ACADEMIC POLICIES COMMITTEE  
April 21, 2014  
MINUTES

Member(s) Absent: Berg, Fisher, McCorkle, Schaffer.  
Guest(s): Bentz, Griffin, Sharp.

Call to Order  
The meeting was called to order at 3:00 p.m.

Approval of the agenda/April 7, 2014 minutes 
The agenda was approved unanimously as presented.
The April 7, 2014 minutes were approved unanimously as presented.

Chair Report/Announcements: No report.

Reports from Councils  
Graduate Council (Banerjee): No report.  
Liberal Arts Council  (Trelogan): No report.  
Professional Education Council  (Wagner-Heaston)  
The Council continues to communicate with the Colorado Department of Education regarding PLACE/PRAXIS testing.

Undergraduate Council: No report.

Special Reports

Unfinished Business  
Ten Year Rule for Credit Acceptance (Clarification) 
Landeira outlined the April 7th discussion regarding University policy/department policy on the 10 year rule for credit acceptance, and noted that Cain was asked to follow up with Mary Graves (MCB). Additional discussion items included recent Liberal Arts Council language outlining credit acceptance (Associate of Arts/Associate of Science) regarding liberal arts credit transfers, clarification of MCB examples, and departmental decisions regarding credit acceptance. The Committee agreed to continue discussion when McCorkle is present, in order to specify MCB concerns.

Verification of Registrar Catalog Revisions  
Berg, Couch, and Wagner-Heaston will meet before the May 5th meeting to discuss catalog revision verification, and will update the Committee.

Academic Appeal Procedure Language (Hapcic, Smith, Trelogan)  
Smith outlined the rationale for additional Academic Appeals Procedure language to outline the procedure for an appeal that needs to be heard in the summer months (e.g. non-contractual periods). The Committee discussed instances where a faculty member is not available for consultation during the summer months, adjunct-faculty involvement in an appeal case, instances where an appeal is made during the spring semester but needs to be heard in the summer months, the overall appeal process, and the definition of “working days”.

MOTION: Accept the proposed language addition to the Academic Appeal Procedure to clarify the procedure for an academic appeal that requires a hearing during non-contractual periods: Smith.

SECOND: Hapcic.

VOTE: The motion passed 9-0, 1 abstention.
65/35 Policy (Bentz)
Bentz outlined the history of the 65/35 policy implementation, noting that information can be found on the Space Utilization Committee website including the (2008) charge/recommendations of the committee, and noted that the Committee included the 2008 APC Chair. The Committee discussed current scheduling procedures, percentage calculations, course prefix designations (dean discretion), and whether or not on-line and weekend courses should be part of the calculation. Satellite campuses were also discussed as a possible part of the calculation/equation. Bentz outlined information she received from the current schedulers regarding scheduling issues. de la Torre indicated that there is currently adequate prime time space in Kepner. Landeira asked Bentz how the Committee should communicate their suggestions regarding the current 65/35 policy. Bentz recommended that Landeira contact and/or invite Provost Wacker to attend an APC meeting.

MOTION: Poll the Academic Policies Committee membership to assess the need for additional discussion: Wilson.
SECOND: Eastin.

DISCUSSION: The Committee agreed that additional discussion is needed to clarify the current policy and assess current percentage calculations/course inclusions, and scheduling decisions.
WITHDRAW MOTION: Wilson.
SECOND: Eastin.

Landeira asked Committee members to communicate with their department colleagues about the current policy, and possible proposals/recommendations. Landeira recommended continuation of discussion during the fall 2014 semester, and will invite Provost Wacker to attend an APC meeting in the early fall.

Class Scheduling Alternatives (Berg):
Topic not covered. The Committee will continue discussion when Berg is present.

New Business
Return of Senate Action 1065: Change “UW” Grading Designation to “NA” and 1071: Major/Minor Credits
Landeira asked for Committee input regarding the return of Senate Actions 1065 and 1071 (originated by the Academic Policies Committee). Senate Action 1065: The Committee agreed that additional information and monitoring (Registrar’s Office and Financial Aid Office) on the use of the “UW” grade would be helpful when revisiting the “NA” grading recommendation. Sharp noted that information/education regarding grading designations is available through the CETL “Registrar 101” workshops. The Committee will revisit the topic in one year. Senate Action 1071: The Committee discussed the Provost/President response/reason for the return of Senate Action 1071. Landeira recommended that the Committee continue discussion on Major/Minor credits when the Provost attends an APC meeting in the fall of 2014.

Comments to the Good of the Order

Adjournment
The meeting adjourned at 3:58 p.m.

Joy Landeira
Chair

Lori Riley
Recording Secretary