

UNIVERSITY of  
NORTHERN COLORADO



**Counseling Psychology Doctor of Philosophy (PhD) Degree  
An American Psychological Association (APA) Accredited Program**

Dear Prospective Applicant:

Thank you for your interest in the Counseling Psychology program at the University of Northern Colorado. This is the **Second Step** in your application process. If you have not already completed the Graduate School's application, you can do so by clicking on the following link [Download a Graduate School application](#). You can call (970) 351-2831 to get an application sent to you. You can also email the graduate school to obtain the application forms [grad.school@unco.edu](mailto:grad.school@unco.edu)

The Graduate School application will request official copies of your transcripts, letters of recommendation (with UNC's Recommender Evaluation Form), copies of GRE results and the application fee. The graduate school will forward this information to us so you do not need to include any of this information in your supplemental application. **Our Application Deadline is December 1.**

**INSTRUCTIONS:**

**Complete the Supplemental Data Form, Clinical and Research Experience Surveys and Supplemental Questions (Please Type) and mail, along with a copy of your vita/resume, to:**

**The Graduate School & International Admissions  
The University of Northern Colorado  
501 20<sup>th</sup> Street  
Campus Box 135  
Greeley, CO 80639**

Should you have any further questions or want to confirm that your materials have been received, you may contact Ms. Greenshields at [diane.greenshields@unco.edu](mailto:diane.greenshields@unco.edu) or call the main office at 970-351-2731.

*If you have questions regarding program accreditation, you can contact the APA's Office of Program Consultation and Accreditation at 750 1st Street, NE, Washington, DC 20002-4242 or at (202) 336-5979 or at <http://www.apa.org/ed/accreditation/>.*

**Supplemental Data Form**

**School of Applied Psychology & Counselor Education  
Greeley, Colorado 80639  
(970)351-2731 FAX(970)351-2625**

**Counseling Psychology  
The Doctor of Philosophy (PhD) Degree  
An American Psychological Association (APA) Accredited Program**

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Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Office (\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_

E-Mail \_\_\_\_\_ BEAR # \_\_\_\_\_  
*We will provide your BEAR #*

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**Graduate Education**

School \_\_\_\_\_ Degree \_\_\_\_\_ Year \_\_\_\_\_ Major \_\_\_\_\_  
School \_\_\_\_\_ Degree \_\_\_\_\_ Year \_\_\_\_\_ Major \_\_\_\_\_

**Undergraduate Education**

School \_\_\_\_\_ Degree \_\_\_\_\_ Year \_\_\_\_\_ Major \_\_\_\_\_  
School \_\_\_\_\_ Degree \_\_\_\_\_ Year \_\_\_\_\_ Major \_\_\_\_\_

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**Recommendations:** Please list the names of the people who are providing letters of recommendation. Letters should be from people who know your academic and professional experience.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

*Please do not write below this line --- APCE Office Use Only*

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GPA \_\_\_\_\_

\_\_\_\_\_ Application from Graduate School

GRE Verbal \_\_\_\_\_

**1 2 3** Letters of Recommendation

GRE Quantitative \_\_\_\_\_

\_\_\_\_\_ Personal Statement

GRE Analyt Writing \_\_\_\_\_

\_\_\_\_\_ Supplementary Data Sheet

GRE V + Q Total \_\_\_\_\_

\_\_\_\_\_ VITA

### **CLINICAL EXPERIENCE SURVEY**

Please give us your best estimate of prior counseling/psychotherapy experience by answering the following questions. We are aware that some applicants, especially those applying without any prior graduate coursework may not have many of the experiences we are asking about.

1. Have you ever taken a course specifically devoted to role playing interviewing/counseling skills?  
\_\_\_\_ yes \_\_\_\_ no  
  
If yes, was it an undergraduate or graduate course? \_\_\_\_ undergrad \_\_\_\_ grad number of credits \_\_\_\_  
When did you take the course? \_\_\_\_\_ (year)
  
2. How many semesters of counseling practica and internship (doing therapy) have you taken overall? \_\_\_\_\_  
\_\_\_\_\_ Please estimate your total number of face-to-face client contact hours (45-50 min = 1 hour)  
\_\_\_\_\_ Master's practicum or internship hours \_\_\_\_\_ Undergraduate practicum or internship hours
  
3. Have you ever been employed to provide counseling/therapy services? \_\_\_\_ yes \_\_\_\_ no  
If yes, for approximately how long? \_\_\_\_\_ months or \_\_\_\_\_ years

Setting(s):

Type of Work you did:

4. What methods of clinical supervision have you received? Please rate each, as follows:  
  
0 = not at all    1 = a little    2 = a fair amount    3 = a lot  
  
\_\_\_\_ Live observation (or one-way mirror)                      \_\_\_\_ Review of written notes, assessments  
\_\_\_\_ Videotape review    \_\_\_\_ Review of raw test data  
\_\_\_\_ Audiotape review    \_\_\_\_ Discussion of clinical processes  
\_\_\_\_ Co-therapy with supervisor                                      \_\_\_\_ Discussion of personal reactions to clients  
\_\_\_\_ Discussion of your professional development              \_\_\_\_ Case review/management
  
5. Workshops you have attended and/or specialized clinical training you received:
  
6. Please tell us anything else that you think is important for us to know regarding your clinical experience.

Name: \_\_\_\_\_

## RESEARCH EXPERIENCE SURVEY

Please complete the following survey, which will help us match your current skills with faculty. Put a check mark in the column that best describes the amount of experience you have for each of the following activities.

HOW MUCH EXPERIENCE HAVE YOU HAD...	None	A Little	A Fair Amount	A Lot
<b>General Research Activities</b>				
1. Working as part of a research team				
2. Doing literature searches (e.g., Psych Lit, Medline, etc)				
3. Designing an experiment independently with faculty help				
4. Designing an experiment as part of a research team/group				
5. Developing procedures to collect or track data				
6. Constructing an instrument (e.g., developing items, writing directions, etc.)				
7. Running groups or seeing clients as part of a research project				
<b>Quantitative Research Activities</b>				
8. Soliciting participants for a questionnaire study (collecting data)				
9. Running participants through an experiment				
10. Serving as a confederate in an experiment				
11. Scoring questionnaires				
12. Entering raw data into a spreadsheet				
13. Analyzing data using SPSS or SAS (please check below all analyses that you conducted): ___ descriptive statistics ( <i>M</i> , <i>SD</i> , <i>correlations</i> , etc.) ___ regression ___ analyses of variance ___ multivariate analyses of variance ___ structural equation modeling ___ factor analysis ___ other ( <i>specify</i> : _____)				
<b>Qualitative Research Activities</b>				
14. Interviewing respondents for a qualitative study				
15. Transcribing interviews				
16. Coding narrative data (content analysis or qualitative codes)				
<b>Writing/Presentation Activities</b>				
17. Writing Institutional Review Board proposals				
18. Writing grant applications				
19. Writing a proposal for a conference (poster, presentation, roundtable)				
20. Writing up an empirical study ( <i>please check type</i> ) ___ thesis (circle: undergraduate    master's ) ___ for a conference presentation or poster ___ for publication				
21. Writing literature reviews ( <i>please check</i> ) ___ for a class assignment ___ for a thesis ___ for publication (check if you're the first author: ___)				
22. Presenting an empirical study at a conference				
Please describe other research experiences that you would like for us to know about.				

**Additional Questions:** Please respond to the following questions in a maximum of 2 single spaced typed pages.

**I. Professional Aspirations:**

- a. Comment on why you want a doctoral degree in Counseling Psychology.
- b. What are your major professional goals (independent practice, research, teaching, administration).
- c. How did you select the University of Northern Colorado?

**II. Professional Background and Interests**

- a. What are your three most significant professional experiences?
- b. What are your major professional interests?
- c. List any interest areas outside your professional interests.

**III. Include your Vita:**

Be sure your vita lists mental health related work experiences you have had. This can include either paid or volunteer experiences such as research assistantships, teaching assistantships and applied clinical experiences. Please list paid and volunteer experiences separately and list your most recent positions first. Your listing should include the name of each employer/supervisor, location (city/state), the dates of employment/involvement, and a brief statement describing your major responsibilities.

Also be sure your vita lists any professional activities you have had. Please list any professional presentations and/or publications in APA format. This can also include works in progress. Finally if you have any special recognitions or awards, be sure they are included in your vita.

**Please Note:** Letters of Recommendation should come from individuals who are familiar with your academic work, research capabilities and/or counseling skills.

Application Review:

- (1) Apply for admission to the Graduate School
  - A. Appropriate application form completely filled out and submitted
  - B. Two official transcripts from all accredited institutions attended since high school, except for transcripts from UNC.
  - C. Paid non-refundable processing fee
  - D. Graduate Record Examination (GRE) scores requested from ETS. If available, a copy of scores can be enclosed with a written request to evaluate pending receipt of official scores
  - E. TOEFL scores **for International Students Only**.
  - D. Three Letters of recommendation
- (2) Complete the Supplemental Admission Application for the Counseling Psychology Program.
  - A. Complete the Supplemental Data Form (attached)
  - B. Respond to the Clinical and Research Experiences Surveys
  - C. Provide Answers to the Additional Questions (attached)
  - D. Include a copy of your Vita

Send everything to: **The Graduate School & International Admissions  
The University of Northern Colorado  
501 20<sup>th</sup> Street  
Campus Box 135  
Greeley, CO 80639**

We recommend that you also send Ms. Diane Greenshields an email message informing her that you have completed our application process [diane.greenshields@unco.edu](mailto:diane.greenshields@unco.edu).