

UNIVERSITY of  
NORTHERN COLORADO



**GENERAL EDUCATION COUNCIL**

**MINUTES**

**October 19, 2004**

- Present: Robin Brewer, David Caldwell, Sherrie Frye, Gary Huffines, Jim Keaten, Phil Klein, Marie Livingston, Lesley Manring, Kim Pacheco, Chris Porter, Lorie Sauble-Otto, Tom Trelogan, and Stephanie Wiegand
- Absent: Michelle Chamberlin, Jimmy Dunn, Emily Golson, Keiko Krahnke, Barb Lowenbach, Jani Malkiewicz, and Anne Toewe
- Guests: Vinnie Scalia, Associate Vice President of Academic Affairs

Phil Klein called the meeting to order and declared a quorum present.

1. Announcements

None

2. Approval of Minutes

Tom Trelogan/Gary Huffines moved to approve the minutes for October 5. Motion carried.

3. Dean's Report

David reported that Michelle Chamberlin, Mathematics is the chair of Area 2. He is still waiting to hear from two people to complete the area committees.

He has been confirmed as an ex-officio member of the Commission on the University Experience.

4. Academic Affairs VP's Report

Vinnie announced that there is a massive change over at CCHE. Jett Conner will be leaving as the GE 25 representative. Vinnie will keep the Council apprised of what is going on and share and discuss developments with the Council.

5. Commission on the University Experience Report

Phil congratulated Tom Trelogan, Marie Livingston, Jim Keaten, Vinnie Scalia, and David Caldwell for being appointed to the Commission on the University Experience. These people will make up the sub-committee for the GEC on the new core curriculum and will give a regular report at the Council's meetings. The Commission has not met yet and a meeting date has not been set at this time. The completion date for this task force is October 2005.

A draft of the CCHE Performance Contract for General Education was handed out.

## 6. Area Committee Reports

### Content Area 6 – Science and Mathematics

The Category 6 area committee reviewed sections BIO 100, ENST 235, CHEM 102, and SCI 106. BIO 100, ENST 235, and SCI 106 were all one section courses with CHEM 102 having two sections. The memo for content area 6 is attached to these minutes; Kim will provide some additional information on the memo regarding how the Area Committee came to its recommendations. The Council approved the report submitted to retain BIO 100, ENST 235, CHEM 102, and SCI 106 in General Education. There was one amendment, regarding the ENST 235 course, that the instructor should receive some additional training on course embedded assessment. Motion carried. It was also recommended that CHEM 101 and 102 be reviewed at the same time; Sandy will change this in the records.

### Content Area 5 – Social Sciences

Phil reported that the Economics Department is going to change ECON 103 and 105 to ECON 203 and 205 for its majors. ECON 101 will then be offered as a broad-based course for non-majors. Phil asked Vinnie how this would work with the State Core Transfer Program since these courses have been (or are in the process of being) approved as 103 and 105. Vinnie will check with Jett Conner and let the Council know – he thought that the courses would not have to be resubmitted since this is only a number change not a content change.

## 7. Other

Sandy reported that the Fall 2004 course review packets will be hand carried to departments by November 1. She also handed out a list of the courses being reviewed this fall to each of the area chairs. A letter was sent out to departments, regarding courses that haven't been offered for at least two years, stating that these courses will need to be taught in the academic year Fall 2005-Spring 2006 or they will be removed from the General Education program. The letter also asked the department to let Sandy know if the department did not plan on teaching any given course on the list in the next academic year, in which case the Council will proceed to remove it from the program.

Meeting adjourned at 4:30 p.m.

Submitted by

Sandy Pope  
Recording Secretary