

**UNIVERSITY OF NORTHERN COLORADO
OFFICE OF EXTENDED STUDIES
INDEPENDENT STUDIES**

How to Register

Registration for Independent Study courses offered through Extended Studies require that payment of full tuition (for current non-UNC students) be made along with a completed registration form. Upon enrollment of the course, you will receive a registration confirmation in the mail.

By Phone

Main: Toll free: (800) 232-1749
(970) 351-2944

By FAX

Main: (970) 351-2519

In-Person

Michener Library 8:00-5:00pm *
UNC For driving directions, link to the UNC map: <http://www.unco.edu/unccmap/>

Mail

University of Northern Colorado, Office of Extended Studies, CB 21, Greeley, CO 80639.

Payment

Payment of the full amount is due at the time of registration except for UNC students whose charges will show up in their student bill.

- Cash
- Check (payable to University of Northern Colorado)
- Credit Card (Visa, MasterCard, Discover)
- Financial Aid (Students must verify prior to enrolling in the I.S. course that their financial aid can be applied to the course(s). UNC students are NOT permitted to use financial aid to pay for independent study tuition.
- Purchase Order (PO)

All monetary amounts found on this web site are in U.S. funds.

Registration Confirmation (Receipt)

Your registration is not complete until it has been reviewed and processed by our staff. This includes checking for holds, processing payment, and reviewing eligibility. If holds exist, you will be contacted immediately by phone or email.

All students will receive a confirmation letter which verifies your enrollment in the class or classes. Review the information in your confirmation for additional information about your course(s).

*except official University of Northern Colorado holidays and other dates or times posted at our facility

