

UNC supports the research and scholarly activities of faculty and professional staff members by offering financial assistance with the cost of travel to those who are invited to make professional or scholarly presentations or performances at regional, national or international meetings and conferences.

All faculty and professional staff members are eligible to receive \$800 annually to reimburse allowable costs associated with travel when making presentations. Those who are lead PI/PD on an external grant award of \$100,000 or more that pays the full Facilities and Administrative costs allowed by the sponsor are eligible to receive \$1000, instead of the \$800, awards during each year (excluding no-cost extensions) of the external grant period. Awards are tracked by fiscal year (July 1 through June 30), based on the dates of travel.

There is no deadline for applying for Annual Scholarly Activity Travel Support, applications may be submitted at any time by completing this ASATS form and sending or delivering it to the attention of Sherry May, Sponsored Programs and Academic Research Center, #25 Kepner Hall, Campus Box #143. Questions regarding ASATS should be addressed to Sherry at 351-1910 or sherry.may@unco.edu.

Applicant Name: _____

School or Office: _____

Campus Address: _____

Email Address: _____

Telephone Number: _____

Title of Conference/Meeting: _____

Location of Conference/Meeting: _____

Dates of Travel: _____

Date(s) of Presentation: _____

Estimated Total Travel Cost: _____

Amount of ASATS Requested: _____

Provide a brief description of your presentation/performance:

Attach documentation of your invitation to present/perform. This may be a copy of the meeting program, a letter of invitation, an email, etc. Without this documentation, your application cannot be considered.

Applicant Signature: _____ Date: _____

Director Signature: _____ Date: _____

Dean/VP Signature: _____ Date: _____

NOTE: A portion of the Facilities and Administrative cost recovery from external grants is allocated to fund the Annual Scholarly Activity Travel Support Program. ASAT funding levels are contingent on receipt of external grants with full recovery of F&A costs.