Classified Staff Council Meeting Minutes

April 10, 2019 – General Meeting of 2018‐2019 year

1. The Classified Staff Council (CSC) meeting was called to order at 8:15 am by chair, Maggie Kinney.

# Roll Call

**Name Department Attendance**

|  |  |  |
| --- | --- | --- |
| April Crocket-Goad | Dining Services | Excused |
| Kristina Burton | Parking | Present |
| Maggie Kinney | CEBS – Special Ed | Present |
| Keyleigh Gurney | CEBS - | Present |
| Jill Clark | Registrar | Present |
| Jay Brooks | Housing & Residential Education | Present |
| Patty Chapman | Library | Present |
| Theresa Lane | HSS – Criminal Justice | Present |
| Lindsay Snyder | Admissions | Present |
| Toni Tassone | Facilities Mgmt. & Support Serv | Present |
| Heidi Romero | HSS – Hispanic Studies | Present |
| Roni Secord | IM & T | Present |
| Kim Arnold | Academic Support & Advising | Present |
| Doug Hendershott | Structural Trades | Present |
| Dan Ries | Facilities | Present |
| Jude Maes | Facilities | Present |
| Kim Lebsack | Monfort College of Business | Present |
| Cateline Corbin | Marcus Garvey Cultural Center | Present |
| Crystal Tweeten | Dining Services | Present |
| Marshall Parks | Human Resources | Present |
| Amie Cieminski | CEBS – Education Leadership | Present |
| Kyle Mathes | Human Resources | Present |

With 18 Council members in attendance, the majority required for a quorum was present.

# **Agenda**

Agenda approved. Maggie requested a motion to approve the agenda. Moved, seconded and approved.

**Chair’s Welcome**

1. Special Guest- Andy Feinstein
   * The University will focus on growth and success. Retaining students we already have is our biggest challenge. First year retention rate is 71%. This should be in the high 80’s. Retention rate is even lower for first generation students.
   * The visioning for the University will take place in the Fall.
     1. Current values of UNC started with our teaching programs.
     2. We need to determine how we want to differentiate ourselves amongst the other Universities in the state.
   * We have made some great progress with the budget deficit. We may still have a 2 million dollar structural deficit next year. We will not see the full benefits of our actions until 2021.
     1. Andy does not foresee any additional lay-offs. This will also be dependent on state funding sources and tax revenues and overall economy in the county and state, which cannot be predicted.
     2. By Fall semester the strategic plans will be finalized and ready for implementation.

# **Minutes**

Meeting minutes approved. Available minutes from the March meeting were emailed out to the council for review prior to the meeting. Maggie requested a motion to approve the minutes from March. Moved, seconded and approved.

**Treasurer’s Report**

1. Operating Budget- $8499.76
   * + CSC received $921.00 of earnings so far on the silent auction. The payroll deductions have not yet occurred from the auction so Kristina does not have those numbers in yet.
     + The King Soopers balance is still $1780.00. The King Soopers cards will be moving away from using the gift cards and will now allow people to add the organization they would like to contribute 5% of purchases by way of their Sooper Card account. Kristina was aware this change was coming, but did not receive communication that is has changed or the process. Amie will send her an email she received from King Soopers with the details. CSC still has pre-loaded cards that we will need to figure out what to do with.
2. Foundation Account- $22,125.49

# **Chair’s Reports**

1. Board of Trustees-
   * + No Updates
2. Student Senate- **Tabled**
3. President’s Leadership Council-
   * + - New strategic plans include retention and student first priorities.
       - Student services/affairs will be re-aligned. Maggie is advocating that she does not want to lose the campus workplace climate in the process.

## **New Business**

## Committee Reports

## Constitution and Elections- **Tabled**

## Elections

## Combining Committees Request

* + Update to bylaws

## Public Relations

## Community Service

## Fundraising- **Tabled**

* 2019 Yard Sale Planning

1. Scholarship and Professional Development

## Special Events- **Tabled**

* Update on arrival of banquet awards

## Employee Recognition- **Tabled**

* + Update on gifts for all Classified Employees

## Workplace Culture Committee

## Campus Committees

1. Statewide Classified Liaison Council
2. Faculty Senate, APASS, Bookstore, Campus Rec., HLC, Compensation, Sustainability, IM&T, Leave Share, Parking, Transportation & Parking Planning, UC, Work Environment Task, CETL, Inclusive Hiring Practices, University Center Advisory Board
3. Other- **Tabled**
4. Baby shower/celebration for April in June

Remaining agenda tabled. Maggie requested a motion to table the remaining items on the agenda due to time. Moved, seconded and approved.

**Next meeting**

The next meeting will be May 8, 2019 at 8:15 a.m. in the Council Room at the University Center.

## **Adjournment**

Meeting adjourned at 9:57 a.m.