Call to Order
The meeting was called to order at 3:00 p.m.

Approval of the agenda/minutes
The agenda was approved unanimously as presented.
The February 17, 2014 minutes were approved unanimously as presented.

Chair Report/Announcements: No report.

Reports from Councils
Graduate Council (Banerjee): No report.
Liberal Arts Council (Trelogan): No report.
Professional Education Council (Wagner-Heaston)
The Council reviewed three items: ESL Endorsement, Hispanic Studies SS Secondary Teaching BA, and Africana Studies SS Secondary Teaching BA.

Special Reports
Unfinished Business

Academic Appeal Procedure Language (Hapcic, Smith)
Hapcic and Smith outlined the rationale for the language proposal, to clarify the procedure for an academic appeal that occurs during the summer months when some Academic Appeal Board faculty members may be unavailable during the non-contractual period. The Committee discussed the current appeal process and instances where a student’s appeal may need to be heard over the summer months, the number of Board members needed for a hearing, and the appointment of an ad hoc Academic Appeal Board versus filling the vacancies of those members unavailable during a non-contractual period. The Committee discussed the following proposed revisions: Paragraph 1: Add “or designee” after AVP of Undergraduate Studies and Dean of the Graduate School, replace “membership” with “Board”. Paragraph 2: Strike the phrase “in fact timely”. Paragraph 3: Replace the term “timeliness” with a more specific term, line 3- add “appoint (upon approval of the Faculty Senate) and” before “will convene”, line 6 and 8-specify “Academic Appeals Board Chair” versus “Committee Chair” or “Chair”, line 8-replace the phrase “form a quorum of appropriate members” with “appoint an ad hoc Board of ten members”.
The Committee agreed that additional discussion is needed on the language proposal. Landeira recommended that Hapcic, Smith, and Trelogan meet to make amendments to the language proposal, for presentation at the March 24, 2014 APC meeting.

Registrar Question-Minor/Major
Landeira read the tabled motion from the February 17, 2014 meeting- Language to clarify acceptance of previously earned credits toward a subsequent degree:

TABLED MOTION: Add language to the University catalog to clarify acceptance of previously earned credits toward a subsequent degree.
“Credits from a previously earned degree program may be applied, at the discretion of the unit offering the degree program, to a subsequent degree, irrespective of the major or minor completed.”
The Committee discussed possible language amendments to clarify the intent, and agreed to amend the original tabled language.

MOTION: Amend the proposed catalog language to clarify acceptance of previously earned credits toward a subsequent degree:
“At the discretion of the unit offering the new degree program, credits from a previously earned degree program may be applied to a subsequent degree.”
VOTE: The motion passed with a hand vote of 9-0, no abstentions.
The Committee will present the catalog language at the March 24, 2014 Faculty Senate meeting.

New Business
65/35 (Bentz)
Bentz noted that Wacker would like additional research on “prime time” parameters to address the best interest of the students regarding graduation timelines, before continuing committee discussion on the 65/35 policy. The Committee discussed the origin of the policy (Provost Harraf memo) the history of prime time course requirements, who is responsible for adherence to the requirements, and the relationship to the Space Utilization Committee study. The Committee also discussed online courses and courses that are outside of the prime time segments that are not factored in the percentages, and whether or not student input has been sought/received regarding course offering timelines. Eastin suggested an opinion poll through Student Senate. Bentz will continue her research and the committee will continue discussion at the March 24, 2014 meeting.

Comments to the Good of the Order

Adjournment
The meeting adjourned at 4:00 p.m.

Joy Landeira
Chair

Lori Riley
Recording Secretary