Welcome to EDFE 130, your final checkpoint in your teacher preparation program. Soon a link to the Request for Student Teaching Placement survey will be sent to you via bear email. Before beginning this survey, you should prepare to have the following items ready:

1. Word version of your **resume** –

 ☞ One page or less

 ☞ Do not include references

 ☞ Do include volunteer experiences that involved teaching (like practicum

 experiences).

2. Word version of a **letter of introduction** –

☞ Address letter to “Dear Host Teacher”

☞ One page or less

☞ Tell about yourself – some suggestions: why you want to teach, what an ideal

classroom would like to you, what you want to learn during your student teaching experience, your future teaching plans, your teaching philosophy, etc.

**Detailed instructions and assistance writing your resume/letter will be available at the EDFE 130 meetings.**

The above survey, passing test scores\* and attendance at one of the EDFE 130 meetings are **mandatory** to successfully pass this checkpoint. Details about the placement process, student teaching in general and the final months of your program at UNC will be provided at the meeting.

\*Please note: *PASSING* Praxis scores are required before a placement will be sought for you. Final deadline to submit passing scores to student teach in fall semester is ***April 15.***

Final deadline to submit passing scores to student teach in spring semester is ***November 15.***

**This means you must have taken the test at least 15 days prior**

**to these dates.**