

UNIVERSITY OF NORTHERN COLORADO
Division of Special Education
Center for the Education and Study of Gifted, Talented, Creative Learners

SUMMER ENRICHMENT PROGRAM

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**APPLICATION FOR THE POSITION OF
DORM COUNSELOR**

UNC is an affirmative action/equal opportunity employer

POSITION DESCRIPTION: Live-in position (room and board provided) with gifted and talented students, grades 5-12. Duties for most will include responsibility for a group of 15-18 students' whereabouts and wellbeing at all times between 3 p.m. and 8:30 a.m. (Mon.-Sat.) and all day Sunday. Escort group to and from meals, provide guidance and counseling, and instruction in the rules and regulations of the program. Interact professionally with other counselors and assist program administrators in smooth operation of program. Instruct and lead group activities (i.e., swimming, sports, crafts, discussions, field trips, etc.). In-service training includes one-week pre-session. Some after hours assignments will be made involving one or two half-day assignments during the duration of the program. SALARY: \$1,000 starting (plus \$50 per year of experience in SEP) plus room and board for three weeks. Standard university deductions are taken from gross salary (i.e., taxes, etc.) **DATES: July 1 - July 21, 2012. APPLICATION DEADLINE: March 30, 2012. QUALIFICATIONS:** One year of college education with coursework in psychology, special education, gifted education or related field. Demonstrated interest in working with gifted children and experience in working with youth.

Name: _____ Home Phone: (____) _____
Print or Type

Cell Phone:(____) _____ Permanent Phone: (____) _____

E-mail: _____ T-shirt Size: _____

Current Address: _____
Street City State Zip Code

Permanent Address: _____
Street City State Zip Code

Yr. Grad. From H.S.: _____ University/College Major: _____

Bear Number (if known): _____ Birth date: _____

Emergency Contact: _____ Phone: (____) _____

Relationship: _____

Classification: (circle one) FR SOPHJR GRAD OTHER

How did you learn about this job?

A. Why do you want to be a counselor/day person for the Summer Enrichment Program?

B. What experiences have you had working with children?

<u>Dates</u>	<u>Job Description/Position Supervisor/Address/Phone</u>
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Comments:

C. Other work experiences you have had:

<u>Dates</u>	<u>Job Description/Position Supervisor/Address/Phone</u>
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Comments:

D. One of the duties of a counselor is to provide evening activities in which the students will participate. Each counselor will lead about 15 different activities. What types of activities, crafts, games, etc., would you be able to organize and lead?

E. When you hear “gifted and talented,” what first comes to your mind?

F. When would you be most available for an interview and how might we contact you (telephone number)?

G. References

<u>Name/Position</u>	<u>Address/Phone</u>	<u>Relationship</u>	<u>Dates</u>
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H. Anything else you would like us to know about you?