



FACULTY SENATE FORUM

#344

Below are the minutes of the October 30, 2006 Faculty Senate meeting. The next meeting will be held on Monday, October 16 at 4:00 p.m. in the UC Council Room with the following agenda.

AGENDA FOR THE NOVEMBER 13, 2006 SENATE MEETING

1. Call to Order
2. Approval of the Agenda
3. Approval of the October 30 Minutes
4. Announcements
 - Chair's Report
5. Administrative Reports: President, Academic Affairs
6. Reports of Standing Committees: Academic Policies, Codification, Elections, Faculty Welfare, Salary Equity, Academic Planning, BOT, Cultural Centers, PASC, SPEEC, SRC
7. Special Reports
 - Kim Black on Diversity Task Forces
 - Jessica Stohlmann regarding the Human Race Machine
8. Executive Session Honorary Degree Consideration
9. Special Orders
10. Unfinished Business
 - Faculty Appointments to the Provost Search Committee
 - Faculty Appointments to the IT Banner Work Group
11. New Business
 - 2-2-201 Discrimination & Sexual Harassment Policy
 - 2-3-1301(4) Transitional Retirement Appointments
 - Motion from the Salary Equity Committee
12. Other New Business
13. Comments to the Good of the Order
14. Adjournment

MINUTES OF THE OCTOBER 30, 2006 SENATE MEETING

Members present: Black, Blair, Blubaugh, Clinefelter, Connolly, de la Torre, Embry, Erskine, Falvo, Gunnells, Hesse, Jurin, Kalu, Lennon, Liefer, Lightfoot, Luger, Luttmann, Mackessy, Murry, Norton, Nutter, Oya, Percy, Rothaus, Schuttler, Stewart, and Temkin. Absent member(s) with alternate: Grapes (Schuttler) and Huang (Smith). Member(s) absent: Allen, Hauk, Johnson (Klein), and Sussman. Guests: Denise Battles, Dick Dietz, and Michael Mills.

The agenda was approved as amended by adding the Student Authorized Absence Policy under New Business. The October 16 minutes were approved without objection

Announcements

- Chair's Report
 - It does state in the *Board Policy Manual* that the Faculty Athletic Representative is appointed by the President. If wanted, motions would be taken under Other New Business.
 - A memo regarding the MAST Science Scholarship was read. Concern was expressed about unacceptable delays notifying the Spring 2006 recipients. The MAST scholarships were awarded about the first of August but as of October 27 the scholarship recipients have never been notified nor has the aid been distributed to the students. Aid, however, has been distributed to the athletes. The

cause was identified as problems with Banner which caused delays. Once again, any motions would be accepted under Other New Business.

President's Report (Norton)

- The President distributed a copy of the remarks she made to a group of student athletes, coaches, and staff last week.
- After discussion with the Senate chair and vice chair, it was determined to recommend that the faculty representation on the Provost Search Committee should consist of one faculty representative from each college plus one from the University Libraries, the Faculty Trustee, and the chair of the Senate. The representatives from the administration will be the Chief Financial Officer, Randy Haack, who will serve as the chair of the Committee, Trustees Carlotta Linear and Gary Rieff, and the UNC Foundation representative Ken Cook. Mason Smith from the SRC will be the student representative.

Provost's Report (Smith)

- The Academic Planning process is going forward. The campus conversations are providing useful information. There will be other meetings this week. The transcripts of the meetings will be going to the Steering Committee members and will be on the web as soon as possible at

www.unco.edu/academicplanning

- Something similar to PAC numbers or a system serving the same purpose will be available next fall.

Salary Equity Committee (Connolly)

- The Committee will meet within the next two weeks.

Academic Policies Committee (Embry)

- PAC numbers will not be available Spring 07 but will be Fall 07. There are questions about the implementation of a new system as to how to implement them as different units have different needs.
- Jeannette vanGalder asked for a Senator from each college to serve on a focus group to discuss Banner.
- At the next Senate meeting, the Committee will introduce a motion that would establish an Academic Technology Advisory Council to function like the Undergraduate or Graduate Councils. The motion will be distributed soon to Senate members for their review.
- The proposed Student Authorized Absence Policy will be discussed under New Business.

Codification Committee (Schuttler) - No report

Elections Committee (Temkin) - No report

Faculty Welfare Committee (Luger) - No report

Student Representative Council (Liefer)

- The Council is going through final approvals for conference grants. About \$14,000 will be awarded to students this semester. A student can request up to \$550.00 to offset expenses for conference attendance.

Academic Planning (Clinefelter)

- Campus conversations about the Academic Planning process are being held. There has been some confusion about transcripts of the campus conversations but the problem has been identified. There will be a link to the Academic Planning site on the UNC front page hopefully by the end of the week.

Board of Trustees (Clinefelter) - No report

Cultural Centers (Oya) - No report

Professional Administrative Staff Council (Oya) - No report

State Personnel Employees Executive Council (Gunnells) - No report

Special Orders - None

Unfinished Business

1. As reported, the President agreed with the Senate's recommendation of 50 percent or more faculty representation on the Provost Search Committee.

MOTION: Temkin/Embry moved to accept the plan the President presented (one faculty representative from each college plus one from the University Libraries, the Faculty Trustee, and the chair of the Senate).

A call for nominations will go out to faculty. The name of the nominees will be given to the chair of the Senate to present a slate to the Senate for its approval.

VOTE: The motion passed unanimously by a voice.

2. The memo from the Diversity Consultants regarding the appointment of faculty members to the three Diversity Task Forces (TF) was discussed. The President noted that:

- the timing for meetings is flexible.
- with TF 1 a lot of the work has been done in the past few months.
- TFs 2 and 3 are more focus groups
- Kim Black is willing to attend the next Senate meeting to clarify the request.

MOTION: Temkin/Luttmann moved to postpone the matter until there is more clarification.

VOTE: The motion passed unanimously by a voice vote.

The duties of the TFs need to be amplified so the type of representation being requested will be known.

MOTION: Luttmann/Connolly moved that as a result of the discussion with Kim Black at the next Senate meeting, a description of the charges for the TFs will be formulated then a call for volunteers will be sent out.

VOTE: The motion passed unanimously by a voice vote.

New Business

1. No information has been received from the President on the membership of the Athletic Planning Committee.

2. MOTION: The Academic Policies moved to implement the Student Authorized Absence Policy:

Regular attendance in all classes is assumed ~~and encouraged~~. Each instructor determines the relationship between class attendance, the objectives of the class and the student's grade. The instructor is responsible for informing students of attendance policies and the effect of attendance on their grade. The student is responsible for knowing the policy of each course in which he or she enrolls.

Only the instructor can approve a student request to be absent from class. The student is responsible for requesting such approval when absence is unavoidable.

Students involved in University-sponsored activities, including intercollegiate athletics, may need to be excused from a class, lab, or studio meeting. In all instances it is the student's responsibility to present a written request for permission for the absence (~~preferably in writing~~) from the instructor. The student must also ~~and to~~ discuss how the absence will affect ~~his/her~~ ~~their~~ ability to meet the course requirements. Students should do this as early ~~soon~~ in the semester as possible. While instructors should seek to the greatest extent possible, consistent with course requirements, to make reasonable accommodations for a student involved in University-sponsored activities, students should recognize that not every course can accommodate absences and neither the absence (nor the notification of an absence) relieves them from meeting the course requirements.

In recognition of the diversity of the student body, the University provides that a student may request an excused absence from class for participation in religious observances. In all such instances, it is the student's responsibility to request, ~~preferably~~ in writing, that the instructor permit ~~excuse~~ the absence. The student must also ~~and to~~ discuss how the absence will affect the student's ability to meet the course requirements. A student should make any such requests before the course drop deadline for the semester.

Attendance during the first two class sessions is required. The instructor has the option to drop a student from class if he or she does not attend the first two hours during which the class meets, in order to allow other students to enroll. Not all instructors will exercise this option; therefore, a student should not assume that non-attendance will automatically drop him or her from class.

