

University of Northern Colorado SUMMER ENRICHMENT PROGRAM

Request to Leave Dorm *(to be filed with dorm director)*

Date: _____

I, _____ give permission for my child,
Parent/Guardian

Student name

To leave the dorm/SEP on _____
(Date)

at _____
(Time)

She/He will return to SEP at approximately _____
(Time)

Authorized person to pickup/return my child is:

(Signature required)

Approved _____
(Parent/Guardian)

Date: _____

Comments: (Please state reason for absence.)

VISITS and Leaves

Since the program is an intense, two-week program, visits and leaves are difficult to arrange in the schedules. Unless it is essential, we discourage visits and leaves from the program. When leaves are unavoidable, we require that written permission be given to the dorm director **prior to or on the Sunday of registration**. When the child is picked up or returned, she/he must also be signed out with the dorm director. Students will be allowed to leave the dorm **only** if a parent request is on file with the dorm director. **A current photo ID will be requested by SEP Staff prior to releasing child.**