



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

WASHINGTON, D.C. 20460

December 1, 2004

Frances Schoneck
V.P. for Administration
University of Northern Colorado
Carter Hall 4007 Campus Box 1
Greeley, CO 80639-0014

OFFICE OF
AIR AND RADIATION

Dear Ms. Schoneck:

Congratulations on your decision to join thousands of other organizations nationwide in recognizing the value of strategic energy management. By making this commitment, the University of Northern Colorado is on its way to improving both its fiscal health and use of energy resources while demonstrating environmental leadership.

A member of our ENERGY STAR team will contact you and Ms. Gonzales over the course of this partnership to introduce the performance improvement opportunities available through ENERGY STAR and help maximize your results. Here are a few steps to help you get started:

- Communicate your partnership in ENERGY STAR throughout your organization by giving a presentation to the staff, publishing information on your organization's Intranet, placing a feature in your newsletter, or through other methods.
- Quantify your energy performance and establish a baseline by tracking and measuring your current energy consumption and benchmarking against others in the industry where possible.
- Visit our Web site at www.energystar.gov and learn about the tools and resources that ENERGY STAR offers to help you achieve your energy goals.

We at ENERGY STAR look forward to working with you to improve your organization's performance and promote its partnership with EPA. Please contact me anytime. Welcome aboard!

Best regards,

A handwritten signature in blue ink that reads "Caterina P. Hatcher".

Caterina P. Hatcher
ENERGY STAR National Manager, Public Sector
202-343-9676
hatcher.caterina@epa.gov

CC: Kelley Gonzales, Energy Manager