

Acknowledgment of Responsibility for Maintenance of Lawful Immigration Status

Duty to Maintain Lawful Immigration Status. Federal regulations require all international scholars and students to maintain lawful immigration status while in the United States. Failing to maintain immigration status is an extremely serious matter and can result in severe penalties.

1. Role of the Center for International Education (CIE). The role and purpose of the CIE staff in relation to U.S. government immigration regulations is to provide you with information, advising, and assistance so that you can maintain your lawful status while in the United States. Under U.S. immigration law the University is obligated to report certain information about you and your program to the U.S. government, including potential violations of immigration regulations.

2. Limitations of CIE Services. While the CIE staff provides a high level of professional assistance, they are not employees of the Department of Homeland Security (DHS), nor attorneys specialized in immigration law. You have the right to consult an immigration officer or an attorney specialized in immigration law at any time, and the staff at CIE will be pleased to provide you with information to facilitate your making such contacts.

3. Scholars' and Students' Responsibilities for Compliance with all Laws and Regulations. You, and only you, are responsible for (a) fully and properly complying with all laws and regulations of U.S. Federal, State, and Local Governments; (b) maintaining your lawful status including not working without authorization, and carrying a minimum course load; and (c) ensuring that any necessary documents are forwarded to the appropriate government agency in a timely manner.

4. Scholars' and Students' Duty to Update ALL University Information. The Student and Exchange Visitor Information System (SEVIS) administered by the Federal Bureau of Immigration and Customs Enforcement (BICE) will monitor all academic and biographical computer data entry information for each student and scholar in F, J, and M status and discrepancies may trigger revocation of immigration status. It is extremely important that Scholars and Students maintain up-to-date information on all University systems.

It is the Scholars' and Students' duty to update all information systems as needed. Scholars and Students are solely responsible for ensuring that they are in compliance with this federal mandate.

Verification of Understanding and Receipt of Handout. By my signature below, I verify that I have read this document and I understand its contents. If I wish to have a copy of this document, I must request one from the CIE. I acknowledge that it is my sole responsibility to maintain continuous lawful immigration status and that I alone will bear the consequences of violating my immigration status. I also affirm that I have been informed of my responsibility to maintain appropriate medical insurance throughout the duration of my program of study. Therefore, I hereby release and hold harmless the University of Northern Colorado, the Board of Regents of the University, the University's faculty, staff, agents, and employees from any claim which could result from any failure on my part to maintain lawful immigration status.

Scholar/Student Name (print): _____

Scholar/Student Signature and Date: _____

Staff Signature and Date: _____

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