graduate School. She asked that members get in touch with her as a decision will be made by the middle of May.

II. Approval of Agenda – Recalled meeting to order at 3:19 p.m.
Rhonda Squires moved to approve the agenda and was seconded by Melissa Malde. Approved as presented.

III. Review and approval of minutes (meeting March 14, 2013)
Melissa asked for the minutes to be corrected from the March 14, 2013 meeting that reflects that both she and Marcus were present. With that correction a motion to approve the minutes was made by Melissa and seconded by Angela. Minutes were approved with correction.

IV. Announcements
A. Dean’s remarks – Linda Black
• Dr. Black would like to have a Grad Council retreat. The date will be May 9th and will confirm time and place.
• Dates for the DRE workshops will be May 20th at 10:00 a.m.; June 12 at 2:00 p.m.; July 26th at 12:00 p.m.; and August 16th at 6:00 p.m.
• Dr. Black will give feedback from the program review (Provost’s meetings) at the May 2nd Graduate Council meeting.
• Dr. Black talked about the idea of Mandatory CITI training for Graduate Students. Many students do not understand what they must do for IRB approval prior to doing their study for dissertation. After some discussion it was decided that GC needed more information to give informed input. Training needs to be discipline specific for students and faculty and how to educate GF and DRE Faculty to help the students and
provide information on the consequences if IRB approval is not acquired before dissertation.

B. Chair’s remarks – Matt Birnbaum
Matt deferred his comments until the end of the meeting to be able to get through the agenda. In his discussion stated he had reviewed the Bylaws centered on leadership positions and how the committees should work. Elections for faculty Senate will be this month and elections for leadership on Graduate Council will occur at the May meeting. Matt asked that members think about positions and the committees they would be willing to serve on for the next year.

V. Standing Committee Reports
A. Report from Faculty Senate representative – Marcus
All of the last meeting of the Faculty Senate centered on the topic of compensation issues around parity.

B. Standards Committee – Melissa
Three applications were presented for review to the Standards Committee. Standards approved application. Graduate Council took the recommendation and approved applicants as presented.

C. Program Review Committee – Jack
Jack presented changes regarding the update of the Comprehensive Program Review after a meeting with Kim Black and her committee. The changes presented are for Graduate programs. It was suggested to take the last bullet under Additional required data for graduate programs and move to the first page as 5 (d) and reword to open ended wording not to cause more data collection. Dianna Gray so moved, seconded by Rhonda Squires and approved.

It was also suggest under Additional Required data for graduate programs on bullet 3 in regards to funding support to put both internal and external funding. There was one dissenting vote against adding this statement.

Much discussion was centered about the definition of diversity and council would recommend to define diversity in is broadest sense and to add inclusion of activities to increase diversity of faculty and students. A motion to recommend definition of diversity was made by Melissa and seconded by Jennifer. There was on dissenting vote of no and yea by remaining council members.

D. GSA Representative – Shanda
Shanda gave an update on GSA funding with increases in grants. Shanda also reported there were five applicants for the new GSA president position and interviews would be next week. Once a new president is chosen Shanda will begin training. GSA is currently in another grant session. Guidelines and deadline schedules are on the website.

E. Library Representative – Wendy - no report.

VI. Old Business
   A. Program Review Committee Final Draft- Jack- Item was addressed in Committee reports
   B. Student Intellectual Property Policy - Linda – Council we need to revisit and make recommendations.

VII. Action/Discussion items
VIII. Adjournment