



UNIVERSITY OF NORTHERN COLORADO

Professional Education Council

Minutes

September 28, 2017

McKee 282; 4:00-5:30 PM

(approved 10.26.17)

Present: Courtney Luce, Stan Trembach, Jaimie McMullen, Jennifer Krause, Ginny Huang, Charlie Warren, Kim Creasy, Brian Rose, Jeri Kraver, Jackie Davis, Todd Sundeen, Donna Goodwin, Mark Montemayor, Teresa Higgins (by Skype)

Absent: Suzette Youngs, Rob Powers

I. Welcome: Courtney Luce, Chair

II. Introduction of 2017-2018 Members

- Those in attendance introduced themselves to familiarize who is currently serving on the committee.

III. Approval of 3.30.17 Minutes

- Kim Creasy made a motion to approve the minutes. Jeri Kraver seconded the motion; motion unanimously approved.

IV. Curriculum Review: NA

- There was no new curriculum to review.

V. Old Business: (Pending)

- Background check and criminal history discussion: Courtney asked Charlie to provide additional information/clarification on the new policy. Per Charlie: CDE in 2005 was given the directive to background check any adults in the school system. CDE then checked from 2005 forward. In 2016, CDE went through an FBI audit and failed in a number of different places. The FBI told CDE they could not accept a background check done with fingerprints older than 12 months. This resulted in the change to our procedure last year. Students now must go through their own fingerprint check during student teaching. Old fingerprints are being rejected by CDE. The only background check UNC does now is the self-disclosure Oath and Consent. Some school districts will ask students to go through CBI check when they go to their school. Some schools will pay, but it depends on the school district. If a student is in multiple districts, they may have to do one for each district as well as for their license. This was not a UNC decision; it came from CBI and

CDE. If students completed fingerprints through the EDFE 110 packet previously, they will have to submit them again.

- Charlie also notified the committee that checkpoint courses (zero credit 100 level courses) would be going away. They are currently waiting on a decision from Canvas for how to deal with who is in the program. Beginning fall 2018 checkpoint courses will likely be gone. The content of those packets, Oath and Consent, Major Content Approval – will be maintained as check boxes in DegreeWorks. Charlie expects to present in January the outcome from Canvas. For those courses requiring the EDFE 110 as a pre-req will now utilize different items. For example, the Oath and Consent will now stand as the pre-req in place of EDFE 110. All items will be an assignment in Canvas. There will be communication with faculty and students about the change. The question was asked, “Will advisors be able to see what is in Canvas to ensure they know what is going on and who the students are”? In addition, “does this go through curriculum to update the programs”? Yes to both. The curriculum deadline is December for the next year catalog. What if we miss the deadline? Charlie states they will have to have an addendum. It was also asked, “Will students still be gathered together”? Yes.
- PEC Vacancies: Courtney has a Secondary/Elementary Partner School rep. Brian will find an undergraduate student. Everyone think about other representatives to have a full representation on the council. SES might have a graduate student. If you have someone coming, let the committee know so we do not end up with too many.

VI. New Business:

- PEC Co-chair nomination: Brian Rose self-nominated to be co-chair. There were no other nominees. Todd Sundeen made the motion to approve. Jeri Kraver seconded the motion; motion unanimously approved.
- 2017-2018 PEC goals development
 - i. Enhance engagement and collaboration with external partners to include their voices in our decision process.
 - 1. This could include allowing schools to provide updates from their areas; trends and needs they have; what can we do as we prepare our students
 - 2. Ginny offered to reach out to HR directors to come to the meetings to let us know what they need. Committee agreed to this.
 - ii. Increase communication for the university.
 - 1. This could include sending updates through UNC Today, as well as through Social Media and the CEBS website.
 - 2. Possibly include an FAQ about PEC section.
 - iii. Develop a better conduit from curriculum committees to alert PEC to big things coming through. Prior notice on what may be coming could be helpful.

- iv. Brian Rose motioned to approve the goals; Jeri Kraver seconded the motion; motion unanimously approved.

VII. Other:

- Ginny – the state recently passed something for licensure renewal. The rule is that teachers will have to have either 6-college credits in CLD or 90 clock hours. It was asked, “Will this stick”? In addition, “are there more changes we need to make room for”? “Should we solve by program or make it part of PTEP courses.” Ginny suggested those with questions talk with Theatre to see how they made it work.
- Charlie - CDE is going through revision of all Colorado academic standards for all areas. First revisions will be available for public feedback October 16 - November 27 it will be on the website.

VIII. PEC Vacancies (Non-voting, 1-year memberships)

- Secondary Partner School
- Elementary Partner School
- Undergraduate Student Representative
- Graduate Student Representative
- Undergraduate Council Representative

IX. Adjournment

- Todd Sundeen motioned to adjourn the meeting; Jeri Kraver seconded the motion.

PEC Meeting Schedule

September 28	(deadline for receipt of curriculum: 9/21)
October 26	(deadline for receipt of curriculum: 10/19)
November 16	*(deadline for receipt of curriculum: 11/13)
November 30	*(deadline for receipt of curriculum: 11/27)
January 25	(deadline for receipt of curriculum: 1/18)
February 22	(deadline for receipt of curriculum: 2/15)
March 22	(deadline for receipt of curriculum: 3/15)
April 26	(deadline for receipt of curriculum: 4/19)
May 3	*(deadline for receipt of curriculum: 4/30)

All meetings will be held in McKee 282, 4:00-5:30 PM.