

SENATE ACTION FORM

No. 1249

Subject: Retroactive Degree Conferral language

Reference to Senate Minutes dated: March 20th, 2023

Senate Action:

MOTION: Incorporate the Retroactive Degree Conferral Language into the University Catalog.

VOTE: The motion was approved by unanimous voice vote.

Response requested:

Approval for placement in University Catalog, Undergraduate and Graduate

Approval for placement in University Regulations

Recommendation to Board for placement in Board Policy Manual

None (sent as information item)

Other action requested/comments:

Dawit Senbet

3/20/2023

Faculty Senate Chair

Date

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Administrative review of Senate action (unnecessary for information items):

Reviewed by **VPAA/Provost**. Check if comments attached

Reviewed by **General Counsel**. Check if comments attached

Presidential action:

Approve Reject Return to Senate for discussion/modification (comments attached)

President/Designated Administrative Officer

Date

Date of Board approval (if applicable): not applicable

PLEASE RETURN SIGNED ORIGINAL AND ATTACHMENT TO THE FACULTY SENATE OFFICE, CARTER HALL 2004, BOX 75.
Faculty.Senate@unco.edu

Attachment to Senate Action #1249
Approved by the Faculty Senate
March 20th 2023

This is new policy language for placement in the Undergraduate and Graduate catalogs. There is no previous policy language.

Clean Copy Version:

Students should apply for graduation in the term in which they expect to complete their degree requirements. Students who do not apply for graduation will not have their degrees conferred.

Students who did not apply for graduation in the term in which they completed their requirements must submit a Retroactive Degree Request form to the Office of the Registrar to request that their degree be conferred. The Office of the Registrar, in consultation with the Provost's Office, will verify whether all degree requirements were met.

If the request is approved, the degree will be conferred retroactively using the conferral date from the term when the last degree requirement was completed. An annotation will be included on the student's transcript to reflect when the retroactive degree conferral date was recorded.

The current graduation application fee will be assessed to the student's account.
