ACADEMIC POLICIES COMMITTEE  
February 3, 2014  
MINUTES

Member(s) Present: Berg, Banerjee, Cline, Couch, de la Torre, Eastin, Landeira, McCorkle, Peck, Schaffer, Wagner-Heaston.  
Member(s) Absent: Fisher, Hapcic, Smith, Trelogan, Wilson.  
Guest(s): Pekar.

Call to Order  
The meeting was called to order at 3:00 p.m.

Approval of the agenda/minutes  
The agenda was amended to add “Discussion on Catalog Verification” and “Time Limits on Course Work Credit”. The amended agenda was approved without objection. The January 22, 2014 minutes were approved unanimously as presented.

Chair Report/Announcements  
Bentz will attend the February 17th meeting to discuss the 65/35 policy. Landeira would also like to discuss variable credit courses at the February 17, 2014 meeting.

Reports from Councils  
Graduate Council (Banerjee): No report.  
Liberal Arts Council: No report.  
Professional Education Council (Wagner-Heaston): No report.  
Undergraduate Council: No report.

Special Reports  
Unfinished Business  
Academic Appeal Procedure Language (Hapcic, Smith)  
Topic postponed (Smith and Hapcic not in attendance).  
Registrar Question-Minor/Major  
Couch outlined the previous discussion on whether or not a student that graduates with a minor can return to UNC and use those credits to make it a major. Couch outlined his additional research of CSU policy, and committee members outlined responses they received from their colleagues (Peck, Landeira). Additional discussion items: timeframe allowed to use the credits (10 years?), determination of the number of previous credits that can be used toward a major, current practice throughout the University, and methods of assessing proficiency. Landeira asked Eastin and Couch to present this topic to the Undergraduate Council. Banerjee will research the topic at the graduate level and correspond with Couch/Eastin. The Committee will continue discussion at the February 17, 2014 meeting.

New Business  
Catalog Verification (Berg, Wagner-Heaston)  
Berg and Wagner-Heaston noted that the catalog items that have been reviewed for verification have several discrepancies from the senate actions. Landeira asked Couch to follow up with the person that input the catalog items to clarify. Couch will update the Committee at the February 17, 2014 meeting.  
Graduate Catalog Items-Update  
Landeira asked Banerjee for an update on the status of the Graduate Catalog items that are being discussed by the Graduate Council. Banerjee noted that Black will consult with Couch before the items are presented to the Academic Policies Committee. Landeira noted that the items could be presented in sections if necessary.  
Variable Credit Courses  
Landeira outlined an email inquiry regarding variable title courses (Bovaird-Abbo). The Committee discussed current course number prefixes and designations, and whether or not a variable course taught more than two times must be proposed as a new course and assigned a permanent number. The document “Designated University Numbers and Definitions” was distributed (Riley will email to members) and discussion will
continue at the February 17, 2014 meeting. Landeira suggested inviting Bovaird-Abbo to attend the February 17th meeting for additional input.

**Other New Business**
Landeira welcomed input on additional topics to be discussed this semester.

**Comments to the Good of the Order**

**Adjournment**
The meeting adjourned at 3:41 p.m.

Joy Landeira
Chair

Lori Riley
Recording Secretary