CODIFICATION COMMITTEE  
January 16, 2014  
M I N U T E S

Members present: Dietz, Johnson, Lowell, Satriana, Temkin, Welsh, Williams.  
Member(s) absent with alternate: Merrill (Temkin).

Call to Order  
The meeting was called to order at 3:35 p.m.

Approval of agenda/minutes  
The agenda was amended to add “Senate Bylaws Revisions” to New Business, and to place New Business ahead of Unfinished Business. The amended agenda was approved without objection.  
The December 5, 2013 minutes were amended under New Business (Sexual Harassment Policy) to change January 16, 2013 to January 16, 2014. The amended minutes were approved unanimously.

Chair’s Report/Announcements  
Dietz notified the Committee that he has class until 3:15 and would like to change the start time to 3:30 for the spring semester. Dietz asked to add “Bylaws Revisions” to subsequent agendas until further notice.

Unfinished Business  
Review Senate Actions/ Board Policy Manual and University Regulations Updates  
Review will resume after pending items are approved/input (next S.A. =1054)  
Riley reported that she has not received additional signed Senate Actions for review. Dietz asked Riley to follow up on the status of the Registrar catalog revision verifications (APC).

Revision Date Documentation (Satriana)  
Satriana will update the Committee when additional information is available.

Faculty Contracts (Satriana)  
Satriana will update the Committee when additional information is available.

Sexual Harassment Policy-BPM/Discrimination Grievance Policy-BPM (Satriana)  
Satriana outlined rationale for documentation presented and what areas of UNC’s Sexual Harassment Complaint and Discrimination Grievance policies need to be revised. The Committee discussed various scenarios and the amount of documentation necessary for example cases. Satriana would like to review procedures that would best fit UNC, and outlined current processes and necessary changes to assure equality and compliance with the law. Satriana will forward highlighted versions of the documents presented to outline the specific areas that pertain to amendments in the UNC policies.

New Business  
Senate Bylaws Revisions (Codification Committee section)  
The Committee discussed necessary changes to the Senate bylaws to reflect the recent Codification bylaws changes, as well as the amendment to Article I. The Committee agreed to retain the amendment to Article I, and discussed additional amendments to the Codification section of the Senate bylaws.

MOTION: Accept amendments to the Faculty Senate bylaws (Codification section) as outlined: Temkin.  
SECOND: Lowell.  
VOTE: The motion passed unanimously.

The Committee will continue discussion on Senate bylaws at the January 30, 2014 meeting. It was also noted that the amendments made to the Senate bylaws (Codification section) would necessitate additional amendments to align the Codification bylaws.

Adjournment  
MOTION to ADJOURN: Temkin.  
SECOND: Welsh.  
The meeting adjourned at 4:36 p.m.

Richard Dietz  
Chair  
Lori Riley  
Recording Secretary