

TESTING SERVICES

- **Credit by Exam**
 - CLEP (College Level Examination Program)
 - NLN (National League for Nursing)
- **Career Planning Assessments**
 - MBTI (Myers-Briggs Type Indicator)
 - SII (Strong Interest Inventory)
- **Course Exams**
 - Extended Studies Exam
 - Independent Study Exam
- **Certification Exams**
 - Certified Health Education Specialist
 - GED (General Ed. Development)
 - Praxis II
- **Graduate Entrance Exams**
 - GRE (Graduate Record Exam)
 - LSAT (Law School Admission Test)
 - MAT (Millers Analogies Test)
- **College Entrance Exams**
 - ACT (American College Testing)
 - ACT—Residual
 - SAT (Scholastic Aptitude Test)

Note: Tests are based on a fee schedule. Contact Testing Center for more info: 970-351-2127



WALK-IN HOURS

- **10am-2pm Monday-Friday**
 - Resume Critiques
 - Job Search Assistance
 - Interviewing Preparation
 - Graduate School Applications
 - Using Online Career Tools
- No Appointment Needed!***



University Center, 2nd Floor

Campus Box 58 Greeley, CO 80639

970-351-2127

970-351-1182 Fax

career.services@unco.edu

www.unco.edu/careers

Facebook: "UNC Career Services"



CAREER SERVICES

HELPING STUDENTS & ALUMNI

Find Internships and Jobs

Choose Majors and Careers

Test Competencies and Interests

Apply to Graduate Schools



UNIVERSITY of
NORTHERN COLORADO



MEET WITH A CAREER PROFESSIONAL

CAREER COUNSELING

- Synthesize what you know about yourself, majors, locations, industries, workplace culture, job functions and careers
- Sketch out your goals; create an action plan for yourself
- Get resume, cover letter, and personal statement critiques and interviewing, job search and networking tips

INTERNSHIP GUIDANCE

- Explore service learning, civic engagement, community service/volunteerism and academic research/fellowship opportunities
- Learn the internship search process for not for credit, for credit, paid, unpaid and international internships

ONLINE RESOURCES

- **Optimal Resume**: Resume writing software with samples and advice; try different formats with the click of a button
- **What Can I Do With a Major in...?**: Outline of career areas, typical employers, and strategies to maximize opportunities by major; descriptions of occupations
- **Career Services Online**: Job and internship database, portfolio builder, and on-campus interview signup
- **Job Search Tools and Resources**: Networking and interview tips; sample resumes and cover letters
- **Glassdoor.com**: Gives you an inside look at company salaries, reviews and interview questions

JOB & INTERNSHIP EVENTS

- **Fall Job & Internship Fair**
October 13, 2009 10am to 3pm
UC Ballrooms
- **Career Week**
October 12-16, 2009
- **Natural & Health Sciences Job and Internship Fair**
February 10, 2010 10am to 3pm
UC Ballrooms
- **Camp Day**
February 10, 2010 10am to 3pm
UC Ballrooms
- **Spring & Criminal Justice Job and Internship Fair**
February 25, 2010 10am to 3pm
UC Ballrooms
- **Teacher Employment Days**
March 25-26, 2010 8am to 5pm
Butler-Hancock Gym
- **On-Campus Interviews**
Fall (September-November)
Spring (February/March)