Call to Order
The meeting was called to order at 3:10 p.m.

Approval of the agenda/minutes
The agenda was approved unanimously as presented.

The April 21, 2014 minutes were amended as follows under “Unfinished Business”:

   Academic Appeal Procedure Language (Hapcic, Smith, Trelogan)

   MOTION: Accept the proposed language addition to the Academic Appeal Procedure to clarify the
   procedure for an academic appeal that requires a hearing during non-contractual periods: Smith
   Trelogan.

   The amended minutes were approved unanimously.

Chair Report/Announcements: No report.

Reports from Councils
Graduate Council: No report.
Liberal Arts Council: No report.
Professional Education Council: No report.
Undergraduate Council: No report.

Special Reports

Unfinished Business
Ten Year Rule for Credit Acceptance (Clarification)
Topic postponed until the fall 2014 semester (original inquiry from McCorkle who is not in attendance).

Verification of Registrar Catalog Revisions
Couch, Berg, and Wagner-Heaston have completed verification of APC/Senate approved Registrar catalog
revisions. It was noted that the instances of “you” and “your” will be changed to “the student” throughout the
catalog.

Class Scheduling Alternatives (Berg)
Berg will forward her draft scheduling chart to Landeira. This item will be placed on the APC agenda for the
fall 2014 semester.

Revisit in 2014-2015 Academic Year
65/35 Policy
The Committee will revisit this topic during the fall 2014 semester. Landeira will correspond with Wacker
and/or invite her to attend an APC meeting.

Return of Senate Action 1065: Change “UW” Grading Designation to “NA”
Couch noted that there has been a reduction on the use of “UW” over the past two years, and that the Registrar’s
Office monitors and will follow up on all “UW” and “F” grades. Landeira asked Couch to present additional
data regarding the use of “UW” to the Committee in the fall of 2014. The Committee also discussed the grade
designation of “incomplete” and the follow up procedures. Couch noted that this grade designation is
automated. Landeira suggested that an information sheet be distributed to the faculty outlining/reminding them
about “incomplete” grading procedures and timeframes. The Committee discussed compliance regarding grade
changes that are requested after the term.

Return of Senate Action 1071: Major/Minor Credits
Landeira suggested that the Committee revisit discussion on the return of Senate Action 1071 in the fall of
2014, and request clarification of the rationale for the return.

New Business

2014-2015 AY Agenda Items
Landeira outlined agenda items that will carry over from the 2013-2014 AY, and asked for additional agenda items for the 2014-2015 AY. Couch will update Landeira on Registrar agenda items for the fall 2014 semester.

**Comments to the Good of the Order**
Landeira noted that the nomination/election of Chair and Vice Chair will be conducted during the Faculty Senate Retreat or at the first APC meeting of the 2014-2015 AY.

**Adjournment**
The meeting adjourned at 3:46 p.m.

Joy Landeira
Chair

Lori Riley
Recording Secretary