



Inviting International Guests to UNC

Honoraria

The U.S. Congress passed legislation in October 1998 to allow the payment of expenses and honoraria to visiting scholars in "B" or visa waiver status*. (Canadian visitors may not need a visa.) The arrangement must be for a single event or a short series of events (master class/lecture/demonstration), and is **limited to 9 days**. The visiting scholar may receive /have received **no more than 5 payments from other institutions in the past 6 months**.

The inviting department is responsible for assisting the visiting scholar in completing the Foreign Tax Information Form available at <http://www.unco.edu/acctservices/ftp/acctpay/fortxinfo.pdf>. This information must be submitted to the International Tax Accountant in order for the visitor to be paid. For further information about payment and tax implications, call 970-351-1830.

IT IS IMPERATIVE THAT THE INVITING DEPARTMENT CONSULT WITH THE INTERNATIONAL TAX ACCOUNTANT **PRIOR** TO THE VISITOR'S ARRIVAL.

*In order to enter on the Visa Waiver Program, participants must have machine readable passports. If the participant does not have a machine readable passport, s/he will need to apply for a B visa from the American Embassy before coming to the U.S.

