ACADEMIC POLICIES COMMITTEE
February 17, 2014
MINUTES

Absent Member(s) with Alternate:
Member(s) Absent: Eastin.
Guest(s): Bentz, Pekar.

Call to Order
The meeting was called to order at 3:00 p.m.

Approval of the agenda/minutes
The agenda was amended to move “Academic Appeals Procedure Language” and “65/35 Policy” to the March 3, 2014 agenda. The amended agenda was approved without objection.

Chair Report/Announcements-No report.

Reports from Councils
Graduate Council (Banerjee)
There are currently no graduate catalog items for APC review.

Liberal Arts Council (Trelogan)
The Core Curriculum Committees continue to review syllabi within the Liberal Arts Core. Trelogan asked Committee members to encourage their colleagues to represent their program area on a core curriculum committee. Trelogan also outlined the current curriculum deadlines. Landeira inquired about the maximum number of credits allowed in the liberal arts core for a given category. Trelogan cited the 15% rule (no more than 15% of the total courses) but also noted there are exceptions (e.g. Hispanic Studies). The Liberal Arts Council may bring a proposal to the Academic Policies Committee in the future regarding the percentage rule.

Professional Education Council (Wagner-Heaston): No report.

Undergraduate Council (Fisher)
The Council will have a motion under New Business today (Course Repeat Policy Clarification).

Special Reports

Unfinished Business
Academic Appeal Procedure Language (Hapcic, Smith)-topic will be discussed at the March 3, 2014 meeting.

Registrar Question-Minor/Major
Couch researched practices at CSU, CU, and Mines regarding a student that returns to use credits in a minor toward a major. Most schools interviewed stated that the credits were allowed within the academic unit. The Committee discussed residency requirements, graduate criteria, credit allowance, and whether or not the decision should remain with the unit.

MOTION: Credits from a previously earned degree program may be applied, at the discretion of the unit offering the degree program, to a subsequent degree, irrespective of the major or minor completed.

No SECOND. Landeira recommended additional discussion at the March 3, 2014 meeting. Riley will distribute the motion to the committee before the next meeting.

Variable Title Courses-Course Numbering
Landeira outlined an email she received from Bovaird-Abbo regarding variable title course requirements (taught more than 2x, must be proposed as a new course and assigned a permanent number). Landeira outlined the number designations from the document “Designated University Numbers & Definitions” currently found at http://www.unco.edu/regrec/FacultyStaff/Curriculum.html under the tab “Reference Documents” > “Course Numbers”. Per research conducted thus far, it was noted that the origin of the document cannot be determined, and the numbering outlined for “95 Special Topics” is not associated with a current policy. The Committee discussed general course sequencing guidelines and agreed that sections of the document are useful as a guide for course numbering.
MOTION: Revise the Designated University Numbers & Definitions document to strike the last sentence in section “95 Special Topics”: Wilson.

95 Special Topics: Designates courses that permit students to engage in a course of study designed to investigate a special topic. The course is conducted under the guidance of a professor who meets regularly with students for reports and discussion. Each course has a subtitle and subtitles may or may not be repeated for credit. Please note, however, that if a variable title is to be taught more than two times, it must be proposed as a new course and assigned a permanent number.

SECOND: Hapcic.

VOTE: The motion passed by a hand vote of 10-0, 1 abstention.

New Business
65/35 Policy (Bentz)-topic will be discussed at the March 3, 2014 meeting.

Undergraduate Council Motion: Course Repeat Policy Clarification

MOTION: The Undergraduate Council recommends the following amendments to the current Course Repeat Policy to clarify that the highest grade(s) among courses that count for credit will be available for use toward graduation requirements.

Courses Repeatable for Credit. UNC courses designated in the course description as repeatable can be taken multiple times with each passed completion resulting in additional credit hours being awarded. Some courses are designated as repeatable with restrictions (also noted in the course description). Course completions that exceed the listed restrictions will not result in additional credit hours being awarded, but all completions will be recorded on the transcript and be calculated in the cumulative GPA. The highest grade(s) among courses that count for credit will be available for use toward graduation requirements. For more information, visit http://www.unco.edu/regrec/Current%20Students/Grades/Courserepeat.html or contact the Registrar’s Office at (970) 351-2231.

Courses Not Repeatable for Credit. UNC courses without a repeatability designation in the course description can be taken multiple times, but hours will only be awarded for one passed completion. Courses not repeatable for credit are subject to the Grade Replacement Policy. If a student chooses not to apply for Grade Replacement, additional credit hours will not be awarded, but all completions will be recorded on the transcript and be calculated in the cumulative GPA. The highest grade among courses that count for credit will be available for use toward graduation requirements.

Transfer coursework granted equivalency at UNC will be subject to course repeatability rules and hours will only be awarded for one passed completion.

For more information, visit http://www.unco.edu/regrec/Current%20Students/Grades/Courserepeat.html or contact the Registrar’s Office at (970) 351-2231.

DISCUSSION: Cain and Fisher outlined the rationale for recommendation of the clarifications. The Committee discussed the difference between the current Course Repeat Policy and the current Grade Replacement Policy specifications.

VOTE: The motion passed with a hand vote of 10-0, 1 abstention.

Comments to the Good of the Order

Adjournment

The meeting adjourned at 4:00 p.m.

Joy Landeira
Chair

Lori Riley
Recording Secretary