Below are the minutes of the October 27, 2014 Faculty Senate meeting. The next meeting will be held on Monday, November 10, 2014 at 4:00 p.m. in the UC Council Room with the following agenda:

**AGENDA FOR THE NOVEMBER 10, 2014 SENATE MEETING**
1. Call to Order
2. Approval of the Agenda
3. Approval of the October 27, 2014 minutes
4. Chair’s Report
5. Administrative Reports: President’s Office, Provost’s Office, Board of Trustees
6. Staff Council Reports: Professional Administrative Staff Council, Classified Staff Council
7. Standing Committee Reports: Academic Policies, Codification, Elections, Faculty Welfare, Salary Equity
8. Student Senate Report
9. Special Reports
10. Special Orders
11. Unfinished Business
12. New Business
   - Academic Policies Committee Motion: Part 5 Curriculum
   - Salary Equity Committee Motion: Salary Equity Committee Report on the 2014 Compensation Distribution
13. Comments to the Good of the Order
14. Adjournment

**MINUTES OF THE OCTOBER 27, 2014 SENATE MEETING**

**Members present:** Anderson, Barnhart, Berg, Bovaird-Abbo, Creasy, de la Torre, Desjardins, Dietz, Eastin, Ellerby, Gardiner, Glen, Houser, Iyer, Jares, Kallsen, Keaten, Landeira, Luger, Merrill, Reynolds, Schaffer, Schuttler, Straw, Temkin, Wacker, Welsh.

**Absent member(s) with alternate(s):** Hapcic (Landeira), Henry (Merrill).

**Absent member(s):** Bownas, Burgett, Clark/Zimmerman, Franklin, Wiegand, Williams, Wilson.

**Guest(s):** Davis, Smith.

**Call to Order**

The meeting was called to order at 4:00 p.m.

**Approval of the Agenda/Approval of the October 13, 2014 minutes**

The agenda was approved without objection.

The October 13, 2014 minutes were approved unanimously.

**Chair’s Report:** No report.

**Administrative Reports**

**President’s Office** (Reynolds for Norton)

President Norton continues conversations regarding the Campus Commons State funding (governor makes recommendations, goes to Capital Development Committee; Joint Budget Committee is last step). Reynolds updated Senate members on the progress of HB 14-1319 (Outcomes-based Funding Project for Higher
Education). Reynolds noted that the Lt. Governor was complementary of the University 101 presentation (October 22nd).

**Academic AffairsProvost’s Report (Wacker)**

Wacker reported information additional enrollment and financial planning information (follow-up to questions asked during Michelle Quinn’s presentation on September 29, 2014): Targets to reach new freshmen (high school counselor program), improvement of retention (Student Success Collaborative), increasing enrollment in the graduate programs, flexible formats for programs, to include additional online courses, recruitment of student outside of Colorado (international: Mexico, China partnerships). Wacker outlined immediate targets for fall 2015 and noted that additional information will be available on the plan to reach the final targets. A tuition increase model of 6% is proposed for the next few years, but the Provost noted that the Board of Trustees makes the final decision. The staffing plan will be visited each year.

**Board of Trustees (Iyer): No report.**

**PASC (Kallsen): No report.**

**CSC (Ellerby): No report.**

**Standing Committee Reports**

**Academic Policies Committee (Landeira)**

The Committee will present a motion under New Business today (Grade Submission and Corrections).

**Codification Committee (Dietz)**

The Committee continues discussion of the Sexual Harassment/Discrimination policies.

**Elections Committee (Merrill): No report.**

**Faculty Welfare Committee (Schuttler)**

The Committee finished language for the procedure for recusal in promotion and tenure decisions, and will forward the language to the Codification Committee for placement/numbering in the Board Policy Manual. The Committee also continued to work on the Curriculum Approval form and the Evaluation, Promotion, and Tenure policies.

**Salary Equity Committee (Luger)**

The Committee is finalizing the annual compensation report, for presentation at the November 10, 2014 Senate meeting. Luger noted that two reports will be distributed this year (spring report will include parity comparisons), and both reports will include administrative exempt staff data.

**Student Senate (Eastin)**

Eastin recently attended the Colorado Student Government Coalition in Denver.

**Special Report(s)**

**Jeremy Davis, Associate Director-Student Activities**

Jeremy Davis outlined an upcoming event and asked for input from the Senate members. Catalyst: January 16-18, 2015 is sponsored by UNC Student Activities, Housing and Residence Education, and the Office of Student Engagement and will explore the topics of social justice, power and privilege, advocacy and skill development, as well as diversity. For deadlines and additional information contact Jeremy.Davis@unco.edu or 351-1365.

**Special Order(s)**

**Unfinished Business**

**New Business**

**Academic Policies Committee Motion: Catalog Language: Grade Submission and Corrections**

*MOTION:* The Academic Policies Committee recommends approval of the proposed amendments to the University catalog (Grade Submission and Corrections) to clarify the procedure for grade changes. Landeira outlined the rationale for the proposed amendments to the catalog language to clarify the procedure for a grade change after the six week period. Senate members discussed the rationale and procedure for the “written explanation” and agreed that the explanation should give the reason for the lateness not the reason for the grade change and the written explanation should be kept in the department/school not submitted to the Registrar’s Office.
MOTION: Amend the proposed language to remove “and submitted to the Registrar with” and “in keeping with institutional policy”, and add “lateness of the” and “will be retained in the department/school”: Luger.
SECOND: Dietz.

Faculty must submit grades via the Web to the Registrar's Office by 5 pm of the third working day after the end of finals week of the semester in which the course was offered. Grade changes or corrections must be submitted within the first six weeks of the following academic-year semester, and must be signed by the instructor and the department chair/school director. Changes to grades for classes taken in the fall semester are due within the first six weeks of the spring semester; changes to grades for classes taken in the spring or summer semester are due within the first six weeks of the fall semester. Grade change forms are available in URSA, under the Faculty tab. No grade change forms delivered by students will be accepted. Any grade change after the six week period must follow the Academic Appeal process. All grade changes after the six week period must be signed by the instructor and the department chair/school director, and submitted to the Office of the Registrar with a brief written explanation of the reason for the lateness of the grade change in keeping with institutional policy will be retained in the department/school. In the event that the grade change is for a class taught by a Department Chair/School Director, the signature of the Dean of the College is required. No grade changes will be allowed after one year following the original grade submission or after a degree has been conferred, whichever comes first.

VOTE (amendment): The motion passed with a hand vote of 21-0, 1 abstention.
VOTE: (Language as amended): The motion passed unanimously.

Comments to the Good of the Order
Adjournment

The meeting adjourned at 4:32 p.m.

Alison Merrill
Faculty Senate Secretary

Lori Riley
Recording Secretary

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UPCOMING SENATE & SENATE COMMITTEE MEETINGS

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<thead>
<tr>
<th>Date</th>
<th>Committee</th>
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<th>Time</th>
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<tbody>
<tr>
<td>Monday- November 3, 2014</td>
<td>Salary Equity Committee</td>
<td>UC-Aspen C</td>
<td>3:00-4:00 p.m.</td>
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<tr>
<td>Monday- November 3, 2014</td>
<td>Senate Executive Committee</td>
<td>UC-Aspen C</td>
<td>4:00-5:30 p.m.</td>
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<tr>
<td>Wednesday- November 5, 2014</td>
<td>Faculty Welfare Committee</td>
<td>UC-Aspen A</td>
<td>3:30-5:00 p.m.</td>
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<td>Thursday- November 6, 2014</td>
<td>Codification Committee</td>
<td>UC-Aspen A</td>
<td>3:00-4:30 p.m.</td>
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<tr>
<td>Monday- November 10, 2014</td>
<td>Academic Policies Committee</td>
<td>UC-Council Room</td>
<td>3:00-4:00 p.m.</td>
</tr>
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