CODIFICATION COMMITTEE
January 30, 2014
MINUTES

Members present: Dietz, Johnson, Temkin, Welsh, Williams.
Member(s) absent with alternate: Merrill (Temkin).
Member(s) absent: Lowell, Satriana.

Call to Order
The meeting was called to order at 3:36 p.m.

Approval of agenda/minutes
The agenda was approved without objection.
The January 16, 2013 minutes were approved unanimously.

Chair’s Report/Announcements: No report.

Unfinished Business

Review Senate Actions/Board Policy Manual and University Regulations Updates
Riley updated the Committee on the progress of BPM and UR Senate Actions: 1054, 1058-pending administration signatures, 1063 approved by BOT on January 24, 2014-pending BPM input. Riley also noted that the Registrar catalog revisions verifications are still in progress (charged to APC).
-Non-substantive edits (update)-Riley noted that the previously requested non-substantive edits to the BPM have been completed by Niccum, but the web team has not yet uploaded them to the website. Riley will follow up to verify completion.
Revision Date Documentation (Satriana)-discussion postponed.
Faculty Contracts (Satriana)-discussion postponed.
Sexual Harassment Policy-BPM (Satriana)-discussion postponed.
Discrimination Grievance Policy-BPM (Satriana)-discussion postponed.

Bylaws Revisions
The Committee discussed previous amendments made to Article VII (Codification section) of the Senate bylaws, and agreed to make the following additional amendments:

B. The term of office of all faculty members elected or appointed by the Senate shall be three years beginning July 1 of the year selected. Committee members may be reappointed or re-elected.
D. The Codification Committee is a standing committee constituted by of the Faculty Senate.
E. The Committee shall maintain a current set of bylaws approved by the Senate.

MOTION: Accept all amendment proposals to Article VII, and present to the Faculty Senate on February 3, 2014: Temkin.
SECOND: Welsh.
VOTE: The motion passed unanimously.

The Committee will revisit the Codification Bylaws to align the language with the Senate Bylaws amendments.

New Business

Adjournment
The meeting adjourned at 4:15 p.m.

Richard Dietz
Chair

Lori Riley
Recording Secretary