



FACULTY SENATE FORUM

#311

Below are the minutes of the November 22, 2004 Faculty Senate meeting. The next meeting will be held at 4:00 p.m. on Monday, December 6 in the UC council Room.

AGENDA FOR THE DECEMBER 6, 2004 SENATE MEETING

1. Call to Order
2. Approval of the Agenda
3. Approval of the November 22 Minutes
4. Announcements
 - Chair's Report
5. Administrative Reports: President, Academic Affairs
6. Reports of Standing Committees: Faculty Welfare, Salary Equity, Academic Policies, Codification, Elections, BOT, PASC, SPEEC, SRC
7. Reports of Special Committees: Commission on University Experience, Faculty & Staff Professional Development Center Task Force, Joint Retrenchment Committee, Transition Team
8. Special Orders
9. Unfinished Business
 - Appoint PVA Faculty Member to the Course Evaluation Task Force
 - Postponed Constitutional Amendment
10. New Business
11. Other New Business
12. Comments to the Good of the Order
13. Adjournment

MINUTES OF THE NOVEMBER 22, 2004 SENATE MEETING

Members present: Blair, Blubaugh, de la Torre, DeKrey, Dietz, Geringer, Grapes, Embry, Erskine, Gardiner, Hauk, Huang, Jenkins, Jones, Jurin, Klein, Lang, Laxalt, Little Owl, Luger, Maestas, Merrill, Murry, Newmark, Norton, Peercy, Picard, Pulos, Roehrs, Rothaus, Temkin, and Waters. Absent members with alternates: None. Members absent: Black, Blanke, Graham, and Schneider. Guests: Karen Jennison and Annie Epperson.

The agenda was approved as amended by adding under Unfinished Business a motion from the Library and by adding under New Business a motion from the Academic Policies Committee. The November 8 minutes were approved as amended by noting that the Senate requested the budget for the Commission on University Experience.

Announcements

- Chair's Report (Dietz)
- Matt Lang, the new SRC Vice President for Academic Affairs, was introduced.
- The ballot on the Constitutional amendments were distributed. The general faculty forum to discuss the proposed Constitutional amendments will be held Tuesday, November 30 at 3:30 p.m. in Ross 1010.

President's Report (Norton)

- The first draft of the HLC report supports the work the campus community has done over the years and with the CTF process. As soon as it is permissible to share the results, they will be posted on the web.
- The last few weeks have been busy getting the various task forces and commissions started.
- From federal funds UNC will receive \$450,000 for the continued work of the National Center for Visibility; \$50,000 for an evaluation of the Urban Education Institute program in Denver; and \$150,000 for projects in the cancer rehabilitation institute in Health & Human Sciences.
- In response to a question about bonuses, the President stated that in the contracts of some of the senior administrators is it written that bonuses can be earned if goals are met. There are fewer than ten receiving an unknown dollar amount, which is a one time award. Each individual had to find the money within his/her own area. The Senate requested that the President report back with the names and the amount for each individual.
- Next week the President and Chair of the Board of Trustees will go before the JBC to talk about funding in higher education in the State.

- The Performance Contract negotiations for UNC are done. Nothing will be signed until all State institutions have completed negotiating. The next piece is the fee for services.

Academic Affairs/Deans' Council Report (Huang)

- A list of peer institutions was distributed.
- The five groups from the CTF have met: Transition Team, President's Planning Council, Commission on University Experience, Commission on Student Success, and the Faculty & Staff Professional Development Center Task Force.
- Each commission/task force does not have a specific budget. A total of \$100,000 has been set aside from non-state funds. The President approved 10 percent of this money to send 6 members of the Commission on University Experience to San Francisco to attend workshops.
- The three dean searches were advertised in the "Chronicle of Higher Education". Application screening will begin December 1; the finalists will be forwarded to the Provost on February 1. The final decision will be made April 1.

Elections Committee (Merrill) - No report

Faculty Welfare Committee (Temkin)

- Work continues on revising University policies that pertain to the Committee.

Salary Equity Committee - No report

Academic Policies Committee (Murry)

- The Committee has a motion under New Business.

Codification Committee (Jenkins) - No report

Student Representative Council (Lang)

- A resolution passed supporting the names of the Cultural Centers being put back on the house signs.
- The new off-campus housing coordinator and assistant coordinator and elections commissioner and assistant commissioner have been selected.
- Funding has been approved for 14 student fee allocation groups for the spring.

Professional Administrative Staff Council (Posselt) - No report

Board of Trustees - No report

State Personnel Employees Executive Council

- SPEEC will be serving meals at the Guadalupe Center once a month. Each Council member will ask his/her office to help.

Commission on the University Experience (Embry)

- Cynthia Galovich was elected chair.
- Matt Gianneschi, academic officer from CCHE, will explain at the next meeting what courses qualify to transfer.

Joint Retrenchment Committee (Temkin)

- The Committee refined the two lists of data that will be requested. One list will be used to determine whether there is agreement or disagreement if a reduction in force is necessary, if one is called for, and the other list is to prepare a reduction in force plan.

Transition Team (Temkin)

- The Team is to make sure that problems and solutions are communicated to everyone involved.

Faculty & Staff Professional Development Center Task Force (Hauk)

- Documents will be reviewed from other institutions that have gone through similar transitions over the last 15 years. How to gather information on what faculty and staff professional needs are will be discussed.
- A web site will be developed to post information.

Unfinished Business

1. MOTION: The Executive Committee moved the approval of the Course Evaluation Task Force charge.
 MOTION: Temkin/Embry moved to substitute the revised motion discussed with the Provost.
 VOTE: The motion to substitute passed unanimously by a voice vote.
 MOTION: Pulos/Hauk moved to amend by changing the first sentence to read, "The Course . . . developing a valid and reliable course evaluation . . . capable of gathering ~~valid~~ data . . ."
 VOTE: The motion to amend passed unanimously by a voice vote.
 MOTION: Merrill/Pulos moved to amend by further changing the first sentence to read, "The Course . . . , and as a source of data which may ~~to~~ be used . . ."
 VOTE: The motion to amend passed by a voice vote.
 VOTE: The original motion as amended passed by a voice vote.

2. MOTION: The Executive Committee moved approval of the slate for the Course Evaluation Task Force: Cris de la Torre, Mark Anderson, Joan Clinefelter, Achilles Bardos, James Schreck.

It was noted that a representative from PVA was still needed.

VOTE: The motion passed by a voice vote.

3. MOTION: The Libraries representative to the Faculty Senate/Peercy moved that the faculty representation on the "Charting the Future" Transition Team be expanded to include a sixth position. That position is to be filled by a faculty member from the Libraries.

VOTE: The motion passed unanimously by a voice vote.

4. MOTION: The Executive Committee moved the approval of the slate for the Transition Team: Joonok Huh, John Clinebell, Robyn Hess, Dana Landry, Katie Bright.

The Transition Team is to be a conduit for information and concerns. A note will go out to the campus community informing them of the Team members. It was noted that the Team discussed a web site and other tools to communicate with the campus, and that the Team is not an action group.

MOTION: Waters/Pulos moved to amend the slate to include Stephen Luttmann.

VOTE: The motion to amend passed unanimously by a voice vote.

VOTE: The original motion as amended passed by a voice vote.

5. MOTION: Temkin/Embry moved to postpone action on the proposed Constitutional amendment until the next Senate meeting.

VOTE: The motion passed unanimously by a voice vote.

New Business

1. MOTION: Temkin/Murry moved that the Senate request that the Provost write a letter to all faculty and deans reminding them of the following:

- 1) All college and school policies must be consistent with University policies.
- 2) University policies are made and changed through the ordinary governance process.
- 3) The Faculty Senate plays an essential role in the ordinary governance process.

There has been confusion about what is going on with policies and procedures that affect faculty. Task forces have been established in colleges to discuss changes or new policies and procedures. However, everyone needs to understand that the way to proceed has not changed. College policies and procedures still must be consistent with University policies and procedures, which are made and changed through the ordinary governance process.

VOTE: The motion passed unanimously by a voice vote.

2. MOTION: The Academic Policies Committee moved to suspend (the use of the current course evaluation) what is on-line until these three items are clarified:

- 1) Is the evaluation for general education or all courses?
- 2) Are the results tied to faculty review?
- 3) Why are we collecting the data this semester if the tool is being redesigned?

The response to the questions: 1) all courses, 2) no, it is to be used as a consumer guide for students, and 3) we are not now reviewing the construction of the evaluation but are now asking if another evaluation could be useful for other purposes. It was questioned why the Office of Institutional Research funds are being used instead of SRC funding it as SRC requested and is using the evaluation.

VOTE: The motion passed by a voice vote.

Other New Business - None

Comments to the Good of the Order - None

The meeting adjourned at 5:10 p.m.

Alison Merrill
Secretary

Vicki Garcia
Recording Secretary