

CRIMINAL JUSTICE

INTERNSHIP

OPPORTUNITIES

UNIVERSITY *of*
NORTHERN COLORADO



Criminal Justice
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CRIMINAL JUSTICE INTERNSHIP OPPORTUNITIES

NOTE: There is an index listing agencies by city at the end of this document.

The internship for Criminal Justice majors is a strongly suggested but not required course. In recent years we have had interns placed with police departments, sheriff departments, county jails, state prisons, district courts, public defenders offices, district attorneys offices, federal investigation agencies, probation and parole departments, and a variety of other places. In 98% of the instances, the intern and the agency have reported a positive experience. Should you choose to participate in a similar experience the information below will be of help to you.

The internship program requires an application to the Criminal Justice Department with the following attachments:

1. Current Resume
2. Acceptance the agency agreeing to placement as indicated by a signature on the application or a note, letter, or email to the internship coordinator
3. A copy of a current degree audit
4. A one-page letter describing your career goals and objectives for the internship
5. A signed agreement included in the application, that you understand and accept the terms of the internship.

To be eligible for the internship you must be a Criminal Justice Major or Minor and have as least 60 hours of course work credit. Additionally, we expect that you have completed the 100 and 200 level core class requirements than are related to your internship.

You will not be permitted to register for the class until your application, with all of the attached documents, is submitted to and approved by the internship coordinator.

Once your application is approved, a slot will be opened for you to register.

Why Intern?

The internship provides an opportunity to gain knowledge of: and experience in, the criminal justice system. In that manner it will help you decide if this area is really what you want as a career. If it is, the internship will familiarize you with one or several aspects (depending on your internship) of the criminal justice system. In fact, while doing your internship you may become aware of a career area you did not even know existed.

Getting a Job!

A student often undertakes the internship, hoping s/he will be employed by the agency. This does happen occasionally (maybe once out of every 20 interns) but more importantly, the experience will open doors for you with other agencies. ALWAYS remember to list your internship when applying for jobs. Some agencies even give credit for volunteer (internship) work. Also, keep in mind that your internship field supervisor may serve as a reference when you apply for jobs.

While Interning:

Remember while you are interning that the agency is expending time, energy, and money to train you and share with you their activities. Some of you will have internships which almost immediately involve you in "hands-on" work. Others will spend most of the time observing a variety of people involved in many activities but not have the opportunity to do much on your own. Both types of experiences are important!

You may be asked to do what appears to be "go-fer" work, but the expectation is that you will do whatever a person in the position you are learning about may have to do. If, however, it appears you are being taken advantage of rather than being taught, you are to contact me and I will get in touch with your field supervisor. Similarly, if the field supervisor has problems with you, s/he is to contact me. In my 25 years of doing interns, I have had only four students taken out of their placement due to complaints from the supervisor. It does not happen often, but it does happen. Be respectful and cooperative, but don't serve as slave labor.

Intern Possibilities:

The four general headings listed below are somewhat arbitrary. Regardless of your specific career goals, please read about the opportunities available under each heading. For example, you may find something that is corrections related even though it is listed under "Courts." The agencies listed here are either places we have had interns in recent years or are agencies that have contacted us and requested interns. The list is as current as possible, but keep in mind that personnel and address changes do occur. If a particular person is no longer at the agency you contact, simply ask to speak to the person in charge of student interns or volunteers.

1. Law Enforcement
2. Private Investigation
3. Courts
4. Clearinghouse Position

Law Enforcement

Arapahoe County Sheriff's Office

The size of this department means interns can have a wide-ranging experience from operations and investigations, in the field, to intake and programs, in the jail.

Contact: Nathan Wagner, Intern Supervisor
Arapahoe County Sheriffs Office
13101 E. Broncos Parkway
Centennial, CO. 801122
(720) 874-4120
<http://www.arapahoesherriff.org/>

Attorney General's Office (Colorado) - Consumer Protection

The primary internship opportunities with the Attorney General's Office are to provide assistance in the consumer protection unit. Interns help investigate consumer complaints and consumer fraud or answer the consumer complaint line, direct callers to other state agencies, input written complaints into the data base and generate and track mediation letters.

Contact: Jay Simonson-Internship Coordinator
Attorney General's Office
1525 Sherman Street, Fifth Floor
Denver, CO 80203
(303) 866-5079
<http://www.ago.state.co.us/index.cfm>

Aurora Police Department

Aurora operates an internship that works with a student's ability and interests and tries to put a schedule together that will work for him/her. Students are exposed to many different bureaus within the department and a student's schedule can be set up to rotate between these bureaus. Interns will get a very good overview of all the major areas and sections of a large city police department. Summers only allow 3 interns. Possible applicants must apply before the end of March.

Contact: Bobbie Johnson
Aurora Police Department
15001 E. Alameda Parkway
Aurora, CO 80012
(303) 739-6346
<http://www.auroragov.org/AuroraGov/Departments/Police/index.htm>

Black Hawk Police Department

Black Hawk is a small city with a metropolis attitude. A gambling town, Black Hawk experiences population fluctuation on a daily basis. Interns will, thus, get to work with people from all walks of life, including diverse economic status, cultural backgrounds, educational backgrounds, etc. Because of the nature of the businesses in Black Hawk,

an intern will not only gets to observe calls of a common nature, but will also get to observe calls and activities that are exclusive to a gambling town.

Contact: Sgt. Ken Lloyd
Black Hawk Police Department
221 Church St. (Physical address)
Black Hawk, CO 80422
Po Box 17 (Mailing address)
Black Hawk, CO 80422
(303) 582-0503
www.cityofblackhawk.org

Boulder Police Department

The internship at Boulder PO has not been as structured as that in some other departments, but students receive a good overview of police operations. You can probably suggest particular areas you would be interested in working.

Contact: Diane Herzberg, Intern Coordinator
Boulder Police Department
1805 33rd Street
Boulder, CO
(303) 441-3334
Email: herzbergd@bouldercolorado.gov
<http://www.ci.boulder.co.us/police>

Colorado Springs Police Department

This internship typically involves a specific duty or project. It may be possible, however, to request a more general overview of the department operation. Requirements are: must be at least 18 years old, no felonies, minimum of six (6) months required in internship. The internship is like a volunteer program.

Contact: Kathy Rowland
705 South Nevada Ave.
Colorado Springs, CO 80903
(719) 444-7441
<http://www.springspolice.com/>

Commerce City Police Department

Interns in this department will probably have a specific project to work on but will still be able to see a variety of police activities through ride-alongs and observation in different departments.

Contact: Sgt. Rob McCoy or Ross Sibley
Commerce City Police Department
5291 E. 60th Ave.
Commerce City, CO 80022
(303) 289-3634 or (303) 289-3787
www.ci.commerce-city.co.us

El Paso County Sheriff's Office

Interns at El Paso County Sheriff's office work with commissioned police professional who will provide supervision, training, and directions. Inters perform their duties under the general authority of the Sheriff. Responsibilities will normally be limited to observing and reporting. Interns will be asked to identify two areas of special interest and the department will make assignments accordingly.

Contact : Cathryn Richards
Volunteer Coordinator
El Paso County Sheriff's Office
210 S. Tejon Street
Colorado Springs, CO. 80903
719-520-7216
cathrynrichards@elpasoco.com

Evans Police Department

This Internship program offers students an opportunity to experience first hand a variety of activities and work assignments consistent with police departments in Northeast Colorado. Students interact with both civilian and sworn personnel as they learn how the various functions of a police agency work toward accomplishing the police mission within the community. This is an interactive program; simply showing up is not enough. Students must become a part of the department's effort. Individual talent and skills will determine overall success. The department is service oriented and embraces a community policing philosophy with an emphasis on communication and interaction with the citizens. Participation in monthly in-service training is an optional activity highly encouraged for students who want to go beyond the minimum expectations. Please call to schedule an appointment.

Contact: Sgt. Troy McDaniel
Evans Police Department
1100 37th Street
Evans, CO 80620-2036
(970) 475-1151
Email: tmcdaniel@ci.evans.co.us
www.citycityofevans.org

Fort Collins Police Department

Interns with FCPD are assigned to property crime cases. Interns will have their own cases and will follow through from start to finish. Some of the duties involved include bookings, fingerprinting, photography, etc.

Contact: Jeff O'Brien
Fort Collins Police Department
2221 Timberline
Fort Collins, CO 80521
(970) 416-2751
jobrien@fcgov.com
<http://www.ci.fort-collins.co.us/police>

Greeley Police Department

At the Greeley PO, interns follow a schedule that takes them through all the aspects of police work. Time is spent in dispatch, patrol, records, investigations, etc.

Contact: Jim Henkel
919 7th Street, Suite E
Greeley, CO. 80631
970-350-9622
Jim.Henkel@greeleypd.com
919 7th St.
Greeley, CO 80631
(970) 350-9622
<http://www.greeleygov.com/cog/PageHome.asp?fkOrgID=12>

Lakewood Police Department

Lakewood PO sponsors a summer student intern program for TWO interns who are seriously considering a law enforcement career with Lakewood PD. Applicants must be a junior or senior in good standing, currently enrolled at a four-year college or university, and not presently working as a police officer. Finalists will be subjected to fingerprint and background checks, polygraph exam, and oral board.

Contact: John Moore
Lakewood Police Department
480 S. Allison Pkwy
Lakewood, CO 80226-3105
(303) 987-7353
<http://www.lakewood.org/>

Longmont Police Department

Interns chosen to participate in this innovative program will learn from law enforcement practitioners about practices, techniques, and tactics related to street patrol, traffic patrol, criminal investigation, computer assisted law enforcement, and personnel administration. Interns will handle low priority non-emergency calls as well as lower priority criminal investigations as they get hands-on experience in police work. Interns will be in uniform and are required to complete the same screening process as officers do. Deadlines for these positions are April 1 and November 1. Also there are desk positions within various divisions of the department, such as warrants, communications, records, etc.

Contact: Robert Dixon
Student Intern Coordinator
Community Service Division
Longmont Police Department
225 Kimbark Street
Longmont, CO 80501
(303) 774- 4300 ext. 4817
Robert.Dixon@ci.longmont.co.us
<http://www.ci.longmont.co.us/police/index.htm>

Loveland Police Department - General Policing

Like other police internships, Loveland is very good about providing students with a

variety of experiences. You would be involved in almost all aspects of the police department operation.

Contact: Tammy Fisher, Intern Coordinator
Loveland Police Department
810 E. 10th Street, Suite 100
Loveland, CO 80537
(970) 667-2151
fishet@ci.loveland.co.us
<http://www.ci.loveland.co.us/police/policemain.htm>

Milliken Police Department

Opportunities at the Milliken Police Department are primarily research oriented with the intern working on local and UCR crime statistics. Applicants should know how to operate a database, do crime analysis, and have computer skills. Interns should contact the intern coordinator for additional information regarding other available opportunities.

Contact: Jim Bureck
Milliken Police Department
1109 Broad Street
PO Box 286
Milliken, CO 80543
(970) 587-2772
jim.burack@town.milliken.co.us
<http://www.town.milliken.co.us/>

Northglenn Police Department

Interns with Northglenn Police will be expected to respond to crime scenes with the Criminalist. They will assist with processing the scene, evidence collection and handling, photography and latent print examinations. The intern will accompany the Criminalist to court and assist in courtroom preparation. The intern will assist in the forensic laboratory and evidence room processing, which will include intake, inventory and release of evidence. Applicants must be able to pass a background check.

Contact: Sgt. Lopez
Northglenn Police Department
11701 Community Center Drive
Northglenn, CO 80233-1099 (Physical address)
PO Box 330061
Northglenn, CO 80233-8061 (Mailing address)
(303) 450-8893
www.northglenn.org

Pueblo County Sheriff's Department

Contact: Volunteer Coordinator
909 Court
Pueblo, CO 81003
(719) 583-6125
<http://www.sheriff.co.pueblo.co.us>

UNC Police Department

This is a good internship for Fall or Spring semester. It is convenient and provides insight into police work in a small department and a college environment. The UNC Police are fully sworn state police officers & provide interns interesting experiences.

Contact: George Slack
UNC Police Department
University of Northern Colorado
Greeley, CO 80639
(970) 351-2245
www.unco.edu/police

U.S. Bureau of Alcohol, Tobacco, & Firearms

BATF interns perform a variety of tasks ranging from vehicle maintenance to investigation and surveillance. They prefer students over age 21, and especially those who are familiar with firearms identification and operation. Apply in late fall for a summer internship.

Contact: Ray Brown
1961 Stout St., Suite 630 A
Denver, CO 80294
(303) 844-7510
<http://www.atf.gov/>

U.S. Customs Service (Criminal Investigation)

This was the first federal level law enforcement agency to provide an internship experience for UNC's Sociology: CJ students. They require at least 20 hours per week but previous interns have considered the experience of working with a federal agency well worth the time. Apply near the end of fall semester for a position during summer semester. Internship opportunities are only available during certain times & are generally announced when available.

Contact: Sgt. Matt Peterson
U.S. Customs Service
115 Inverness Drive East, Suite 300
Englewood, CO 80112
(303) 721-3057
www.ice.gov

U.S. Environmental Protection Agency (Criminal Investigation)

The EPA Denver Office is responsible for investigation criminal action by persons and businesses in a six state area. Interns will help agents investigate complaints by reading files and identifying information helpful in building a case. This is more "white collar crime" related than may be experienced with some other law enforcement agencies.

Contact: Internship Coordinator
U.S. Environmental Protection Agency
999 18th Street, Suite 500 (8-CID)
Denver, CO 80202-2466
(303) 312-6134
<http://www.epa.gov/>

U.S. Postal Investigators (Criminal Investigation)

This federal agency can take interns any semester and the application process is quicker than with U.S. Customs.

Contact: Andrew Revas or Kathy Herzog
U. S. Postal Inspectors
P.O. Box 17567
1745 Stout St. 900
Denver, CO 80202
(303) 313-5320
arivas@uspis.gov
<http://www.usps.com/postalinspectors>

Vail Police Department

As you might imagine, an internship in Vail gives a different perspective on policing than you might get in another department. The combination of small town with a city lifestyle presents unique opportunities.

Contact: Commander Steve Wright
Vail Police Department
75 S. Frontage Rd.
Vail, CO 81658
(970) 479-3433
http://www.vailgov.com/subpage.asp?dept_id=39

Victim Services (Fort Collins Police Department)

This program provides 24 hour-a -day crisis intervention to victims of crime, as well as providing resource and referral information to victims, family members, and friends. Advocates also work with police officers and detectives. Program advocates need to respond immediately to a request made by the officer and provide follow-up advocacy to victims following the initial crisis intervention call. There are also administrative duties such as researching additional resource information in the community, providing some clerical support for the Victim Services Coordinator, and gathering evaluation information from individuals served by this program.

Contact: Dan Haywood
Coordinator Victim Services Program
Fort Collins Police Department
2221 Timberline
Fort Collins, CO 80521
(970) 221-6832
<http://fcgov.com/police/victims-assistance.php>

Victim Assistance Program (Greeley Police Department)

Interns will assist staff with a variety of services in the victim assistance program including training, understanding and viewing victim reports, and involvement with emergency victim calls. There are opportunities for police ride-alongs and court observations.

Contact: Diana Brattor or Cecil O'Farrell
Victim Services Coordinators

Greeley Police Department
919 7th St.
Greeley, CO 80631
(970) 350-9657 or 350-9667
cecil.ofarrell@grteeleypd.com
<http://greeleygov.com/Police/VictimAssistance.aspx>

Victim - Witness Program (Broomfield)

This victim advocate program provides considerable training and a variety of experiences. It is a one year commitment and 40 hours of training.

Contact: Maureen Testa
Victim-Advocate Program
Broomfield Police Department
7 Descombes Dr.
Broomfield, CO 80020
(303) 438-6429

Weld County Sheriff's Department

The Sheriff's Department provides a wide-ranging internship for students. They offer several tracks you can choose from which include an agency track, investigations track, jail/detention track, and a specialized track. Experiences are linked to the student's interest. They do have an internship with the cold case unit that is specifically looking for students who can do two internships (3 credits each term) over two consecutive semesters.

Contact: Paul Harvey
1950 "O" Street
Greeley, CO. 80631
970-356-4015
pharvey@co.weld.co.us

Westminster Police Department

Interns at the department will likely have a specific duty during the internship. One intern, for example, spent the summer helping the department set up a new program for high-risk youths.

Contact: Pam Mayhew
Westminster Police Department
8800 N. Sheridan Blvd.
Westminster, CO 80030
(303) 430-2400 Ext. 2159
pmayhew@ci.westminster.co.us
<http://www.ci.westminster.co.us/res/ps/pd/default.htm>

ALSO CHECK THE OPPORTUNITIES AVAILABLE THROUGH the Boulder County Justice System Volunteer Program.

Courts

Arapahoe County Judicial Services

Provides a variety of services for the 18th Judicial District courts through four programs: Adult Pretrial Release, Alternative Services/Useful Public Service, Community Correction, and the Supervised Juvenile Work Program. Interns may be involved in activities associated with these programs.

Contact: Program Manager
Arapahoe County Judicial Services
7305 South Potomac
Suite 200
Centennial, CO 80112
720-874-3350
JudicialServices@co.arapaho.co.us
<http://www.co.arapahoe.co.us/Departments/CA/index.asp>

A.S.A.P (Assault Survivors Advocacy Program)

A.S.A.P. is a UNC program engaging advocates for survivors of sexual assault, their friends, family and others. Interns work with the program coordinator in developing and providing outreach

Contact: Deana Davis
Assault Survivors Advocacy Program
Gordon Hall – Campus Box 121
University of Northern Colorado
Greeley CO 80639
(970) 351-1490
<http://www.unco.edu/asap>

Seventeenth Judicial District (Brighton)

The 17th Judicial district has a Fetal Alcohol Spectrum Disorders Initiative where interns can learn about Fetal Alcohol Spectrum Disorders (FASD), help screen children for FASDs and refer them for diagnosis, attend evaluation sessions, work with staff, parents, and caseworkers in developing interventions, and interact with probation, courts, social services, and other agencies

Contact: Eileen Bisgard, J.D. Project Director
1100 Judicial Center Drive
Brighton, CO. 80601
303-654-3246
Eileen.bisgard@judicial.state.co.us.

District Attorney's Office - Juvenile Diversion or Investigations (Weld County - 19th Judicial District)

For juvenile diversions, Interns will have the opportunity to observe counseling activities, life skill groups, restitution programs, and drug/alcohol education. Interns may be able to assist in group counseling. The Juvenile Diversion Program works with males and

females in the 10-18 years age range.

For investigations, interns will work with the investigative unit of the district attorney's office and conduct preliminary investigative work.

Contact: Jennifer Finch
Community Relations Director
Weld County District Attorney's Office
915 10th St., P.O. Box 1167
Greeley, CO 80632
Phone: 970-356-4010 ext.4702
Fax: 970-352-8023
Email: jfinch@co.weld.co.us
<http://www.co.weld.co.us/>

Probation Department (Adams County – Brighton)

The investigations unit provides interns with an opportunity to interview clients, usually at the office or in the jail, and to gather other information that will be used to prepare a pre-sentence investigation report. Other activities are also possible as opportunities arise during the internship. This is a great way to learn interviewing techniques and to see the beginning stages of probation.

Contact: Brenda Baumgartner
The Judicial District Probation Department
12421 Washington Street
Thornton, CO 80241
(303) 451-5555 ext. 148
http://www.17thjudicialdistrict.com/probation_services.htm

Probation Department (Aurora Municipal)

Municipal Courts as large as Aurora's can offer internship experiences comparable to many District Courts, even though the type cases are different. Interns follow a schedule that provides a great overview of probation operations

Contact: Dawn
Aurora Municipal Probation
15151 East Alameda Parkway
1st Floor
Aurora, CO 80012
(303) 739-7000
[http://www.auroragov.org/AuroraGov/Government/Courts/Probation
_In formation/index.htm](http://www.auroragov.org/AuroraGov/Government/Courts/Probation_In formation/index.htm)

Probation Department (Boulder & Longmont Offices)

This is an excellent internship experience that allows volunteers to gain experience doing pre-sentence investigations, casework, court liaison activities, etc. They prefer a longer commitment (e.g., about 6 months) than needed for the credit, but your resume would look great after this experience. (The Longmont Office is only about 35 minutes from UNC). See entry on Boulder County Justice System Volunteer Program under "Clearing-house" at page 24.

<http://www.courts.state.co.us/district/20th/probation/boulder1/index.htm>

You may also contact:

Roxanne Nice

Volunteer Coordinator
20th Judicial District Probation Department
1777 6th Street
P.O. Box 4249
Boulder, CO. 80302
303-441-4858
Roxanne.nice@judicial.state.co.us

Probation Department (Colorado Springs)

The probation department for the 4th Judicial District provides a wide range of experiences including work on PSI's and opportunities to observe interviewing techniques and client management.

Contact: Kurt Runge
Probation Department
270 S. Tejon St
Suite W 200
Colorado Springs, CO 80903
(719) 867-5314

Email: kurt.runge@judicial.state.co.us
<http://www.courts.state.co.us/district/04th/04prob.htm>

Probation Department (Denver - Adult)

Interns with Denver Adult Probation gain experience in a variety of duties associated with probation services. The probation office has several branch offices around the Denver area.

Contact: Student Intern Coordinator
Denver Adult Probation Department
303 W. Colfax
Suite 800
Denver, CO 80204
(303) 913-8300
<http://www.denvergov.org/tabid/383398/Default.aspx?>

Probation Department (Denver - Juvenile Probation)

The Community Justice Project grew out of SAVVY. Volunteers and interns are placed with many agencies that assist at-risk youth. There are a great variety of volunteer and intern positions, which are both fun and challenging. If you have a special area of talent and interest, it is possible to create a position that would use your expertise and benefit you as well.

Contact: Volunteer and Community Justice Coordinator
303 West Colfax, Dept 1401
Denver, CO 80204
(720) 913-4218
<http://www.denvergov.org/CountyCourt/template24192.asp>

Probation Department (Fort Collins)

This probation department has a volunteer unit, which provides citizen participation in all aspects of the probation system (e.g., investigations, supervision, and clerical).

Contact: Jeanna Pierce, Probation Officer and Volunteer Coordinator

Department of Probation Services
201 Laporte Avenue, Suite 110
Fort Collins, CO 80521-2762
(970) 498-5846

Email: jeanna.pierce@judicial.state.co.us
<http://www.courts.state.co.us/district/08th/08prob.htm>

Probation Department (Fort Morgan)

Interns at the Probation Department in Fort Morgan observe court procedures on adult and juvenile cases from preliminary hearings to pre-sentence investigation. Students accompany probation officers on visits with probationers and when interviews are conducted.

Contact: Steve Proctor, Chief
Cory Flummerfelt (Primary Supervisor)
Probation Department
PO Box 130
Fort Morgan, CO 80701
(970) 542-3465 ext. 3377

Email: cory.flummerfelt@judicial.state.co.us
Steve.proctor@judicial.state.co.us
<http://www.courts.state.co.us/district/13th/13prob.htm>

Probation Department (Greeley)

Interns at the Probation Department in Greeley observe court procedures on adult and juvenile cases from preliminary hearing to pre-sentence investigation. Students accompany probation officers on visits with probationers and when interviews are conducted.

Contact: Angela K. Johnson, Volunteer Coordinator
934 9th Ave, 2nd Floor
P.O Box C
Greeley, CO 80631
(970) 392-4589, ext. 4905
angelak.johnson@judicial.state.co.us

Probation Department (Lakewood Municipal)

Like Aurora, Lakewood is large enough to have interesting cases at the municipal level. Interns at this very friendly and cooperative agency will have an opportunity to do just about everything an entry-level probation officer would do.

Contact: George Profitt, Probation Division Manager
City of Lakewood
445 South Allison Parkway
Lakewood, CO 80226-3105
(303) 987-7440 ex. 7472
<http://www.lakewoodcourtoh.com/DivisionallInfo.htm#Probation>

Probation Department (Pueblo)

The probation department in Pueblo provides interns with opportunities to learn about

the process of probation through involvement in documenting cases, sitting in on interviews, etc.

Contact: Ed Bever
Judicial Bldg
1120 Court Street
Pueblo, CO 81003
(719) 253-5600

Public Defenders Office (Weld County)

This popular internship provides a great experience in working the defense side of the court process. Interns interview defendants in jail, interview witnesses and victims, and help with case preparation.

Contact: Marjorie Kennedy
Public Defenders Office
822 7th Street. Suite 250
Greeley, CO 80631
(970) 353-8224 ext. 1463
Email: Marjorie.kennedy@state.co.us
<http://www.co.weld.co.us/departments/courts.html>

Seventeenth Judicial District (Brighton)

Weld County Combined Courts

Contact: Luis Mendoza
901 9th Avenue
Greeley, CO 80632
(970) 351-7300 ext. 5620
Email: luis.mendoza@judicial.state.co.us

Weld County Juvenile Assessment Center

Contact: Mike Guthrie
913 11th Avenue
Greeley, CO 80631
(970) 302-4989
Email: mguthrie@weldjac.org

Weld County Court House (Division B)

This internship offers the opportunity to gain hands on experience in courtroom procedures. Interns will actively participate in assisting with arraignments, pretrial conferences, jury trials as well as other court activities. This position allows the intern to interact with representatives from the District Attorneys office, Public Defenders office, private attorneys, and other criminal justice staff.

Contact: Pat Wilder
Weld County Court House (Div. B)
9th Ave. & 9th Street
PO Box 2038
Greeley, CO 80631

ALSO CHECK OTHER OPPORTUNITIES AVAILABLE THROUGH THE BOULDER COUNTY JUSTICE SYSTEM VOLUNTEER PROGRAM.

Corrections

Adams County Detention Center

Interns at the Adams County jail can specify particular areas they would like to work in. Experiences include a wide variety of events ranging from working in the pods to observing training and being involved in programs for the inmates.

Contact: Programs Coordinator
Adams County Sheriffs Department
150 N.19th Ave,
Brighton, CO 80601-1937
(303) 654-1850
<http://www.co.adams.co.us/SheriffWeb/Jail.html>

Adams Youth Service Center

This is a popular internship for students interested in working with juveniles. The center is for short-term detention of juveniles awaiting court appearance. The YSC staff gives interns the same responsibilities as any new employee. The 30 minute drive to Brighton makes this agency reasonable for students living in Greeley or Denver.

Contact: Nick Trujullo
Adams Youth Service Center
1933 E. Bridge St.
Brighton, CO 80601
(303) 659-4450
http://www.cdhs.state.co.us/dyc/dyc_facilities.htm#adams

Alternative Homes for Youth

This is a private not-for-profit treatment agency for adolescents and families. Residential services are provided for male and female youth, ages 12-18. The program provides a non-institutional treatment environment that addresses behavioral, psychological, and family issues.

Contact: Lesile Schnal Fitzpatrick, Resource Development Director
Alternative Homes for Youth
1110 "M" Street
Greeley, CO 80631
(970) 353-6010 or Cell (303) 507-3917
Email: lesile.fitzpatrick@ahfy.org
http://www.coloradononprofits.org/directory_members2.cfm?id=5446

Arapahoe County Jail

Interns at the Arapahoe County jail get direct experience in the booking process and other case management activities as defendants are brought to jail. This is a highly

regarded facility and the staff is very professional. Interns have enjoyed this experience and a previous intern is now employed at the facility.

Contact: Programs Coordinator
Arapahoe County Justice Center
Detention Facility - Programs Area
7375 South Potomac
Englewood, CO 80112
(303) 708-3535
<http://www.co.arapahoe.co.us/Departments/SH/DetAdServices/index.asp>

Boulder County Juvenile Assessment Center

This detention facility provides short-term detention of juveniles. Interns can become certified courtroom escorts, bond supervisors, etc. Interns observe courtroom procedures and assist with regular staff functions.

Contact: Volunteer Supervisor
Boulder County Juvenile Assessment Center
1777 6th St.
Boulder, CO 80306
(303) 441-3718
<http://www.co.boulder.co.us/cs/cb/volunteer/internships.htm>

Community Responsibility Center

This private non-profit correctional facility in Jefferson County houses adult felons as an alternative to standard incarceration. Residents must maintain full-time employment and pay restitution while supporting themselves and their dependents. Interns work side by side with case managers as well as security staff to assess and supervise client risk to the outside community.

Contact: Brian Housle
Community Responsibility Center
1651 Kendall
Lakewood, CO 80214
(303) 232-4002
www.comrescenter.org

Help Yourself Document Preparation Center

Help Yourself Document Preparation Center provides low cost assistance to self-represented parties in the Colorado Courts in the form of legal document preparation, procedural assistance, referrals, courier services and service of process. As an intern for Help Yourself, you could expect to learn about Colorado statutes and Court rules; would gain a thorough understanding of Court cases and procedures; learn what happens "behind the scenes" in the Courts; acquire a working knowledge of legal terminology and the preparation of pleadings; be taught about proper service of legal documents; perform filings of documents with the Courts; gain knowledge of local agencies and businesses as necessary for productive referrals. Flexible hours to work around your class schedule.

Contact: Karen DeMello
Help Yourself Document Preparation Center
3211 West 20th Street, Suite C
Greeley, Colorado 80634

(970) 392-9966
(970) 392-9969 Spanish/fax line
Email: Karen@helpyourself.us
www.helpyourself.us

North Range Behavioral and Island Grove Treatment Center

Internships are available for students interested in working with clients having substance abuse problems or work with the BASIC staff in a jail diversion program. Duties might include, shadowing staff, seeing clients as individuals and in groups, and working with case managers. Interaction with Adult Drug Court and involvement in training sessions and meeting with clients at the fail would be included as interns demonstrate more responsibility.

Contact: Dana Wellman
Program Director
1140 M. Street
Greeley, CO 80631
970-313-1174
wellman@northrange.org
<http://northrange.org/>

Platte Valley Youth Services Center

Interns will work with incarcerated youth, male and female, ages 10-20, in a locked facility. Interns can specify particular areas they would like to work or function as a residential staff assistant by assisting Pod staff in day-to-day supervision of juvenile offenders. Interns will become familiar with PVYSC and DYC policies and procedures and with the daily routine that includes supervision, movement crisis intervention, Positive Peer Culture, facility and group norms and expectations. Interns will provide a positive adult role model for at-risk youths.

Contact: Volunteer Coordinator
Platte Valley Youth Services Center
P.O. Box 1766
2200 "0" Street
Greeley, CO 80632
(970) 304-6231
http://www.cdhs.state.co.us/dyc/dyc_facilities.htm#platte

Savio House

Savio is a private, non-profit social service agency working with adolescents who are either delinquent, or abused and neglected.

Contact: Jae McQuin, Intern Coordinator
Savio House
325 King Street
Denver, CO 80219
(303) 225-4100
www.saviohouse.org

Turning Point

Provides a variety of treatment services to adolescents facing mental, legal, emotional,

family, educational and/or substance abuse concerns. Duties of interns vary depending on their degree level (Bachelors or Masters) and interests. Interns serve in a staff support capacity and have duties that include assisting with client supervision, facilitating groups, writing treatment plans, attending recreational therapy and staff meetings.

Contact: Nathan Scott
Community Outreach Coordinator
Turning Point Center for Youth and Family Development
801 South Shields
Fort Collins, CO 80521
970-221-0550 ext. 308

Email: nscott@turningpnt.org
gbell@turningpnt.org
<http://alcoholism.about.com/gi/dynamic/offsite.htm?zi=1/XJ&sdn=alcoholism&zu=http%3A%2F%2Fwww.turningpnt.org>

Weld County Jail

Weld County Jail's counselor's office provides students with an in-depth view of jail operations and programming for inmates. The interns are typically given significant responsibilities. Contact Paul Harvey in the Sheriff's Office.

Contact: Paul Harvey
Weld County Sheriffs Office
910 10th Avenue
Greeley, CO 80632
(970) 356-4015
pharvety@co.weld.co.us
http://www.weldsheriff.com/wc_jail/wc_jail.html

Weld County Youth Alternative Mentors and Friends

This agency offers many avenues for students to gain experience working with youth ages 8 to 18. These include: (1) Being a Partner and working one-on-one with a youth as a mentor, including special, intensive mentor/advocate projects, in which the mentor/advocate is paid a stipend (10 hours per week for 3-4 months per case), or mentoring a youth coming out of Platte Valley Youth Services correctional facility; (2) Filling one of 2-3 work-study positions available each semester; or (3) Working with the Juvenile Restitution Program (JRP), helping to do intakes and supervise youth in work crew settings as they earn stipends with which to make restitution payments to victims. Partners currently have a need in their Restitution Projects for a crew leader to assist the Coordinator of the Project. The project receives kids from Probation who have gone through the Criminal Justice System. They earn money through Partners with the money going directly back to the victims. The kids do not see the money. Partners organize, manage, and write grants to sustain the program.

Contact: Murray, Executive Director
Partners
1212 8th Street
Greeley, CO 80631
(970) 351-0700 and (970) 351-0701
director@weldpartners.org or <http://www.weldpartners.org/programs.htm>

Windsor Youth Center

In cooperation with police departments and diversion programs, the Windsor Youth Center works with high-risk teens through community service programs provided by the center. Ride-a-longs with the Windsor Police Department are also possible during an internship with the center.

Contact: Laurie Taylor, Executive Director
Windsor Youth Center
P.O. Box 442
Windsor, CO 80550
(970) 686-1150

Clearing-House Positions

Some intern placements are now available through an agency that serves as a "clearing-house" for a number of different internship experiences. This provides an easy way to learn about a variety of agency positions. Below are some about which we have received the most information.

Boulder County Justice System Volunteer Program (Boulder & Longmont)

There are over 50 positions available to volunteers and interns through this program. Interns may work in law enforcement in the work-release program at the Boulder County Jail, in law related positions in the District Attorney's office, as law clerks or as staff assistants in the Victim/Witness program, Investigations, Arraignments, Consumer Affairs, Restitution and the Domestic Abuse Prosecution unit, in corrections with adults and juveniles who are in various pretrial and post-adjudication programs in Community Corrections, the Juvenile Center and Probation, or in research positions in the D.A.'s office and Community Corrections.

Contact: Jan Allen
Boulder Justice Center
1777 6th St.
P.O. Box 4249
Boulder, CO 806306-4249
(303) 441-3718
<http://www.co.boulder.co.us/da/justice.htm>

Larimer County Community Corrections

Larimer County operates several community corrections programs from which students could benefit as interns. These include Adult Residential Services, Youth Services Bureau, and the Day Reporting Center. Within each of these programs there are a variety of positions to be filled. They provide an excellent opportunity to become familiar with the justice system and with some of the more unique alternatives to traditional sentences.

Contact: Ingrid Schroeder
Community Corrections Department
2255 Midpoint Dr.
Fort Collins, CO 80525

(970) 498-7556

<http://www.co.larimer.co.us/comcor/>

Loveland Police Department (Community Resource Unit - Youth Services)

The Loveland Police Department operates several youth programs that student interns might find interesting and enjoyable. Included are Crisis Intervention (runaway youth), Teen Court (alternative sentencing for youth), Operation Y.E.S. (after school education and recreation), and S.A.Y. (community liaison between police department and youth serving agencies).

Contact: Tom Lamica, Program Activities Coordinator
Loveland Police Department
410 East Filth Street
Loveland, CO 80537
(970) 962-2240
<http://www.fcgov.com>

Other Positions

Occasionally we get requests for interns or volunteers from agencies that are not directly related to criminal justice. However, they provide opportunities that will enhance your experiences and broaden your awareness of social issues.

Child Advocacy Resource and Education (C.A.R.E.)

C.A.R.E. is a non-profit agency with a mission of preventing child abuse and neglect and the preservation of families. Services include parent education classes, support groups, respite care, supervised visitations, in home advocates, divorce workshops, community education, a school based body safety program for children, and teen parent support services. Interns with C.A.R.E. are given a wide variety of opportunities to work with the children, parents, and with other aspects of the agency. Potential interns are interviewed prior to acceptance in the agency. Those accepted as interns then complete training that is scheduled to coincide with UNC's semester schedule.

Contact: Liz Hardy
C.A.R.E. - Children's Program Coordinator
814 Ninth Street
Greeley, CO 80632
(970) 356-6751 ext. 301
lizhardychildren@careweld.org

Federal Law Enforcement Training Center Intern Program

The FLETC College Intern program provides a unique opportunity for students to participate in the Federal Law Enforcement training environment. Each year three intern sessions lasting 12 weeks are conducted at FLETC, exposing interns to training. For more information you can access the information on eligibility and application process at <http://www.fletc.gov/student-information/college-intern-program>

Contact: FLETC Student/Intern Program Coordinator
1131 Chapel Crossing Road, Building 46
Glynco, GA 31524

A Woman's Place, Inc.

This non-profit agency serves victims and survivors of domestic violence in Weld County by providing housing, counseling, legal advocacy, program support, and referrals. Currently the agency would like interns for their legal advocacy and Court Watch Program.

Contact: Fawn Harmon
Director
P.O. Box 71
Greeley, CO 80632
(970) 351-0476
Email: fawn@awpdv.org
Or
Emily Hedstrom-Lieser
Legal Advocate
wmily@awpdv.org
<http://www.awpdv.org/index.html>

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