

University of Northern Colorado
Criminal Justice Internship General Information
CRJ - 492

A main goal of a criminal justice internship is to complement the theory-based academic program with a work experience that will help the student identify future career paths, improve career skills, and develop a network of career professionals and mentors.

Requirements:

The following are requirements that a proposed internship must satisfy to be eligible for academic credit. This class is an elective for the criminal justice major or minor.

Relevance:

The internship should be a bridge between the student's academic work and the student's professional growth. It is a coherent part of the student's academic program, not an isolated episode.

Specific Responsibilities and Qualifications:

The student must meet the following:

- Have an internship approved by an approved agency prior to the start of the semester
- Complete an internship application and receive instructor's approval prior to registering
- Have completed at least 60 hours of academic work and be a criminal justice major or minor.
- Have completed the core 100 and 200 level classes that pertain to your internship

Supervision:

The student's on-site work must be supervised and evaluated by a knowledgeable professional. The supervisor will be required to make a formal evaluation of the student's performance at the end of the semester.

Academic Component:

Because an internship is an applied learning experience, the student is expected to demonstrate that he or she can adequately describe what they have learned and how it applies to their academic studies. Weekly logs are required to be completed by the students listing the hours they have completed and a description of their work assignments and what they learned. If required by the course instructor's syllabus, each student will also be required to take part in on-line discussion groups. At the end of the semester the student will complete a two to three page internship report, which will be provided to the course instructor as listed in the class syllabus.

Credit:

The student can register for 3-6 credits. However, no more than 3 credit hours will count toward the criminal justice major. Credit hours beyond 3 will count toward the 120 hours needed for graduation. For each credit hour, 50 hours must be completed at the work site. Individual work schedules are negotiated between the student and the agency.

Credits	Avg. Hours per week	Total Hours
3	10	150
4	13-14	200
5	16-17	250
6	20	300

Summer semester is 12 weeks long and the average hours per week are 12-13 hours for a 3 credit class.

Grading:

Students will receive a grade of Satisfactory or Unsatisfactory for the class.

Length of Internship:

The internship must be conducted during one academic semester. Students who desire to complete a second internship must register for a second internship. It is expected that all hours will be completed during the semester, but with prior approval and under exceptional circumstances, a student may be allowed to count up to 10 hours earned outside the semester. Sometimes students and/or agencies may need or want to have the internship started early. The total work hours must be completed before final's week.