

Greetings from the ENGLISH EDUCATION faculty: Dr. Barb Dickinson, Dr. Julie Robinson, and me, Dr. Jeri Kraver!

So, you've declared ENGLISH EDUCATION as your major. Excellent choice. Now what?

About the Program:

Think of EED at a 40-40-40 split.

- 40 credits of Liberal Arts Core (LAC)
- 40 credits of "Education" taken through COEBS--this is "PTEP" or the Professional Teacher Education Program
- 40 credits of an English major with a teaching emphasis (actually it's more like 42 credits . . . but who's counting).

All this in four years! That's why advising is key. Let's take a look at these three components:

FIRST 40: LIBERAL ARTS CORE (LAC)

All UNC students must fulfill the LAC requirements. For EED majors, we think you should see these courses as a chance to supplement your English knowledge in ways that will make you better prepared to talk about literature. Courses in History or Art History are excellent choices. So is Anthropology. Sociology, Psychology, Women's Studies, these are courses that will help you better understand students and society. You can learn more about the LAC core on the UNC website or in the catalog.

SECOND 40: "PTEP" (PROFESSIONAL TEACHER EDUCATION PROGRAM)

PTEP is the four-phase education component of your program. Each phase combines coursework in education (for example, Education Foundations, Educational Psychology, or Reading in the Content Areas) with practicum experience--that is, hours spent as an observer at one of our program's partner schools--and weekly seminars. (You will be assigned to a partner school by the School of Teacher Education [STE] staff for each phase of PTEP). The PTEP courses are bundled, so you take them as a kind of package deal.

Here's how PTEP works in a nutshell:**

**Often there are exceptions and special cases and other bumps in the road. Those are easy to handle, and your adviser will address those on a case-by-case basis. What appears below is how the "typical" student progresses through the program.

PTEP INITIAL PHASES I and II

- **PHASE I:** Students begin Phase I of PTEP the second semester of their sophomore year. The Phase I bundle is 7 credits and includes 32 practicum hours. The attached PTEP sheet describes each Phase's bundle. The remaining credits of this semester are used completing LAC and ENG courses.
- **PHASE II:** First semester of the junior year is spent in Phase II, which is 8 credits. That includes another 32 practicum hours. And, as with Phase I, the remaining credits are used completing LAC and ENG courses.

STEP OUT SEMESTER: The second semester of the junior year students will "step out" of PTEP--that means no education courses and no practicum hours. During this semester students should complete the LAC and get pretty close to finishing their ENG requirements. In addition, *and this is why advising is VITAL*, students must enroll in the first of two English Education (EED) methods courses. These are part of the ENG component of your training. The methods courses will teach you about teaching. EED 341 is about teaching writing and EED 402 is about teaching literature.

PTEP ADVANCED PHASES III and IV

- **PHASE III:** The first semester of the senior year students "step back in" to PTEP for Phase III. The bundle for this Phase is 10 credits, which includes 90 practicum hours. Also included in this bundle is your SECOND EED methods course (in other words, 4 of the 10 credits of Phase III will be your EED course). The remaining credits will be used to complete ALL remaining LAC or ENG coursework. Students must have ALL coursework complete in order to progress to Phase IV: Student Teaching. In addition, by the end of PHASE III, students must have taken AND passed the PRAXIS Test required for licensure by the state.
- **PHASE IV: STUDENT TEACHING (also known as STEP):** Second semester senior year is spent full-time, on-site at your assigned school where you will student teach.

The PTEP coordinator in the College of Education and Behavioral Sciences (COEBS) is Dr. Val Middleton. Your ENG/EED adviser works in concert with

the COEBS staff and faculty to move you through the program. In looking for assistance your *first source* is always the ENG/EED advisers (see below). If we can't help you, we'll direct you to someone who can.

THIRD 40: ENGLISH MAJOR with Secondary Teaching Emphasis

EED students graduate with a B.A. in English. The EED program is almost exactly the same as the English Liberal Arts emphasis. However EED students have a few more required classes and fewer electives. The attached program sheet lists the required courses. And, the attached program guide provides a snapshot of how one's four years might progress. This is an EXAMPLE not a required program.

How do I get the ball rolling?

First come to the Office of the School of English Language and Literature (SELL) in Ross Hall and declare your EED major as soon as you've made your (very wise) choice. You will be assigned one of three ENG faculty advisers who understand our program. They will work with you until you are ready for Phase I of PTEP. We can't iterate enough: you **MUST** meet with your adviser each semester. We suggest not **ONLY** during the advising period (typically beginning WEEK 10 of the semester), but also at the beginning of the semester. Check in, see if things are on track, say hello, bring a cookie.

Second, and **HUGELY IMPORTANT**, sign on to the EED list-serv (instructions are attached). Use your UNCO account and check that account **DAILY**, all university correspondence with you will be sent to that account.

- **Ready for PTEP: Initial Phases I and II**

Once you are ready for PTEP, you will be reassigned to an EED adviser, either Dr. Julie Robinson or Dr. Barb Dickinson. They will guide you through Phases I and II of PTEP. Both are EED faculty, so you will begin to get to know the professors who will each your methods courses and supervise your student teaching.

- **Advanced PTEP: Phases III and IV**

After Phase II, you will be reassigned one last time, me, Dr. Jeri Kraver. She is responsible for approving your full admittance into PTEP (prior to Phase III students are on "initial" or "provisional" admittance) and approving your application for Student Teaching.

A bit more you need to know about PTEP . . .

- **Checkpoint Courses**

You enroll in PTEP using on-line Checkpoint Courses. Briefly, Checkpoint Courses are zero-credit and pass-fail. You must register for these courses on Ursa. The courses do not cost anything and are not figured into your GPA. That said, failure to complete the requirements of these courses in a timely manner will prevent you from registering for other courses and progressing through PTEP. The requirements are not academic assignments; rather they involve completing paperwork, gathering documentation, and fulfilling additional state licensing requirements. The process, courses, and requirements are well-explained on the School of Teacher Education web site at the following address: <http://www.unco.edu/cebs/teachered/check.html>. REVIEW the site ASAP! If you have questions, ask your adviser.

- **Registering for Checkpoint Courses**

You must register for the appropriate PTEP Phase the semester BEFORE you plan to begin that Phase. So, if Phase I will be SPRING of sophomore year you must register in FALL of your sophomore year. This registration is different from regular registration for your LAC or ENG courses. Checkpoint registration takes place at the beginning of the semester. The DEADLINES appear on the STE site and will be made clear in emails from EED, the STE, and at the multiple information meetings announced on list serves, posted across campus, and noted on the STE web site.

- **Keeping Informed**

Note that there will be multiple emails from the STE and from the EED Director that remind you of information meetings and deadlines. YOU MUST use your UNCO email. DO NOT rely on other email programs to forward mail. Not having received an email is NOT an acceptable excuse.

A few final thoughts . . .

The information above should get you started on your way to becoming a teacher. There more information will be available on the SELL website--coming in Spring 2008. Until then, rely on the important addresses listed below, the attached reference sheets, and your advisers. At any point, if you are confused about the program, you can always contact the me, Jer Kraver, Director of English Education at Jeraldine.Kraver@unco.edu.

EMAIL ADDRESSES: In addition to mine, above, here are the email addresses for the other ENG/EED advisers

- **Before PTEP--ENG advisers:**

Dr. Marcus Embry, Marcus.Embry@unco.edu

Dr. John Loftis, John.Loftis@unco.edu

Dr. Tracey Sedinger, Tracey.Sedinger@unco.edu

- **PTEP Initial Phases:**

Dr. Barbara Dickinson, Barbara.Dickinson@unco.edu

Dr. Julie Robinson, Julie.Robinson@unco.edu

- **PTEP Advanced Phases:**

Dr. Jeri Kraver, Jeraldine.Kraver@unco.edu

WEB SITES: Before you come with questions, make sure to review the sites below. If you can't find the answers there, we can help you.

- School of English Language and Literature (SELL) Home Page:
<http://hss.unco.edu/english/index.htm>
- School of Teacher Education Home Page:
<http://www.unco.edu/cebs/teachered/>
- School of Teacher Education Secondary Program Page:
<http://www.unco.edu/cebs/teachered/sptep.html>
- PTEP Program Model:
<http://www.unco.edu/cebs/teachered/PDF/secondary.pdf>
- About CHECKPOINT COURSES:
<http://www.unco.edu/cebs/teachered/check.html>

To subscribe to the ENGSECED Listserv:

Send a message to: listserv@listserv.unco.edu

Leave the subject line blank. In the body of the message type:

subscribe ENGSECED

REMOVE your signature if you are using one. Send the message. You will receive a welcome message, **print** and **keep** this message. Contact your adviser if you receive an error message when trying to subscribe.

NOTE: DO NOT send messages to the ENGSECED Listserv; this is a way to get information to you. Also, DO NOT hit reply to respond to a message, for that will send your message to the entire list.

Please "signoff" when you graduate.

To signoff from ENGSECED: Send a message to: listserv@listserv.unco.edu

Leave the subject line blank. In the body of the message type: signoff

ENGSECED. REMOVE your signature if you are using one. Send the message

NOTE: If you get an error message try sending again, but this time include your name. For example: Subscribe ENGSECED Jeraldine Kraver

UNC COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

SELL B.A. in English, English Education Emphasis

SAMPLE Four-Year Plan (2007-2008 Catalog)

ENGLISH EDUCATION YEAR ONE					
FALL	COURSES	SCH	SPRING	COURSES	SCH
	ENG 122 (LAC 1a) [1-13]	3		ENG 123 or 225 (LAC 1b) [6-13]	3
	ENG 131 (LAC 3b) [2-13]	3		ENG 295	3
	LAC Requirement or Elective [3-13]	3		MATH (LAC 2) [7-13]	3
	LAC Requirement or Elective [4-13]	3		LAC Requirement or Elective [8-13]	3
	LAC Requirement or Elective [5-13]	3		LAC Requirement or Elective [9-13]	3
		15			15
ENGLISH EDUCATION YEAR TWO					
FALL	COURSES	SCH	SPRING	COURSES	SCH
	ENG 236 (LAC 8) [10-13]	3		ENG 319	3
	ENG Major Course	3		ENG 345	3
	ENG Major Course	3		LAC Requirement or Elective [13-13]	3
	LAC Requirement or Elective [11-13]	3		PTEP PHASE I	7
	LAC 3 (not in section b) [12-13]	3			
		15			16
ENGLISH EDUCATION YEAR THREE					
FALL	COURSES	SCH	SPRING	COURSES**	SCH
	ENG Major Course	3		ENG 410	3
	ENG Major Course	3		ENG Major Course	3
	(OPTIONAL ENG COURSE)	3		ENG Major Course	3
	PTEP PHASE II	8		ENG or HUM Elective	3
				EED 341	3
		14 (17)		**NOTE: PTEP Step-Out	15
ENGLISH EDUCATION YEAR FOUR					
FALL	COURSES	SCH	SPRING	COURSES	SCH
	ENG 411	3		PTEP PHASE IV STUDENT TEACHING (all coursework must be completed)	
	ENG Capstone	3			
	EED 402	**			
	EED 380	**			
	PTEP PHASE III	10			
	**SCH included in PTEP PHASE III totals	16			

ENGLISH MAJOR: SECONDARY TEACHING
Catalog years 2006-08

Student's Name: _____

Advisor: _____

Required Major Credits: 18 hours

Course Number	Course Title	Hours	Has Taken	Must Take
ENG 295	Topics in the Discipline of English	3	_____	_____
ENG 345	Literary Theory and Criticism	3	_____	_____
ENG 319	The Art of Persuasion	3	_____	_____
ENG 410	Seminar in Literary History I	3	_____	_____
ENG 411	Seminar in Literary History II	3	_____	_____
<i>-Choose One-</i>				
ENG 318	Traditional and Modern Grammars	3	_____	_____
ENG 320	History of the English Language	3	_____	_____
ENG 419	English Linguistics	3	_____	_____

Elective Major Credits: 21 semester hours

<i>-Choose One-</i>				
ENG 349	Old English (700-1200)	3	_____	_____
ENG 350	Middle English	3	_____	_____
ENG 351	The Tudor Period (1485-1603)	3	_____	_____
ENG 352	The Stuart Period (1603-1714)	3	_____	_____
ENG 353	The Eighteenth Century (1714-1789)	3	_____	_____
<i>-Choose One-</i>				
ENG 354	British Romanticism	3	_____	_____
ENG 355	Victorian Prose and Poetry	3	_____	_____
ENG 356	Twentieth Century British Literature	3	_____	_____
<i>-Choose One-</i>				
ENG 370	Colonial American Literature, 1492-1800	3	_____	_____
ENG 371	Antebellum American Literature, 1800-1865	3	_____	_____
ENG 372	American realism and the making of America	3	_____	_____
<i>-Choose One-</i>				
ENG 373	American Modernism and the Crisis of Representation	3	_____	_____
ENG 374	American Diaspora and Globalization	3	_____	_____
<i>-Choose One-</i>				
ENG 402	The Short Story	3	_____	_____
ENG 403	Techniques of the Novel	3	_____	_____
ENG 430	Advanced Studies in World Literature	3	_____	_____
ENG 441	Colloquium in Literature	3	_____	_____
ENG 495	Advanced Cultural Studies	3	_____	_____

Electives (6 credit hours): Two ENG- or HUM-prefixed courses, **other than** general education courses (ENG 131, ENG 211, ENG 213, ENG 214, ENG 236, ENG 262, HUM 120, HUM 130).

Fill in course numbers, names, and credit hours.

Total semester hours required: 39

Required EED courses for secondary licensure:

Course Number	Course Title	Hours	Has Taken	Must Take
EED 341	Methods and Materials for Teaching Language and Composition in the Secondary School (offered spring semester only)	3	_____	_____
EED 380	Preparing the Work Sample*	1	_____	_____
EED 402	Methods and Materials for Teaching Literature in the Secondary School (offered fall semester only)	3	_____	_____

- EED 380 must be taken during Phase III of PTEP (Step 363). Student must simultaneously be enrolled in either EED 341 or EED 402.

General Advising for English Secondary Education majors

Like all English majors, first- and second-year English education students should be directed to complete General Education courses, as well as all 200-level and some 300-level English courses. Please note the following recommendations:

- Take ENG 225 rather than ENG 123 for Liberal Arts Core category 1b;
- For Liberal Arts Core category 3a, take HUM 130;
- For Liberal Arts Core category 3b, take ENG 131, ENG 211, ENG 213, ENG 214, ENG 236, or ENG 262;
- For Liberal Arts Core category 8, take ENG 236.

SECONDARY PTEP

Initial PTEP Phases I and II and Advanced PTEP Phases III and IV

PTEP PHASE I (Courses are taken concurrently) 7 CR

- STEP 161: Observation and Analysis--32 hours of field observation (2 cr)
- EDF 366: Conceptions of Schooling (4 cr)
- ET: Technology in Ed/Secondary (1 cr)

ADDITIONAL REQUIREMENTS: 15 Seminar Hours

- Joint Seminars
- 3 Specialty Seminars

PTEP PHASE II (Courses are taken concurrently) 8 CR

- STEP 262: Observation and Analysis--32 hours of field observation (2 cr)
- EDSE 360: Secondary Exceptional Learner (3 cr)
- EPSY 349: Ed Psych. For Secondary Teachers (3 cr)

ADDITIONAL REQUIREMENTS: 15 Seminar Hours

- Work Sample Seminar
- Joint Seminars
- 3 Specialty Seminars

PTEP PHASE III (Courses are taken concurrently) 10 CR

- STEP 363: Clinical Experience---90 hours of field observation (2 cr)
- EDRD 340: Literacy in the Content Areas (3 cr)
- ET 349: Ed Tech Applications (1 cr)
- EED Methods (either EED 341 composition methods or EED 402 literature methods)

ADDITIONAL REQUIREMENTS: 15 Seminar Hours

- Joint Seminars
- 1 Specialty Seminars

PTEP PHASE IV: STUDENT TEACHING 14 CR

- STEP 464: Student Teaching--16 weeks (14 cr)
- 15 Hours of Seminars