



ANNEX J

EMERGENCY MEDICAL SERVICES

I. PURPOSE

This annex includes the process for coordinating medical and other personnel during emergencies.

II. SITUATION DEFINED

The University needs to be organized to respond to emergencies that result in casualties on campus and to utilize campus resources as needed. North Colorado Medical Center (NCMC) will handle the treatment of casualties during major medical emergencies and act as the primary response authority to any medical treatment that requires a 911 call. In the event that an emergency occurs on campus and/or campus facilities are needed as reception areas for evacuees, the staff of the UNC Student Health Center may assist in providing treatment.

III. ASSUMPTIONS

- A. Medical emergencies may be the primary situation that requires a response (outbreak of communicable disease) or a result of a disaster (fire, hazardous material spills, natural disasters). Additional results of disasters may also occur (contaminated food and water, emotional trauma).
- B. NCMC and paramedics/ambulances will be the primary responders in crisis requiring treatment of casualties. Paramedics who respond to the initial call for medical assistance will be in charge of field medical incidents, triage, etc.
- C. Physicians in the Greeley community will be contacted by NCMC in the event that multiple casualties have overwhelmed their capacity to provide treatment. Additional resources in Weld County will be organized through NCMC.

- D. The Student Health Center nursing staff will participate in triage, providing first aid, and in providing outpatient treatment. The Student Health Center facilities will be used for treatment and for coordinating campus response.
- E. In the event of an outbreak of communicable disease, the Student Health Center nursing staff and the Weld County Health Department will be the primary responders.

IV. READINESS

- A. The Student Health Center nursing staff will maintain skills in CPR and first aid.
- B. The Student Health Center will inoculate against possible disease outbreaks and will maintain immunization records as mandated by Colorado law.
- C. The Student Health Center will maintain plans for responding to medical emergencies on the UNC campus. The plan will name the individuals who will act as coordinators.

V. EMERGENCY RESPONSE

- A. Upon notification of an emergency, the Student Health Center coordinator will:
 - 1. Establish contact with designated campus personnel.
 - 2. Notify NCMC about the nature of the emergency and the expected casualties.
 - 3. Maintain contact with NCMC regarding their availability for receiving patients and plans to use other Weld County facilities.
 - 4. In the event of an outbreak of communicable disease, the Student Health Center coordinator will contact the Weld County Health Department. The State Health Department will be contacted if needed.
- B. The Student Health Center coordinator will organize nursing staff to receive evacuees and/or those in need of outpatient treatment at the SHC. This will include preparation for distributing medications and vaccines.

- C. The Student Health Center coordinator will dispatch nursing staff to locations where they are needed to assist paramedics in administering CPR and/or first aid.

VI. RECOVERY

- A. The Student Health Center will continue providing outpatient nursing care as needed.
- B. The Student Health Center coordinator will coordinate with Finance and Administration Chief to ensure that all necessary paperwork is filed with State and Federal agencies.
- C. Student Health Center staff will participate with the rest of the campus in evaluating the effectiveness of the emergency response plan.

VII. RESPONSIBILITIES

- A. The Student Health Center will:
 - 1. Act as outpatient clinic and treatment center for minor injuries.
 - 2. Ensure inoculation of students and coordinate with the Weld County Health Department to provide inoculation of faculty and staff against disease outbreaks.
 - 3. Provide nursing care at campus shelters for evacuees as needed.
 - 4. Provide shelter for evacuees as space allows.
 - 5. Communicate with local and state medical and health agencies as is appropriate for the emergency.
- B. Weld County Paramedic and Union Colony Fire/Rescue personnel will:
 - 1. Coordinate medical response in the field, including administering CPR, first aid, and triage.
 - 2. Arrange for transport of casualties to NCMC or other Weld County facilities.

- C. University Police Department and Greeley Police Department personnel will:
 - 1. Block off potentially dangerous areas.
 - 2. Provide crowd control.
 - 3. Assist in transport of casualties and/or evacuees.

- D. North Colorado Medical Center will:
 - 1. Act as the primary response authority and provide emergency medical treatment.
 - 2. Coordinate with local medical providers and facilities to manage all casualties.

- E. Weld County Coroner will:
 - 1. Identify casualties.
 - 2. Make appropriate notification of next-of-kin.
 - 3. Coordinate with local agencies for funeral and burial arrangements.

- F. American Red Cross will:
 - 1. Coordinate with campus personnel to respond to inquiries of families about the status of casualties.
 - 2. Provide other support as requested.

- G. When the emergency is primarily medical, the Student Health Center emergency coordinator will be the designated campus commander.

VIII. PUBLIC QUARANTINE

Typically, all quarantine measures will be voluntary and will be implemented at the direction of the UNC Student Health Center, in coordination with the Weld County Health Department and other members of the UNC community.

IX. MEDICAL SUPPLIES

A variety of medical supplies are available in various university buildings. Items range from basic first aid equipment to fire extinguishers. All supplies are available in the case of an emergency by contacting any of the areas below:

- A. Housing & Residence Life: each front desk and custodial break room
- B. Dining Services: each dining hall
- C. The Student Health Center
- D. The Ben Nighthorse Campbell Cancer Rehabilitation Center
- E. Gunter Hall: School of Nursing
- F. Athletics: Training Room
- G. UNCPD: each police vehicle
- H. Facilities Management: each individual shop, truck and the front office of Parsons Hall
- I. Campus Recreation Center