SENATE ACTION FORM

No. 1089

Subject: Part 5 Curriculum 2-3-501

Reference to Senate Minutes dated: January 21, 2015

Senate Action:
MOTION: The Academic Policies Committee recommends approval of the highlighted revisions to Part Curriculum (2-3-501) of the Board Policy Manual to clarify course outline requirements. (see attachment)
VOTE: The motion passed with a hand vote of 12-1, 2 abstentions.

Response requested:

_____ approval for placement in University Catalog
_____ approval for placement in University Regulations
_____ X recommendation to Board for placement in Board Policy Manual
_____ none (sent as information item)
_____ other action requested/comments:

Faculty Senate Chair

_________________________  ____________________________
Jack Tomlin  January 22, 2015

Date

* * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * *

Administrative review of Senate action (unnecessary for information items):

_____ reviewed by VPAA/Provost. Check _____ if comments attached

_____ reviewed by General Counsel. Check _____ if comments attached

Presidential action:

_____ approve; _____ reject; _____ return to Senate for discussion/modification (comments attached)

President/Designated Administrative Officer

Date

Date of Board approval (if applicable): ____________________________

PLEASE RETURN SIGNED ORIGINAL AND ATTACHMENT TO THE FACULTY SENATE OFFICE, BOX 75.
Part 5 Curriculum.

2-3-501 Course Outline, and Goals

For the mutual benefit and protection of students and faculty, every faculty member is obligated to share in writing with students early in the term before the add deadline:

(1) the course objectives/outcomes.

(2) the general strategy, topics, subject matter, materials and tasks to be employed to meet those objectives/outcomes.

(3) a list of tentative deadlines for accomplishment of assignments, and tasks. Lead time commensurate with the task should be provided.

(4) the method, evaluation criteria and weight to be applied to each criterion assignment/activity in determining the final grade.