



FACULTY SENATE FORUM

#357

Below are the minutes of the September 5, 2007 Faculty Senate meeting. The next meeting will be held on Monday, September 17, 2007 at 4:00 p.m. in the UC Council Room with the following agenda.

AGENDA FOR THE SEPTEMBER 17, 2007 SENATE MEETING

1. Call to Order
2. Approval of the Agenda
3. Approval of the September 5 Minutes
4. Announcements
 - Chair's Report
5. Administrative Reports: President, Academic Affairs
6. Reports of Standing Committees: Codification, Elections, Faculty Welfare, Salary Equity, Academic Policies, BOT, Cultural Centers, Information Technology Committee, PASC, SPEEC, SRC, Academic Planning,
7. Special Reports
 - Interim Session Evaluation by Kim Black, Director of University Assessment
8. Special Orders
 - Appoint a Senator to serve on the Codification Committee (3-year term)
 - Appoint one Senator to serve on the Extended Studies Work Group
 - Appoint two Senators to serve on the Planning & Risk Assessment Team for the Emergency Response Plan
 - Appointments to boards, councils, and committees
 - Appoint three faculty to serve on the FEAC ad hoc committee
 - Appoint faculty member to serve on an e-billing committee
9. Unfinished Business
 - Motions on questions to add to the UCLA Survey
10. New Business
 - Scheduling and the interim session
 - Motion from FEAC (Faculty Evaluation of Administrators Committee)
11. Other New Business
12. Comments to the Good of the Order
13. Adjournment

MINUTES OF THE SEPTEMBER 5, 2007 SENATE MEETING

Members present: Allen, Battles, Clinefelter, Clough, Connolly, de la Torre, Dietz, Embry, Gaede, Griggs, Harraf, Klingsmith, Lamb, Luger, Luttmann, Mackessy, Merrill, Murry, Nutter, Perrett, Rennaker, Temkin, and Turner. Absent member(s) with alternate: Erskine (Gaede), Hesse (Luttmann), Jankow (Gunnells), Klein (Connolly), Norton (Harraf), Schuttler (Temkin), and Toewe (Temkin). Member(s) absent: Clarke, Hauk, Lennon, Peercy, Stewart, and Willis. Guests: David Caldwell, Jenna Kelechi Kalu, Langer, Samantha Ortiz-Schrivier, Wendy Rich-Goldschmidt, Tom Smith, and Karen Thompson

The agenda was approved as amended by adding LAC Appointments under Special Orders and Motions from FEAC under New Business. The June 4 minutes were approved as amended by noting that Regan Pfeiffer's name was spelled wrong and under Special Reports the name of the committee is Climate Dialog Planning Committee.

Announcements

- Chair's Report
 - New Senators and Senate members not at the Retreat were introduced: Marshall Clough (Senator), Libby Klingsmith, (PASC Representative), and Jordan Lamb (SRC Vice President for Academic Affairs).

President's & Provost's Report (Harraf)

- Issues discussed at the Retreat, in the Senate Executive Committee meeting, and in talking with others, i.e., Faculty Trustee and Faculty Senate Chair that will be considered by the Provost's Office include:
 - the number of term contract faculty in relation to tenure track faculty. There will be a report in a couple of weeks.
 - practices in the Extended Studies program. Dr. Wacker has been asked to put together a committee to look at what the program does, the structure, and a number of issues.
 - flexible workloads in colleges.
 - recruitment and retention. This will require a lot of attention.
 - data in terms of class size, distribution of classes, etc.
 - The chair of the Faculty Senate has been asked to attend the Academic Affairs Council meetings.
 - Convocation will be Friday, September 7.
 - The Greeley City Council has voted that September 8-9 will be UNC Days or Weekend.
 - Enrollment is down. The projection was 3 percent. The numbers should be in by September 12.
- It was noted that there is an official committee comprised of UNC and Greeley representatives who are working on building a partnership between the University and the community.

Special Reports

1. Karen Thompson, Acting Manager of Barnes & Noble Bookstore and Textbook Manager, explained the ordering process for the faculty. She will write down the processes so they can be forwarded to the faculty.

Concerns expressed:

- classes that are taught once a year, there is not enough space to save the list unless the list is used the previous semester.
 - the book list is not shared with the Book Stop.
 - regarding URSA, i.e., keeping lists more than a year, finding lists, and data entry, were expressed.
2. Wendy Rich-Goldschmidt gave a presentation on the Emergency Response Preparedness plan. The plan involves everyone on campus. One of the scenarios questioned that need to be addressed is how to notify the classes meeting in the evenings when there is an emergency. There is no staff in the building for the phone tree, building coordinators, campus-wide e-mail, etc.

Academic Policies Committee (Embry) – No report

Codification Committee (Temkin for Schuttler) – No report

Elections Committee (Luttmann) – No report

Faculty Welfare Committee (Temkin) – No report

Salary Equity Committee (Connolly) – No report

Academic Planning Committee (Embry) – No report

Board of Trustees (Clinefelter)

- Darlene LaDoux has been appointed to the Board. LaDoux was a Board member in the late 1990s and has in depth experience with the Denver public school system.
- The next Board meeting is October 12.

Cultural Centers (Rennaker)

- The Interim Director of the Marcus Garvey Cultural Center is Tyree Thompson.
- Enrollment is down. The Centers are looking at ways of improving retention on campus.
- Upcoming events:
 - NASS – 10th Annual Buffalo Hunt will be September 13-16
 - APASS – Taste of APASS will be September 25

Information Technology Banner Work Group (Nutter)

Information Technology wants to represent the entire campus and work with all its constituents. It is waiting for the outcomes of the Academic Plan to begin integrating it as part of IT's long term planning. During the summer the subcommittees continued their work on long term planning which included:

- implementing a project development structure for which there are five steps.
- developing Insight, a way to access data through Banner. There are six sessions training sessions.
- implementing new grading system scanning sheets.
- implementing various new modules.

-- working on Office 07, Vista, Voiceover IP, spam filters, and whole disk encryptions.

The Technical Support Center has gone to 24/7/365 support. Information Technology has contracted an outside vendor for the weekends and evenings. Information on the cost will be reported at the next meeting.

Professional Administrative Staff Council (Klingsmith) – No report
State Personnel Employees Executive Council (Gunnells for Jankow)

-- At the retreat, shrinking numbers on the Council, the budget, and priorities were discussed.

-- The Council wants to continue the scholarships for employees and students; they are important.

-- University and community service and employee recognition will continue.

Student Representative Council (Lamb)

-- The Council is trying to get information out to the students that student conference grants are available. It was noted that there are conference grants for the summer.

-- The Council had a presentation on the Emergency Response Preparedness. They will help get the information out to the students.

-- As many SRC Associate Vice Presidents did nothing, Student Trustee Mason Smith passed a bylaw to try to get someone in the positions that want to do something.

Special Orders

1. There were no volunteers to serve on the Codification Committee.

2. Richard Dietz was elected to serve as the at-large member on the Senate Executive Committee.

3. Lennon will be appointed to a Senate committee at a later date.

4. Gaede was appointed without objection to serve on the Extended Studies Work Group.

5. The following appointments to area committees of the Liberal Arts Council were unanimously confirmed:

Physical and Life Sciences – Cynthia Galovich, Physics; Graham Baird, Earth Sciences; and Aichun Dong, Chemistry

Philosophy and the Arts – Nancy Matchett, Philosophy

Unfinished Business – None

New Business

1. MOTION: The Chair moved to administer the UCLA survey to UNC faculty during this 2007 cycle. The Provost will fund the cost of administering the survey which will be about \$3,000. The information compiled at UNC can be compared to other institutions. The survey must be administered during the 2007 cycle or wait three years. Concern was expressed that this survey may “dilute the effort” of the Faculty Satisfaction Survey. It is possible to add questions.

MOTION: Connolly/Mackessy moved to amend that the (UCLA) survey go forward with some questions specific to the UNC situation added.

The questions are to come from the Senate members. Murry is to verify with the Provost the deadline to administer the survey. Pending that information, the motion will be considered now with the intent to discuss it at the next meeting.

VOTE: The motion to amend passed by a voice vote.

The web site stated that, “Since 1989 over 300,000 faculty at more than 1,000 two-year and four-year colleges nationwide have participated in this research.” The Senate chair at the last institution the Provost was at stated that they had a good response rate and that he acted on the information.

A motion to call the question passed 16-0.

VOTE: The motion as amended passed unanimously by a voice vote.

2. Dietz was elected chair of the Faculty Evaluation of Administrators Committee (Committee) and Clough as vice chair. The Committee’s intent is to deliver the survey to the Senate by October 1.

MOTION: Dietz/Clough moved that the chair of the Faculty Senate will cause to be created an ad-hoc committee composed of faculty who are proficient in computer technology. This committee will include representation from FEAC. The charge to this committee will be limited to such matters of implementation as:

- a. determining what survey software will be used.
- b. determining on what server the software will be located.
- c. assuring that responses to the survey will be anonymous, and secure.
- d. assuring that only UNC faculty have access to the survey.

