Members Present: Anderson, Bovaird-Abbo, Franklin, Gardiner, Houser, Jares, Keaten, Merrill, Schuttler, Temkin, Wacker.
Member(s) Absent: Bownas, Desjardins, Glen, Henry.
Guest(s): None.

Call to Order
The meeting was called to order at 3:30 p.m.

Approval of the agenda/October 22, 2014 minutes
The agenda was approved without objection.
The October 22, 2014 minutes were approved unanimously.

Chair’s Report/Announcements
Update on Procedure for Recusal in Tenure Decision-Jack-the Codification Committee has a question about grammar, but will place it and send it back to the Faculty Welfare Committee.

Unfinished Business
Curriculum Approval Process and Form
The Committee discussed revisions to the Curriculum Review Course Form and added additional input/suggestions to align the form with the current Curriculum Approval process outlined in the University Regulations (3-3-501):

- **RV** Code: Who gets to do what. Received, Not Received, or Reviewed
- College Curriculum Committee: Review, advisory, no veto power, can only make recommendations to the originating unit.
- State the role of each level of review (before signatures lines)
- Make the roles clear in the narrative preceding
- Course Description: explanation about each reviewer’s role, code follows
- The following signatures should occur in the order listed; flow chart on the same page as roles and responsibilities, code for each:
  - Originating Unit Curriculum Committee (Code: **Recommend**)
  - College Curriculum Committee: Advisory, makes recommendations to the originating unit (Code: **RV** Review)
  - Department Chair/School Director: Administration track-resources available, appropriate to mission of particular unit (Code: **Recommend** or **Not Recommended** to Dean. Text box for rationale, attach documentation.
  - Dean/Graduate Dean: (Code: **Accept** or **Deny**)
  - To LAC, PEC, or Graduate Dean, if relevant
    - If LAC—does course meet criteria. (Code: **Accept** or **Deny**) on academic not resource grounds
    - If PEC—consistent with standards objectives. (Code: **Accept** or **Deny**), on academic, not resource grounds
      - If Graduate Dean; then to Academic Affairs. (Code: **Accept** or **Deny**)
      - If CEBS Dean; then to Academic Affairs. (Code: **Accept** or **Deny**)
      - Academic Affairs. (Code: **Accept** or **Deny**)
      - Registrar. (Code: **RV** Review)

Additional
Attached rationale at each level if there is Recommended/Not Recommended or Approve/Disapproved
Remove lower right hand corner comment box.
Robbyn will contact Registrar Couch with proposed amendments/discussion items.
Pending Senate Action 1058 (Promotion Guidelines)
Temkin outlined approved Senate Action 1035 (Contract-Renewable Rank Proposal)-defines rank of instructor, who can be promoted through professorial ranks. Definition of instructor was changed in Senate Action 1035. Senate Action 1058 Promotion Guidelines was not approved by administration. The Committee discussed contract-renewable and instructor promotion criteria and definitions. After the discussion, it was noted that Provost Wacker will sign Senate Action 1058, for presentation to the Board of Trustees. After the definition of instructor is changed, Senate Action 1058 will be complete.

Evaluation, Promotion, and Tenure
The Committee discussed application for tenure. The current policy states that a faculty member must be considered for tenure in the 6th year. The Committee will continue discussion at the November 19, 2014 meeting.

Annual Timeline for Comprehensive/Post-Tenure Reviews
At the October 22nd meeting, Franklin asked if there was additional information regarding the timeline for post-tenure review. Temkin outlined the information he received from Satriana (email to Committee) regarding research/regulations for post-tenure timelines (Satriana noted that there is no mention of a timeline and AAUP lists Colorado as a state without a time requirement (the Committee will discuss a recommendation to change it to 6 years). The Committee will continue discussion at the November 19, 2014 meeting. Temkin noted that his draft of the Evaluation, Promotion, and Tenure language will reflect the appropriate language.

New Business
Other New Business
Adjournment
The meeting adjourned at 4:40 p.m.

Mary Schuttler
Chair

Lori Riley
Recording Secretary